

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 8TH JANUARY 2018 IN THE JUBILEE HALL AT 7 PM**

<p>PRESENT Cllrs John Webb (Vice Chairman), Tina Barnett, Eric Bickley, Sue Griffith, Charles Lowick Higgle, Karen Meredith, Martin Shackleton Adrian Waddelove, Chris Whitehurst, Ann Woollam. The Clerk. Five members of the public attended part of the meeting.</p>																			
<p>178 APOLOGIES Cllrs Katie Norris (Chairman), John Bickley, Sarah Thomas.</p>																			
<p>179 DECLARATION OF INTERESTS Cllr Eric Bickley declared a pecuniary interest in item 200 of the minutes. Cllr Webb declared a non-pecuniary interest in item 185 of the minutes. Cllr Whitehurst declared a non-pecuniary interest in item 185 of the minutes.</p>																			
<p>180 APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the extraordinary Parish Council meeting that was held on 18th December 2017 as a true and proper record. Proposed by Cllr Woollam and seconded by Cllr E Bickley. Resolved: - Item 173 was amended to include “The votes cast were recorded as follows:- For :- Cllrs Webb, Lowick Higgle, Shackleton, Thomas, Woollam. Against:- Cllr Waddelove. Abstained:- Cllrs Whitehurst. Unable to take part in the vote:- Eric Bickley, John Bickley.,”. The vice Chairman then signed the minutes of the Parish Council meeting that was held on 18th December 2017 as a true and proper record. Proposed by Cllr Lowick Higgle and seconded by Cllr Woollam.</p>																			
<p>181 OPEN FORUM</p> <ul style="list-style-type: none"> • The Council discussed the King’s Chair. Cllr E Bickley thanked the Council for agreeing to pay the balance. • Representatives from the dentist surgery attended the meeting to discuss planning application 14/04664/OUT. 																			
<p>182 POLICE REPORT 182.1 <u>Police Report:-</u> In the absence of the police the following report was sent:-</p> <table border="1" data-bbox="204 1458 1374 1917"> <thead> <tr> <th>Offence</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>Theft from motor vehicle</td> <td>Cross o’ th’ Hill Road – Power tools taken from a motor vehicle</td> </tr> <tr> <td>Theft from motor vehicle</td> <td>Cross o’ th’ Hill Road – Power tools taken from a motor vehicle</td> </tr> <tr> <td>Theft Other</td> <td>Agden Lane – Wooded gates stolen</td> </tr> <tr> <td>Criminal Damage</td> <td>Well Avenue – Tyres slashed on a vehicle parked on driveway</td> </tr> <tr> <td>Attempt Burglary</td> <td>Hampton – Nothing taken from the property</td> </tr> <tr> <td>Theft Other</td> <td>Old Coach Road – Theft of electric fencing</td> </tr> <tr> <td>Theft - Other</td> <td>Edge Lane – Theft of electric fencing</td> </tr> <tr> <td>Theft - Other</td> <td>Edge – outbuildings entered and various items taken,</td> </tr> </tbody> </table> <p>Police Surgeries and Meetings – are an opportunity for residents to meet local officers and report any concerns or issues they might have.</p> <ul style="list-style-type: none"> • Church Street Café 2-3 pm on Thursday 18/01/2018 	Offence	Details	Theft from motor vehicle	Cross o’ th’ Hill Road – Power tools taken from a motor vehicle	Theft from motor vehicle	Cross o’ th’ Hill Road – Power tools taken from a motor vehicle	Theft Other	Agden Lane – Wooded gates stolen	Criminal Damage	Well Avenue – Tyres slashed on a vehicle parked on driveway	Attempt Burglary	Hampton – Nothing taken from the property	Theft Other	Old Coach Road – Theft of electric fencing	Theft - Other	Edge Lane – Theft of electric fencing	Theft - Other	Edge – outbuildings entered and various items taken,	
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182.2 To consider letter received from the Police Commissioner regarding the request for a PCSO:-

The Police Commissioner has responded to advise that a review of the PCSO establishment has been carried out and whilst the proposal has not yet been finalised the likely proposal for Malpas will see an improvement in the existing provision whereas currently the PCSO covers 3 wards, the proposal will be to cover Malpas and an adjoining ward. The provision for a local base for the PCSO is likely to be a partnership arrangement with Cheshire Fire and Rescue at the Malpas station.

Resolved:- The Council agreed to reply to the Police Commissioner to welcome the proposed improvement and to thank him for improving the PCSO provision in Malpas. Proposed by Cllr Waddelove and seconded by Cllr Webb.

183 ACCOUNTS

183.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
165	Running Costs	s.111	£ 46.82
166	CHRISTMAS:- Barlows	s.137	£ 300.00
167	E Bickley - payment of balance of King James chair	s.137	£ 196.00

The Clerk's salary was paid by standing order.

Receipts Received:-

None

Bank Account:-

The reconciled balance in the current bank account as at 1st January 2018 was £55,582.32, Allocation of funds as follows:-

- Parish Council - £17,588.79
- Christmas Lights Funding - £846.24
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £350.00
- Neighbourhood Plan - £727.42

Resolved: - The Council agreed to the above payments. Proposed by Cllr Lowick Higgle and seconded by Cllr Meredith.

183.2 Budget to date:-

The Council received the budget to date figures as at 31st December 2017 and the forecast figures to 31st March 2018.

184 BUSINESS PRIORITIES

The Council considered the following business priorities for the 2018 – 19 financial year:-

- Car Parking;
- Village Appearance;
- The Cross improvements;
- Gritting;
- 100 year Anniversary of the end of World War I;

- 100 year Anniversary since the RAF was formed;
- 100 year Anniversary since women got the vote.

185 GRANT APPLICATION PROCESS

The closing date for grant applications is 31st March 2018. This is to be publicised on the website, Parish Council noticeboards, Malpas Parish News and Whitchurch Herald. Previous grant applicants are to be sent an application form.

186 CHRISTMAS

Cllr Shackleton informed the meeting about paying a contractor to erect and take down of the Christmas street lights for the next three years at a cost of £500.00 per annum.

Resolved:- The Council agreed to include the cost in the budget. Proposed by Cllr Lowick Higgle and seconded by Cllr Woollam.

187 BUDGET FOR 2018 – 2019

See attached for budget in respect of the 2018 – 2019 financial year.

188 PRECEPT

The 2018 – 2019 Local Council Tax Base for the parish of Malpas has been calculated as 868.5 for Band D equivalent properties.

The Band D Local Council Tax Base for 2017 – 2018 was 812 for Band D equivalent properties.

There will be a budget of £8,000 available for grants to local organisations.

Resolved:- The Council agreed to set the precept for 2018 - 2019 financial year at £21,712.50 (see attachment). The Local Council Tax Charge for properties in Council Tax Band D will be £25.00 for 2018 – 2019. Proposed by Cllr Whitehurst and seconded by Cllr Shackleton.

189 INTERNAL PROCEDURES

There is to be a meeting to go through Council internal procedures.

190 SURGERY ROTA

To receive update from the January surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
190.1 Chester Road surface repairs	Query as to why Chester Road was being dug up. Advised that the surface had sunken in places following the provision of the new Water main and it was a legal requirement for the contractor to return after a period of time to attend to any surface defects identified.
190.2 Hughes Lane – Tilston Road Junction	Complaint about parking on the junction making it hazardous to exit Hughes Lane. Advised of the work taking place on a village wide traffic management plan to address congestion, car parking and highway safety issues.
190.3 Hughes Lane – Tilston Road Junction	Road surface broken up. It needs attention. Advised that it forms part of the Stewart Milne development and there are a number of things outstanding needing attention that will be done under their planning permission.
190.4 Chester Road Zebra Crossing Junction	Highlighted the difficulty in seeing the Amber beacon lights on the Zebra Crossing, Suggested they should be upgraded to LED flashing ones. In addition the light

	of the crossing during night hours is not adequate enough to light the crossing. Suggested some down lights fixed to the beacon poles.	
190.5 Overton Heath Lane Flooding	Flooding in two places on Overton Heath Lane. Belief that this is due to development at St Josephs and Boogles Barn. Complaint that no proper flood risk assessment was undertaken at the Beeches. Also trees being removed from the Beeches site will exacerbate the problem and lack of landscaping on Stewart Milne development will also add to the issues. Planning issues to be raised with CWaC enforcement team.	
190.6 Population Census data for Cancer support Group	Request for current census data from the village as follows: Total Population, Number of individuals over 50 years of age, and number of individuals living alone.	
190.7 Bus Shelter by the Crown Inn	Complaint about the state of the bus shelter by the Crown Inn. Request sent to CW&C to clean shelter.	
191 PLANNING		
191.1 <u>Applications:-</u> 17/04664/OUT - Residential development for up to 57 dwellings, the provision of a Community Health Hub and open space at Land off Chester Road, Malpas Resolved:- The Council agreed to hold an extraordinary meeting to consider the application and to invite representatives from the planning department, the developers, the doctor's surgery, the dental practice to attend. 17/05292/FUL - Replace Shop Front and Supporting beam above at The Malpas Chippy Church Street Malpas Resolved:- The Council agreed to submit the following comments:- This is in the Malpas Conservation area and the Council would therefore want to ensure that the Conservation Officer is happy that the design, materials and work are in keeping with the character of the area and the rest of the building. Draw your attention to policies BE3 SF1 and SF2 of the Neighbourhood Plan. Proposed by Cllr Shackleton and seconded by Cllr Barnett.		
191.2 <u>To consider any applications received after the agenda has been distributed:-</u> None have been received.		
191.3 <u>Recent decisions by CW&C:-</u> None have been received.		
191.4 <u>To receive planning updates:-</u> Nothing to report.		
191.5 <u>Bovis Development:-</u> There is a new site manager.		
191.6 <u>Malpas Alport Primary School:-</u> No update.		
191.7 <u>Local Plan (Part Two) Land Allocations and Detailed Policies:-</u> The planning steering group are to look at the documents.		
191.8 <u>Publication of the No Mans Heath & District Neighbourhood Development Plan:-</u> No observations / comments.		
192 HIGHWAYS		
192.1 <u>Speeding:-</u>		

<p>Police action requested.</p> <p>192.2 <u>Chester Road Waiting restrictions:-</u> A formal public consultation is to take place.</p> <p>192.3 <u>Parking / Traffic Congestion:-</u> Ongoing.</p>	
<p>193 ACCESS FROM FIRE STATION CAR PARK TO LEECH LANE The gap has now been closed.</p>	
<p>194 ALLOTMENTS Update as follows:-</p> <ul style="list-style-type: none"> • Another allotment plot has been rented out. • 8 out of 12 allotments have been taken. • Site works are yet to take place. • There is a possibility of providing further plots at the site if so required. <p>Resolved:- The Council agreed to extend the area from which allotment holders can apply. This is now to include people who work within the parish and people who live within 2 miles of the boundary of the parish. Proposed by Cllr Lowick Higgle and seconded by Cllr Woollam.</p>	
<p>195 PARISH INFORMATION BOARDS Cllr Griffiths confirmed the amendments to the proof that were agreed at the December meeting and to include a banner 'Welcome to Malpas'.</p>	
<p>196 VILLAGE BOUNDARY SIGNS Canon Davenport has confirmed the wording on the village boundary signs is to state "Welcome to Malpas". Cllrs discussed the artwork to be used. There is to be a proof of the final version.</p>	
<p>197 APPEARANCE OF THE VILLAGE Cllr Griffith listed suggested the following improvements at the following locations to enhance the appearance of the village:-</p> <ul style="list-style-type: none"> • Chester Road to Londis; • Outside the Jubilee Hall; • Outside the dry cleaners; • The Cross; • Public toilets. <p>Other suggestions included:- plaques on buildings of historical significance; a historic map; key view points; repainting the bus shelter on Chester Road; repainting the noticeboards; cast iron bins in the village; providing a bin at the bus stop near to Malpas Alport; improving the telephone box on Church Street; floral displays. An action plan is to be prepared and it is hoped to get local businesses involved with the project.</p>	
<p>198 PETER HOWELL One quote has been received for a Community Noticeboard to be erected in the church porch in memory of Peter Howell. The Council are to obtain 2 further quotes.</p>	
<p>199 THE CROSS Item deferred.</p>	
<p>200 KING'S CHAIR</p>	

Resolved:- The King James I Chair is to be bequeathed to the people of Malpas. The Council has received a formal request to for the Parish Council to act as trustees for the chair. The Council agreed to act as Custodian of the King James I Chair subject to approval of the document by CHALC. Proposed by Cllr Lowick Higgle and seconded by Cllr Shackleton.

201 STREET FURNITURE

201.1 Bench on Chester Road:-

Two quotes have been received is due to carry out maintenance to the bench on Chester Road.

Resolved:- The Council agreed to instruct DJA Property Maintenance to carry out maintenance on the bench on Chester Road at a cost of £150.00 plus materials. Proposed by Cllr Barnett and seconded by Cllr Shackleton.

202 GRIT BINS

Quotes are to be obtained for a grit bin to be located next to Wigfield Terrace and Greenfield Lane.

The Council is to explore employing a contractor for supplementary gritting of roads and pavements in the village.

203 CLERK'S REPORT

Item	Details
1. Replacement of Sycamore tree at the Ox Hays	The existing tree has started to grow. Malpas Alport are happy to be involved.
2. Public Toilets	The door has been replaced and lock replaced. A spare key is to be sent
3. Stuart Milne site	Enquiry sent as to what Stuart Milne intend to do with the open space at the Stuart Milne site, Malpas, Cheshire. Originally, there was talk of some trees, benches and planting. Customer Services have replied to advise they have spoken with the Design Manager regarding the plans for the development. They have advised there are plans for planting and trees but not for any benches – the planting work is due to commence in the New Year.
4. Insurance in the snow	Insurance company has responded to query regarding insurance cover.
5. Village Walkabout	Contacted Localities to Request that village walkabout with Police, Highways, Streetscene, Sanctuary and Parish Council is re-introduced.
6. Signage @ Springfield Road query	The “No Ball Games” signs on the green space off Springfield Road have been cut down by Sanctuary Housing. Request to understand what is planned for the area. Sanctuary have replied to advise that after speaking with the local housing officer, she has confirmed that the signage was removed as this land is not owned by Sanctuary Housing, so there should not have been a sign with our name on there in the first place.

		CW&C to advise	
	7. Parking Enforcement	Request sent that traffic warden is engaged again to reinforce the parking restrictions in Malpas.	
	8. 10 Springfield Road,	Complaint sent again to Sanctuary about the state of the garden.	
	9. Alport	Letter sent to the deputy head teacher to state that the views expressed by Cllr Lowick Higgle were not the views of the Parish Council.	
	10. Speeding in the village	Email sent to police to request that speed limits are enforced and appropriate action taken.	
	11. Grass verges	Email sent to Highways re grass verges on Chester Road could be reduced to provide additional parking.	
	12. Tilston Road , Malpas	Request sent to clean to CW&C.	
204 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX			
<ul style="list-style-type: none"> List of emails received previously circulated to Cllrs. General Data Protection Regulation (GDPR):- the Council are to make enquires regarding training to ensure compliance. 			
205 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES			

The meeting closed at

9.15 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>