

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 12TH FEBRUARY 2018 IN THE JUBILEE HALL AT 7 PM**

<p>PRESENT Cllrs John Webb (Vice Chairman), Tina Barnett, Eric Bickley, John Bickley Charles Lowick Higgle, Martin Shackleton, Sarah Thomas, Adrian Waddelove, Chris Whitehurst, Ann Woollam. The Clerk. PCSO Jon Hurst and two members of the public attended part of the meeting.</p>													
<p>208 APOLOGIES Cllrs, Sue Griffith, Roma Hancock, Karen Meredith. Cllr Katie Norris has submitted her resignation from the Council. The Clerk is to notify CW&C of the casual vacancy.</p>	RS												
<p>209 DECLARATION OF INTERESTS None were declared.</p>													
<p>210 APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 8th January 2018 as a true and proper record. Proposed by Cllr E Bickley and seconded by Cllr Woollam.</p>													
<p>211 OPEN FORUM</p> <ul style="list-style-type: none"> Keith Ebben representing the Victoria Jubilee Hall Management Committee, requested that the grant for £3,000.00 previously awarded towards resurfacing the Victoria Jubilee Hall car park, be reallocated towards the redecoration of the Hall. 													
<p>212 POLICE REPORT PCSO Jon Hurst updated the meeting of ongoing issues in the village including ASB and criminal damage. Members of the public are encouraged to report all incidents to the police. This can be done anonymously. The Council agreed to pay for flyers to be distributed throughout the village with contact details to report matters to the police.</p>													
<p>213 ACCOUNTS 213.1 Jubilee Hall:- The Council considered the request to reallocate the £3,000.00 grant that was awarded towards the cost of resurfacing the Jubilee Hall car park towards redecorating the Hall. Resolved:- That the Council agree to reallocate the 3,000.00 grant that was awarded towards the cost of resurfacing the Jubilee Hall car park towards redecorating the Hall. However, this will not set a precedent for future grant applications. Proposed by Cllr Lowick Higgle and seconded by Cllr Shackleton. 213.2 Payments Approved:-</p>													
<table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Statutory Power</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>168</td> <td>Churchwardens of St Oswald's Malpas (to replace cheque 164)</td> <td></td> <td>£ 400.00</td> </tr> <tr> <td>169</td> <td>Running Costs (to replace missing cheque 165)</td> <td>s.111</td> <td>£ 46.82</td> </tr> </tbody> </table>	Chq No	Payee	Statutory Power	Amount	168	Churchwardens of St Oswald's Malpas (to replace cheque 164)		£ 400.00	169	Running Costs (to replace missing cheque 165)	s.111	£ 46.82	
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170	Running Costs	s.111	£ 12.95
171	Victoria Jubilee Hall (room rental)	s.111	£ 32.00
171	CHRISTMAS costs of outfits	s.137	£ 56.91
172	GRANT:- Victoria Jubilee Hall	s.137	£3,000.00

The Clerk's salary was paid by standing order.

Receipts Received:-

None

Bank Account:-

The reconciled balance in the current bank account as at 1st February 2018 was £55,582.32, Allocation of funds as follows:-

- Parish Council - £17,588.79
- Christmas Lights Funding - £846.24
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £350.00
- Neighbourhood Plan - £727.42

Resolved: - The Council agreed to the above payments. Proposed by Cllr Woollam and seconded by Cllr Thomas.

214 ANNUAL PARISH MEETING

The Council considered the format for the annual parish meeting and agreed to invite previous grant participants to speak to the meeting about how they spent the grant that was awarded.

215 INTERNAL PROCEDURES

There is to be a meeting to go through Council internal procedures.

216 SURGERY ROTA

To receive update from the February surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
216.1 Dog Fouling	Concerns raised.
216.2 Anti-Social Behaviour	Reported to the police.
216.3 10 Springfield Avenue	Unkempt property reported to Sanctuary Housing.
216.4 Traffic Congestion	Concerns raised.
216.5 Tilston Road	Request for speed bumps outside the school to improve road safety.
216.6 Old Hall Street	State of pavement reported to CW&C.
216.7 Parking	Request for update.
216.8 Fencing at Fire Station Car Park	Record thanks for providing fencing to secure area around the youth club at the Fire Station Car Park.
216.9 Bus Shelter at The Crown	Complaint regarding state.

217 PLANNING

217.1 Applications:-

18/00123/S73 - Variation of condition 6 of planning permission 15/00750/OUT to remove the affordable housing contribution at The Cedars, Old Hall Street, Malpas

Resolved:- The Council agreed to submit the following comments:- Draw attention to Policy H3 of the Neighbourhood Plan which requires the provision of affordable housing within all new residential developments.

However there is currently a surplus of certain types of affordable housing within Malpas, especially two and three bed properties. That is not to say that there is not a need for other types of truly affordable housing. If no affordable housing is to be built on site, we would expect a financial contribution towards off site housing to be provided by the local CLT in line with the emerging local plan part 2.

Due to the scale of this development it would not attract any CIL payments so if condition 6 is removed they would get away without making any or little contribution to the local community.

18/00279/FUL - Extension to existing farm house and subdivision to create two semi-detached dwellings at Dog Lane Farm, Dog Lane, Oldcastle, Malpas

Resolved:- The Council agreed to submit the following comments:-

This site is in open countryside and we would draw your attention to Policies H2 and BE4 of the neighbourhood plan.

It is proposed that all car parking for this development together with the barn conversions will be in the courtyard. We would want to ensure that the yard is of a sufficient size for cars to manoeuvre and wait without going onto the highway. Also we would want the courtyard to be lit with down lighters to reduce the effects of light pollution into the open countryside

217.2 To consider any applications received after the agenda has been distributed:-

None have been received.

217.3 Recent decisions by CW&C:-

Approved:-

17/04935/S73 – Mount View Farm, Wrexham Road, Malpas

17/04958/S73 – Malpas Alport Primary School, Chester Road, Malpas

17/05292/FUL – The Malpas Chippy, Church Street, Malpas

17/04961/LBC – Gams Wood Cottage, Kidnall Hill Lane, Overton

17/04960/FUL – Gams Wood Cottage, Kidnall Hill Lane, Overton

217.4 To receive planning updates:-

There is to be an extraordinary meeting to consider planning application 17/04664/OUT and the Red Lion plans.

217.5 Bovis Development:-

There is a new site manager. It is hoped to reinstate the monthly meetings.

217.6 Malpas Alport Primary School:-

Work is proceeding as scheduled.

218 HIGHWAYS

218.1 Chester Road Waiting restrictions:-

CW&C have written to amend the timings of the parking restrictions from:-

8.00 am – 9am and 3.00 pm – 4.00 pm

to the revised times of:-

8.30 am – 9.30 am and 2.45 pm – 3.45 pm

Resolved:- The Council agreed to request that the parking restrictions be amended to 8.00 am – 6.00 pm. Proposed by Cllr Shackleton and seconded by Cllr E Bickley.

A named vote was requested. The votes were as follows:-

In favour:- Cllrs Tina Barnett, Eric Bickley, Martin Shackleton, Sarah Thomas, Adrian Waddelove, Chris Whitehurst, Ann Woollam.

Against:- Cllrs John Bickley Charles Lowick Higgle.

Abstain:- Cllr John Webb.

218.2 Footpath and access along Chester Road to Hampton: -

The state of the footpath has been reported to CW&C.

<p>219 ALLOTMENTS The next meeting is in April.</p>	
<p>220 PARISH INFORMATION BOARDS A proof is due.</p>	
<p>221 VILLAGE BOUNDARY SIGNS The manufacturer is to prepare a proof. This is to be approved by the PCC and parish council.</p>	
<p>222 APPEARANCE OF THE VILLAGE Update from Cllr Griffith as follows:-</p> <ul style="list-style-type: none"> • Street Furniture:- quote for £220.00 received to carry out the following works:- redecorate the noticeboards at the Jubilee Hall and launderette; benches and bus shelter on Chester Road. <p>Resolved:- The Council agreed to instruct D Parker to carry out the above works. Proposed by Cllr Shackleton and seconded by Cllr Waddelove.</p> <ul style="list-style-type: none"> • Letter:- a letter has been drafted to send to local businesses and residents to inform them of the Council's initiative to improve the appearance of the village and to request any suggestions. Cllr Lowick Higginson offered to help delivering the letter to households. • Logo:- the Council agreed on the attached logo to be used on the letterhead. • Hanging Baskets:- a quote has been obtained from Suttons to provide hanging baskets in the village. The Council agreed to support in principle. <p>The Council agreed to ask Cllr Griffith for costings for proposed works to enhance the appearance of the village.</p>	SG
<p>223 MEMORIAL FOR PETER HOWELL Two quotes have been received to date, a third one is due. Shelly Signs have quoted £550.00 plus vat for an oak noticeboard plus £35.00 delivery. Nature Sign Designs have quoted £995.00 plus vat for an oak noticeboard plus £65.00 delivery. Installation charges are not included.</p> <p>Resolved:- depending on the third quote, the Council agreed to accept the Shelly Signs quote. Proposed by Cllr Thomas and seconded by Cllr Barnett.</p>	RS
<p>224 BEST KEPT VILLAGE COMPETITION The Council agreed to enter the Best Kept Village Competition and to ask Cllr Griffith to lead on the project.</p>	SG
<p>225 KING'S CHAIR The Clerk has been liaising with CHALC with regards to the wording on the Custodian Agreement of the King James I chair. There have been several amendments, the final version is to yet to be completed.</p>	
<p>226 STREET FURNITURE <u>Bench on Chester Road:-</u> Maintenance is due to be carried out when the weather improves. The Clerk has advised Rotary of the works</p>	
<p>227 GRIT BINS A request has been sent to CW&C for quotes to install grit bins (Wigfield Terrace and Greenfield Lane.)</p>	

228 STEPS NEXT TO CROSS		
Item deferred to part two.		
229 CLAYHOLE CROFT		
Cllr Whitehurst informed the meeting about the recent vandalism at Clayhole Croft.		
230 VILLAGE WALKABOUT		
Localities arranged for a village walkabout with Police, Highways, Streetscene and the Parish Council on Friday 9 th February to go through various issues in the village.		
231 GARAGE OLD HALL STREET		RS
To Council agreed to formally write to the Owners of the garage and see if they would let the Council use it as a formal temporary car park until they decide what they are doing with the site.		
232 CLERK'S REPORT		
Item	Details	
1. Mosslands	Updated details with Charities Commission and register of accounts for 2016 -17 – completed	
2. Green Space at Springfield Road	The “No Ball Games” sign on the green space off Springfield Road has been cut down by Sanctuary Housing. Sanctuary have advised that after speaking with the local housing officer, that the signage was removed as this land is not owned by Sanctuary Housing, so there should not have been a sign with their name on there in the first place. The Council has received a request to provide parking on the Green Space at Springfield Road. The Clerk is trying to establish ownership of the land.	
3. Grass Verges	A request was sent to Highways to enquire whether the grass verges on Chester Road could be reduced to provide additional parking CW&C have replied:- <i>The provision of parking places is not a responsibility of the Highway Authority and as such it would be difficult to justify funding allocated for the maintenance of highways to be used to fund an activity outside our remit. That said, if it is something the Parish Council feels is an important contribution to the village, Highways would not stand in the way of the Parish Council funding this work. As well as the actual widening of the carriageway, the kerb-line would need to be re-laid and depending upon levels additional drainage may need to be provided. If there are statutory utility services within the verge they would either need to be moved or lowered, but the utility companies would provide a quote for this work.</i>	
4. Grant Process	Poster prepared and forwarded to:- Malpas Parish News; Council website; Parish Council noticeboard.,	

		Previous grant applicants have been sent an application form.	
5. Police Commissioner		Letter sent to welcome the proposed improvement and to thank him for improving the PCSO provision in Malpas.	
6. Potholes		Reported to CW&C:- <ul style="list-style-type: none"> • Church Street :- repaired. • Well Street:- repaired. • Junction Leech Road and Well Street:- temporarily filled and raised a permanent repair job to be done at a later date. • Old Hall Street:- this road to be considered in a bid as a future scheme in the meanwhile the road will be monitored by highway safety inspectors during the course of their routine inspections any actionable defects arising will be recorded for repair. 	
7. Precept		Submitted to CW&C	
8. Public Toilets		Complaint reported to CW&C as no soap in dispenser and emergency cord has been vandalised	
9. Dog Bin		Reported complaint received that bin is overflowing on Love Lane.	
10. Christmas Trees		Arranged with CW&C to collect village Christmas trees.	
11. Hampton to Malpas pavements		Poor state of pavement reported to CW&C and request for action asap.	
12. Blocked Drains		Reported @ Rylands Close.	
233 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX			
<ul style="list-style-type: none"> • List of emails received previously circulated to Cllrs. • Complaint received regarding early morning bread deliveries to Co-op. The Clerk is to write to Co-op regarding the matter and request that the delivery times are amended. • Request received to replace surface of footpath from Hughs Lane to the church; this is to be forwarded to CW&C. 			RS
234 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES			
234.1 Burial Board:- the strip of land to the left of the cemetery is to be made available to the Burial Board.			
Part 2			
235 PRESS AND PUBLIC			
Resolved:- To resolve to exclude the press and members of the public. Proposed by Cllr Lowick Higgin and seconded by Cllr Barnett.			

The meeting closed at 9.05 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>