

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL  
HELD ON MONDAY 13<sup>TH</sup> NOVEMBER 2017 IN THE JUBILEE HALL AT 7 PM**

<p><b>PRESENT</b> Cllrs Katie Norris (Chairman), John Webb (Vice Chairman), Eric Bickley, John Bickley, Charles Lowick Higgle, Karen Meredith, Martin Shackleton, Sarah Thomas, Adrian Waddelove, Chris Whitehurst, Ann Woollam. The Clerk. PC Ged Gigg. Four members of the public attended part of the meeting.</p>	
<p><b>129 APOLOGIES</b> Cllrs Tina Barnett, Sue Griffith, Roma Hancock.</p>	
<p><b>130 DECLARATION OF INTERESTS</b> Cllr Webb declared a non-pecuniary interest in item 146 of the minutes. Cllr Lowick Higgle declared a non-pecuniary interest in item 140 of the minutes. Cllr Whitehurst declared a non-pecuniary interest part 2 of the minutes.</p>	
<p><b>131 APPROVAL OF THE MINUTES</b> <b>Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 9<sup>th</sup> October 2017 as a true and proper record. Proposed by Cllr Webb and seconded by Cllr Shackleton.</b></p>	
<p><b>132 OPEN FORUM</b> The following presentations were made to the Council:-</p> <ul style="list-style-type: none"> <li>• Dolores Jones and Catherine Hussey, Brightlife, spoke about the neighbourhood care design model.</li> <li>• Chris Clayton and Jonathan Woodward, Appletree Estates, informed the meeting about the planning application for 34 units on the land adjacent to The Beeches, Tilston Road, Malpas including the proposed link road from Tilston Road to Chester Road.</li> </ul> <p>Members of the public raised the following matters:-</p> <ul style="list-style-type: none"> <li>• Questions about the planning application at The Beeches;</li> <li>• Possible development at the site next to Stuart Milne homes;</li> <li>• What is happening with The Red Lion – the Council are to write to the new owners and make enquiries.</li> </ul>	
<p><b>133 POLICE REPORT</b> <b>133.1 <u>Police Report:-</u></b> PC Ged Gigg reported the following:-</p> <ul style="list-style-type: none"> <li>• 54 incidents have been reported in the ward;</li> <li>• Warning to residents to keep a check on levels in oil tanks as there have been reports of diesel thefts in the area;</li> <li>• Number of dog related incidents;</li> <li>• Working with the Bishop Heber High School with regards to parking issues;</li> <li>• The situation with parking has improved at the Oathills area.</li> </ul> <p>He encouraged residents to report any incidents / suspicious activity / crimes to either 101 or 999.</p> <p><b>133.2 <u>PCSO:-</u></b> The Council has written to the Police Commissioner again to request a PCSO exclusively for Malpas. Malpas is a growing village therefore the need is now greater. Concerns were raised as the role of PCSO's may be under threat.</p>	

## 134 ACCOUNTS

### 134.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
156	Running Costs	s.111	£ 37.38
157	Victoria Jubilee Hall	s.111	£ 56.00
158	DONATION:- Royal British Legion (poppy wreath)	s.137	£ 100.00
159	Royal British Legion (to pay for poppies on lampposts)	s.137	£ 90.00

The Clerk's salary was paid by standing order.

### Receipts Received:-

Allotment Annual Rent - £52.00

### Bank Account:-

The reconciled balance in the current bank account as at 1<sup>st</sup> November 2017 was £57,250.32, Allocation of funds as follows:-

- Parish Council - £19,239.79
- Christmas Lights Funding - £846.24
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,318.87
- Allotment Deposits (ring fence in accounts) - £350.00
- Neighbourhood Plan - £727.42

**Resolved: - The Council agreed to the above payments. Proposed by Cllr Webb and seconded by Cllr Eric Bickley.**

## 135 THE MOSSLANDS

In addition to Cllr Waddelove, Cllrs Shackleton, John Bickley and Lowick Higgle agreed to be named as trustees with the Charities Commission. The details are to be updated accordingly. A formal annual meeting is to be held.

## 136 SURGERY ROTA

To receive update from November surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Footpath	Request to rename footpath on Old Hall Street
(ii) Pedestrian Crossing	Request received for pedestrian crossing on Tilston Road (see Highways item.)
(iii) Double Yellow Lines	Request received for double yellow lines at the entrance to Hayside Walk. This is to be considered as part of the Village Highways / Parking Plan.
(iv) Cemetery Gates	Concerns raised due the cemetery gates being left open. Cllr Waddelove is to advise the Burial Board.
(v) Parking at the Bishop Heber	Concerns raised regarding parking outside the Bishop Heber.
(vi) Public Toilets	Complaints that the toilets have not yet been repaired and have been out of action for two months. The Clerk is to follow this up with CW&C and request that a door with a simple lock be used instead.

## 137 PLANNING

### 137.1 Applications:-

17/03717/FUL - Change of use of marginal unproductive agricultural land to the siting of six pods for tourism at Bradley Hall, Old Hall Street, Agden, Malpas (neighbouring parish)

**No observations were made.**

17/04292/FUL - Proposed Garden Room at 2 Hollowood Road, Malpas  
**Permission has been granted.**

17/04436/PDQ - Conversion of 3 barns to create residential dwellings at Dog Lane Farm, Dog Lane, Oldcastle  
**Observations:- The two bed have each been allocated two car parking spaces and the four bed 3. The Council also note that the footfall of these buildings are bigger than the original. Draw attention to the Neighbourhood Plan in particular policies H2; BE 3 and LC3.**

17/04562/FUL - Erection of 34 dwellings and proposed link road at Land Opposite St Joseph's College, Tilston Road, Malpas  
**The Clerk is to contact CW&C and request that the planning application for Chester Road is validated as soon as possible so as both planning applications can be considered by the Council at the same time due to a proposed link road running through both developments. If this is not possible the Clerk is to request an extension for this planning application.**

137.2 To consider any applications received after the agenda has been distributed:-  
None have been received.

137.3 Recent decisions by CW&C:-

Approved:-

17/04039/FUL - Eastwood, Whitewood Lane, Overton, Malpas

17/04292/FUL - 2 Hollowood Road, Malpas

17/04196/FUL – Holly Cottage, Church Street, Malpas

Refused:-

17/03491/FUL – The Cedars, Old Hall Street, Malpas

137.4 To receive planning updates:-

Residents have raised concerns regarding works at the Wrexham Road development. These have been forwarded to CW&C.

137.5 Bovis Development:-

CW&C are taking legal action against Bovis regarding the excessive advertising material at the Bovis site.

137.6 McCarthy Stone:-

The planning application has been refused by CW&C.

137.7 Malpas Alport Primary School:-

No update regarding the start date for the works.

## **138 HIGHWAYS**

138.1 Parking at the Bishop Heber High School:-

The police advised earlier that the situation has improved.

138.2 Tilston Road:-

The Council has received a request for pedestrian crossing, this is to be forwarded to CW&C.

138.3 Chester Road Waiting restrictions:-

As part of the Alport Primary School planning application waiting restrictions were included as part of the planning conditions when permission was granted. There is to be a formal consultation as to whether to introduce single yellow lines or double yellow lines outside Alport Primary School.

**Resolved:- The Council agreed to support the introduction of single yellow line restrictions with associated timings of Monday to Friday 8:00am to 9:00am and 3:00pm to 4:00pm to match school drop off and pick up times outside Alport Primary School. Proposed by Cllr Lowick Higgie and**

<p><b>seconded by Cllr Thomas.</b></p>	
<p><b>139 BUS SHELTERS</b> No update.</p>	
<p><b>140 ALLOTMENTS</b> Update as follows:-</p> <ul style="list-style-type: none"> <li>• The draft minutes of the meeting Malpas Mosslands Allotment Holders Association were previously circulated to councillors.</li> <li>• A locked door into the allotments has been erected with the cost to be shared between the allotment holders.</li> <li>• Cllr Lowick Higgie is to obtain costings to install stand pipes at the site.</li> <li>• Payment has been received from three out of the seven invoices sent to allotment holders in respect of annual rent have been sent to allotment holders. Cllr Lowick Higgie is to chase the outstanding invoices.</li> <li>• Reminders were sent to two allotment holders in respect of outstanding rent arrears for 1<sup>st</sup> October 2016 – 30<sup>th</sup> September 2017.</li> <li>• The Council agreed to give a push on the marketing of the allotments in an attempt to encourage Malpas residents to take up the remaining plots before considering applications for people living outside the parish.</li> </ul>	
<p><b>141 PARISH INFORMATION BOARDS</b> 141.1 <u>Church Information Board:-</u> Cllr Griffith has sent the following update:-</p> <ul style="list-style-type: none"> <li>• Meeting with the Rector, Ian Okell and David Hayns.</li> <li>• Permission has been applied for the erection of the information board at St Oswald's Church on the right hand side of the entrance to the church.</li> <li>• A 'Faculty' has been applied for. This will allow the sign to be erected.</li> <li>• David Hayns has produced a draft of the content for the Information Board. This is being presented to the Church Council for their comments. As soon as the draft is approved production can go ahead.</li> </ul> <p>141.2 <u>Village Information Boards:-</u> CW&amp;C have installed the information boards on Chester Road and in the High Street Car Park.</p>	
<p><b>142 VILLAGE BOUNDARY SIGNS</b> Cllr Griffith has met with Ian Okell and the church who are happy to place order for the village boundary signs. The Parish Council is to pay £1,000.00 and Parochial Church Council £1,000.00 towards the purchase of the signs. There are to be five 5 signs ordered with the following wording:- MALPAS - Home of St Oswald's Church.</p>	
<p><b>143 APPEARANCE OF THE VILLAGE</b> An overview of the appearance of Malpas has been completed with two residents who are keen to be involved. Key areas of interest in the village have been highlighted for improvement and suggestions to support tourism in the village. Sketches for consideration have been drawn up - these are to be presented at the next meeting for discussion. A list of improvements has also been put together. The Council are to consider the budget. A team of Cllrs agreed to convene to tidy up the cross area.</p>	
<p><b>144 CHRISTMAS</b> The street lights and Christmas trees are due to go up. The Christmas market and grotto is on Saturday 25<sup>th</sup> November followed by the lights switch on with Carols in</p>	

St Oswald's Church taking place at 5.30pm.

#### 145 PETER HOWELL

Cllr Griffith has spoken to the Rector about the idea of a Community Noticeboard which could be erected in the church porch on the left. The item will be discussed at the Parochial Church Council meeting for feedback. As soon as the Parochial Church Council's feedback has been received then quotes for the noticeboard can be obtained.

#### 146 MALPAS COMMUNITY MINIBUS

Cllr Webb updated the meeting as follows:-

- The Minibus official launch is on Friday 17th November at Noon, at Malpas YPC.
- The new charity - Malpas Community Minibus is still to be registered with The Charity Commission.
- To date, over £40,000 has been raised to purchase the Minibus, plus the £1,500 from the Parish Council towards running costs.
- The minibus will be kept at Bishop Heber High School. It will be fitted with a tracker, which in addition to providing an increased level of security, will enable all journeys to be monitored.
- There are now 7 registered and MiDAS trained volunteer drivers with 4 more awaiting training.
- The minibus will be maintained by Blackham's in Whitchurch.
- A fuel account will be set up at DA Roberts.
- All bookings will be managed via 07522896573.
- Bookings will only be accepted from community groups who have registered with Malpas Community Minibus.
- All drivers must be eligible to undertake MiDAS training.
- There is a registration fee of £25 per annum for all groups.
- The minibus is not available for individuals, nor for any form of 'commercial' use. It can not 'compete' with existing bus services.
- There are seats that can be removed to securely accommodate a wheelchair. These seats need to be stored at such time and the ideal place is the small store room off the main village car park.

#### 147 STREET FURNITURE

##### 147.1 Bench on Chester Road:-

The bench is in need of repairs. The Clerk is to contact the supplier, CW&C, as the bench has only been in situ for two years.

##### 147.2 General street furniture:-

The Clerk is to obtain a quote for any repairs / maintenance works required for other items of street furniture in the village.

The Clerk is to obtain a quote for an engraved plaque for the parish council's noticeboard.

#### 147 CLERK'S REPORT

Item	Details
1. Streetscene	Tasks carried out by Streetscene in Malpas include:- <ul style="list-style-type: none"><li>• Malpas High Street litter pick and bins daily</li><li>• Toilets cleansed daily</li></ul>

	<ul style="list-style-type: none"> <li>• Malpas village litter picked &amp; bins emptied once per week</li> <li>• Grass cutting once every 3 weeks</li> <li>• Mechanical Brush – Scheduled and routed every 6 weeks</li> </ul>
2. Jubilee Clock	The annual maintenance has been arranged and the hire of the cherry picker.
3. Overgrown Hedges	Overgrown pavements in from Mates Lane up Ebnal Bank, Malpas reported to Highways. Informed CW&C who owns the land.
4. Street Lights	Street Lights previously reported to CW&C are now working on High Street.
5. Dog waste bins	Request to be sent to CW&C for a dog waste bin to be sited on the footpath by the ramp at St Oswald's Church.
6. Waste bins Londis	Request sent to empty on a more regular basis
7. Greenway Lane	Request to reinstate the white stop line at the junction.
8. Village Appearance	<ul style="list-style-type: none"> <li>• Request sent to Streetscene for prices and details for items of street furniture.</li> <li>• Street Signage:- Request sent to Highways as many of the signs in the centre of the village are dirty with age and weathering.</li> </ul>
9. Mastiff Lane	Reported mud on road to Highways.
10. Dodds Lane	Reported mud on road to Highways.
<b>148 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX</b>	
<ul style="list-style-type: none"> <li>• List of emails received previously circulated to Cllrs.</li> </ul>	
<b>149 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b>	
149.1 Remembrance Sunday:- Cllr Eric Bickley represented the Council at the Remembrance Service and parade in the village.	
149.2 CHALC Annual Meeting:- Cllr Lowick Higgle attended the meeting and updated Cllrs.	
149.3 Cadets:- Wish to make a grant request.	
149.4 Historic Chair:- Cllr Eric and John Bickley updated the meeting regarding repairs to the chair and fundraising efforts to date.	

**The meeting closed at  
9.36 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>