

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 11TH SEPTEMBER 2017 IN THE JUBILEE HALL AT 7 PM**

<p>PRESENT Cllrs Katie Norris (Chairman), John Webb (Vice Chairman), Tina Barnett, John Bickley, Sue Griffith, Charles Lowick Higgie, Karen Meredith, Martin Shackleton, Sarah Thomas, Chris Whitehurst, Ann Woollam. The Clerk. Six members of the public attended part of the meeting.</p>																	
<p>82 APOLOGIES Cllrs, Eric Bickley, Adrian Waddelove, Roma Hancock.</p>																	
<p>83 DECLARATION OF INTERESTS Cllr Webb declared a non-pecuniary interest in item 97 of the minutes. Cllr John Bickley declared a pecuniary interest in item 98 of the minutes. Cllr Lowick Higgie declared a non-pecuniary interest in item 90.1 of the minutes.</p>																	
<p>84 APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 10th July 2017 as a true and proper record. Proposed by Cllr Webb and seconded by Cllr Shackleton.</p>																	
<p>85 OPEN FORUM</p> <ul style="list-style-type: none"> Nigel Shone spoke to the meeting about the King James I chair that used to be in the Red Lion as it was recently put up for auction. A number of Malpas residents have got together with the intention of securing the chair for the village. On the day of the auction, the chair was actually bought by Eric Bickley on behalf of the village for £1,137 - inclusive of costs and VAT. Fundraising is now taking place to reimburse this initial cost. Any monies raised in excess of this amount will go towards restoration, insurance and legal fees, as the intention is that wherever it is finally situated, it will belong to the people of Malpas rather than a group of individuals. A plaque will be produced and accompany the chair in recognition of all the individuals who donated. John Pierson spoke to the meeting to express his opposition to planning application 17/03491/FUL - The Cedars Old Hall Street Malpas as the revised application does not address the issues that were raised by the planning inspector. 																	
<p>86 POLICE REPORT In the absence of the police there was no consideration of this item.</p>																	
<p>87 ACCOUNTS 87.1 <u>Payments Approved:-</u></p> <table border="1" data-bbox="113 1619 1367 1809"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Statutory Power</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>151</td> <td>Running Costs</td> <td>s.111</td> <td>£ 40.23</td> </tr> <tr> <td>152</td> <td>BDO LLP (Annual Audit)</td> <td>s.111</td> <td>£ 240.00</td> </tr> <tr> <td>153</td> <td>Victoria Jubilee Hall</td> <td>s.111</td> <td>£ 189.00</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts Received:-</u> Operation Shield:- £1,067.00 Hanging Baskets:- £168.00</p> <p><u>Bank Account:-</u> The reconciled balance in the current bank account as at 1st September 2017 was</p>	Chq No	Payee	Statutory Power	Amount	151	Running Costs	s.111	£ 40.23	152	BDO LLP (Annual Audit)	s.111	£ 240.00	153	Victoria Jubilee Hall	s.111	£ 189.00	
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£60,016.97. The funds are allocated as follows:-

- Parish Council - £22,023.44
- Christmas Lights Funding - £846.24
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £350.00
- Neighbourhood Plan - £727.42

Resolved: - The Council agreed to the above payments. Proposed by Cllr Lowick Higgle and seconded by Cllr Woollam.

88 ANNUAL AUDIT

BDO LLP, the external auditor, has now completed the annual audit. There were no matters which came to their attention which required the issuing of a separate additional issues arising report.

Resolved:- The annual return was presented to the Council including a certificate for the Notification of Conclusion of Audit. This was approved and accepted by the Council. Proposed by Cllr Webb and seconded by Cllr Lowick Higgle.

89 SURGERY ROTA

89.1 To receive update from August and September surgeries:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Trees overhanging in Love Lane	Enquiry as to when the trees on the Beeches site would be cut. Resident informed that there was no further requirement to remove more of the trees at the Beeches Lodge development.
(ii) Bovis Site	Various concerns raised including noise levels, the green space area, parts the hedge at the back of St Oswald's Close has been removed and that the security fencing had been placed on the footpath so it was not possible to cut the hedge. All issues to be raised at the next meeting with Bovis.
(iii) Jubilee Hall Notice Board	Highlighted out of date notices and space being taken up by private adverts and notices advertising events outside the village / ward. The Council agreed that the noticeboard is to be used for local events and posters are to be removed after the event has taken place.
(iv) Bus Shelter at the Crown	Complaint regarding the shelter floor being covered in spit.
(v) Grass Cutting	Complaint about excessive grass left in area after mowing has taken place. Reported to CW&C.
(vi) High Street Car Park Toilet Door	Toilets in the High Street Car Park are out of order again due Fire Service having to break the lock. Clerk to urge CWaC Street Scene to repair and change the locking system.
(vii) Parking	Inconsiderate Parking in the village reported.
(viii) Speeding	Highlighted speed of vehicles on Chester Road despite the new speed restriction signs. Matter to be reported to the police.
(ix) 10 Springfield Road	Complaint about the state of the garden at 10,

	Springfield Road. Reported to Sanctuary Housing and CWaC Environmental Team	
(x) Clayhole Croft	The Council agreed to the request received to hire a wood chipper at a cost of £60.00.	
90 PLANNING		
90.1 <u>Applications:-</u>		
17/03003/FUL - Change of use of Woodville to form 5 residents bedrooms with en-suites, 2 sitting areas and nurse room. Internal link at ground floor and first floor into Woodville. Extensions of library sitting area into central courtyard. Extension of sitting room into rear courtyard and reduction of ground levels and rearrangement of side pedestrian access to drive. Removal of water tank from void and installation of new tank, Installation of sprinklers and re-design of side courtyard at Prospect House Nursing Home High Street Malpas		
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17/02985/OUT - Outline application for up to 3 dwellings at Land Between Ringwood And Smithy House Mates Lane Edge Malpas		
17/03265/FUL - Erection of detached bike/ garden store and revised design for canopy over front door at The Peckforton Cross O Th Hill Road Malpas		
17/03267/FUL - Bike/ garden store attached to side of dwelling and revised design for canopy over front door at The Drayton Cross O Th Hill Road Malpas		
17/02856/FUL - Single storey side extension and demolition of existing flat roof extension at 2 Yew Bank Cottages Tilston Road Overton Malpas		
17/03491/FUL - Demolition of existing building and associated outbuildings and erection of 21 retirement living apartments (category II type accommodation), communal facilities, landscaping and car parking - Amendment to application 16/02002/FUL at The Cedars Old Hall Street Malpas		
Resolved:- The Council agreed to accept the attached planning report. Proposed by Cllr Webb and seconded by Cllr Barnett.		
90.2 <u>To consider any applications received after the agenda has been distributed:-</u>		
None have been received.		
90.3 <u>Recent decisions by CW&C:-</u>		
<u>Approved:-</u>		
17/02155/FUL – Old Glebe Farmhouse, Church Street, Malpas		
17/02156/LBC – Old Glebe Farmhouse, Church Street, Malpas		
17/02278/FUL – 16 St Oswalds Close, Malpas		
17/02532/FUL – West End House, Church Street Malpas		
<u>Withdrawn:-</u>		
17/02739/FUL - Gams Wood Cottage, Kidnall Hill Lane, Overton, Malpas		
17/02740/LBC - Gams Wood Cottage, Kidnall Hill Lane, Overton, Malpas		
<u>Refused:-</u>		
17/02985/OUT – Land Between Ringwood and Smithy House, Mates Lane, Edge, Malpas		
90.4 <u>To receive planning updates:-</u>		
The planning application for the Cockfight site is due for 57 dwellings and a surgery.		
90.5 <u>Bovis Development:-</u>		

<p>The issues raised at the surgery have been passed onto Bovis at the recent meeting with them in addition to excessive advertising at the site and the state of the site as it is overgrown in parts.</p> <p>The Council agreed to lodge a formal complaint with CW&C regarding excessive advertising material at the Bovis site.</p> <p>90.6 <u>McCarthy Stone:-</u> Cllrs met with representatives from McCarthy Stone. They are very keen to find a way to develop the site and presented a new proposal which reduced the number of units from 27 to 23. This would have the effect of marginally reducing the building footprint. Under the new plan there would be 23 parking spaces (i.e. one per each unit).</p> <p>90.7 <u>Malpas Alport Primary School:-</u> Cllr Webb agreed to act as the Parish Council Liaison officer during the building works at the school.</p>	
<p>91 HIGHWAYS</p> <p>91.1 <u>Chester Road:-</u> The interactive signs on Chester Road are now installed.</p> <p>91.2 <u>Parking at the Bishop Heber High School:-</u> PC Gigg and Cllr Shackleton have met with David Curry and the head of sixth form at the Bishop Heber High School to discuss parking concerns raised by residents living close by to the school. A meeting is scheduled to take place later this month between the residents, the police, the parish council and the school governors to address the issues.</p> <p>91.3 <u>Parking in the Village:-</u> Double yellow lines are to be painted on Chester Road from Malpas Alport Primary School up to the entrance of Greenfields. The Council agreed to invite the Leader of CW&C Council and the Chief Executive of CW&C Council to attend a meeting with Malpas Parish Council to answer questions as to what CW&C intend to do to solve the parking problems that are in the village. CW&C are responsible for parking; it is not up to the Parish Council to find a solution to the problem. In a recent parking survey Malpas came in the top three of black spots for parking in the county.</p>	
<p>92 BUS SHELTERS</p> <p>No update from CW&C regarding the bus shelter on Springfields.</p>	
<p>93 ALLOTMENTS</p> <p>93.1 <u>Insurance:-</u> Zurich insurance has advised that providing the councillors carrying out the work are deemed capable by the council, written risk assessments are made and records kept, and the councillors are provided with the required PPE, they will be covered by the Council's insurance policy. Cllr Whitehurst has provided a Risk Assessment.</p> <p>93.2 <u>Site Works:-</u> Cllr Shackleton advised that he is unable to act as the Council liaison officer. Resolved:- Cllr Lowick Higgie is to take over as the Council liaison officer. The Council agreed to speak with the contractor regarding him carrying out the necessary works at the Mosslands site. Proposed by Cllr Webb and seconded by Cllr Barnett.</p>	
<p>94 PARISH INFORMATION BOARDS</p>	

<p>CW&C are to advise whether there have been any objections further to the notice that was displayed at the site. Once permission has been confirmed then the noticeboards can be installed on Chester Road and in the High Street Car Park.</p> <p>The third information board is to be located at St Oswald's Church. Beverley Dobson has replied to confirm that the PCC have agreed to the information board. A meeting is to be arranged to go through the content.</p> <p>Cllr Griffiths is to act as the Council liaison officer.</p>					
<p>95 VILLAGE BOUNDARY SIGNS</p> <p>Cllr Whitehurst has received a quote for the work and installation of the signs. The PCC have suggested that the Council pay 99% of the amount.</p> <p>Resolved:- That the Council go back to the PCC and negotiate that the Council pay 50% towards the costs and the PCC pay the other 50%.</p> <p>Proposed by Cllr Webb and seconded by Cllr Thomas.</p>					
<p>96 PETER HOWELL</p> <p>Further to the recent passing of Peter Howell the Council considered honouring his memory. Cllr Webb is to speak with Canon Davenport regarding the idea.</p>					
<p>97 COMMUNITY MINIBUS</p> <p>The Community Mini Bus has been ordered and is due to be delivered by December. It will have 13 seats and be fully accessible, with a lift and space for a wheel chair.</p> <p>Volunteer drivers are required.</p>					
<p>98 RED LION CHAIR</p> <p>Further investigation is required regarding transfer of ownership and insurance implications before a decision can be made.</p> <p>The Council agreed to support in principle to keep the chair in the village.</p>					
<p>99 NEIGHBOURHOOD PLAN</p> <p>There has been a meeting to prepare a scoping document to identify priorities. Volunteers are welcome to establish a working group.</p>					
<p>100 PINK POO CAMPAIGN</p> <p>Cllr Whitehurst updated the meeting about the Pink Poo campaign that is operated by CW&C.</p>					
<p>101 APPEARANCE OF MALPAS</p> <p>The Council discussed the general appearance of the village and ways in which to make it look more attractive. Suggestions included putting more flowers throughout the village, reducing the amount of banners that are in the village, setting up 'street committees'.</p>					
<p>102 ELECTORAL REVIEW OF CHESHIRE WEST AND CHESTER</p> <p>The Council considered their response to the consultation and agreed to support the proposals for Malpas ward.</p>					
<p>103 CHALC ANNUAL MEETING</p> <p>Cllr Lowick Higgle agreed to attend the CHALC Annual Meeting on 19th October.</p>					
<p>104 CLERK'S REPORT</p> <table border="1" data-bbox="188 1890 1382 2042"> <thead> <tr> <th data-bbox="188 1890 571 1935">Item</th> <th data-bbox="571 1890 1382 1935">Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="188 1935 571 2042">1. Waste Bin</td> <td data-bbox="571 1935 1382 2042">Request sent to CW&C to empty the waste bin outside Londis more frequently or can another one be provided.</td> </tr> </tbody> </table>	Item	Details	1. Waste Bin	Request sent to CW&C to empty the waste bin outside Londis more frequently or can another one be provided.	
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1. Waste Bin	Request sent to CW&C to empty the waste bin outside Londis more frequently or can another one be provided.				

2. Dog Waste Bin	Request sent to CW&C to replace the Dog Waste bin on the green in Springfield Road as it has rotted away.	
3. St Oswald's Church	Letter sent to the Diocese of Chester to express the Council's full support of planning application.	
4. No Mans Heath and District Neighbourhood Plan	No Mans Heath and District Neighbourhood Plan - request for consent from Malpas Parish Council regarding boundaries. Replied sent to CW&C to state that Malpas Parish Council provides consent for No Mans Heath and District Parish Council to produce a neighbourhood plan which includes a small part of Malpas Parish as per original submission.	
5. CIL	Query sent to CW&C regarding amount of CIL that the Council can expect to receive for any future new homes that are built in Malpas.	
105 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX		
<ul style="list-style-type: none"> • List of emails received previously circulated to Cllrs. 		
106 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES		
No updates.		

**The meeting closed at
9.30 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>