

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL  
HELD ON MONDAY 12<sup>TH</sup> MARCH 2018 IN THE JUBILEE HALL AT 7 PM**

|   |   |                        |               |              |
|---|---|------------------------|---------------|--------------|
| <b>PRESENT</b><br>Cllrs John Webb (Vice Chairman), Tina Barnett, Eric Bickley, John Bickley, Sue Griffith, Karen Meredith Martin Shackleton, Sarah Thomas, Adrian Waddelove, Chris Whitehurst,<br>The Clerk. PCSO Jon Hurst, PC Ged Gigg and five members of the public attended part of the meeting.   |   |                        |               |              |
| <b>237 APOLOGIES</b><br>Cllrs, Roma Hancock, Charles Lowick Higgie, Ann Woollam.  |   |                        |               |              |
| <b>238 DECLARATION OF INTERESTS</b><br>Cllr Meredith declared a pecuniary interest in item 257 of the minutes.<br>Cllr Whitehurst declared a non-pecuniary interest in item 259 of the minutes.   |   |                        |               |              |
| <b>239 APPROVAL OF THE MINUTES</b><br><b>Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 12<sup>th</sup> February 2018 as a true and proper record. Proposed by Cllr Waddelove and seconded by Cllr E Bickley.</b>   |   |                        |               |              |
| <b>240 OPEN FORUM</b>   |   |                        |               |              |
| <ul style="list-style-type: none"> <li>• Planning:- resident requested planning update.</li> <li>• Litter:- concerns raised regarding litter escaping from the recycling lorry and not being picked up – the Clerk is to report the matter to Streetscene.</li> <li>• Bin outside Londis:- request for bin to be emptied more often and for a key to the bin so as the shop can empty it when it gets full.</li> <li>• Crossing Chester Road:- concerns were raised by residents living on the Bovis estate regarding crossing Chester Road when taking children to school. The Council are make representations to Bovis and CW&amp;C to request that action to be taken.</li> </ul> |   |                        |               | RS<br><br>RS |
| <b>241 POLICE REPORT</b><br>PCSO Jon Hurst updated the meeting as follows:-   |   |                        |               |              |
| <ul style="list-style-type: none"> <li>• Ongoing issues in the village which included thefts from outbuildings in rural areas;</li> <li>• There have been no further reports of anti-social behaviour;</li> <li>• PCSO Hurst will be covering Malpas and Tattenhall; there will be a pooled PCSO to assist him covering the area;</li> <li>• There is to be an update of Operation Shield;</li> <li>• There is to be a bike marking session in May.</li> </ul>  |   |                        |               |              |
| <b>242 ACCOUNTS</b>   |   |                        |               |              |
| 242.1 <u>Payments Approved:-</u>  |   |                        |               |              |
| <b>Chq No</b>   | <b>Payee</b>  | <b>Statutory Power</b> | <b>Amount</b> |              |
| 174   | Running Costs   | s.111                  | £ 63.72       |              |
| 175   | Cheshire Community Action (Best Kept Village entry fee) | s.111                  | £ 50.00       |              |
| 176   | Victoria Jubilee Hall (room rental)                     | s.111                  | £ 32.00       |              |
| The Clerk's salary was paid by standing order.  |   |                        |               |              |

Receipts Received:-

None

Bank Account:-

The reconciled balance in the current bank account as at 1<sup>st</sup> March 2018 was £51,485.67. Allocation of funds as follows:-

- Parish Council - £14,012.56
- Christmas Lights Funding - £325.82
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £350.00
- Neighbourhood Plan - £727.42

**Resolved: - The Council agreed to the above payments. Proposed by Cllr E Bickley and seconded by Cllr J Bickley.**

**243 CASUAL VACANCY**

CW&C have been informed of the casual vacancy further to Katie Norris's resignation. The notice has been posted on the website and noticeboard. Should an election not be called then the Council hope to co-opt at the April meeting.

**244 INTERNAL PROCEDURES**

There is to be a meeting of the working group to go through the Council's internal procedures on 27<sup>th</sup> March.

**245 SURGERY ROTA**

To receive update from the March surgery:-

| <b>ISSUE</b>                           | <b>CONCERNS RAISED AND ACTION TAKEN</b>  |
|--|--|
| 245.1 Safety on Tilston Road           | Concern about the safety of children crossing Tilston Road and request for a 20mph limit - for both Tilston Road and High Street.  |
| 245.2 Parking on Chester Road          | Complaint about cars from the Bovis development parking on Chester Road. Also, the Council lorry had only been able to grit one side of the road. Request made by resident for the Parish Council to remind residents to show respect for other individuals when parking their vehicles. |
| 245.3 Light posts at Bovis Development | Complaint that new light at Bovis entrance site was throwing light on to the lawn of the property and not on to the pavement.  |
| 245.4 St Oswald's Close play area.     | Moss growing on the play area. One of the bollards stopping people from driving on and off the area is broken. It needs replacing. Request for sign putting up saying that it was a designated children's play area.   |

**246 PLANNING**

**246.1 Applications:-**

18/00490/FUL - Implementation of a conservation velux window to stairwell at Yew Tree Cottage, Church Street, Malpas

**Observations:-** This is in the conservation area and the Council wish to ensure that the Conservation Officer is happy with this proposal and also draw attention to BE3 and SF2 of the Neighbourhood Plan

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| <p>18/00557/FUL - Single storey timber garden room at Gams Wood Cottage, Kidnal Hill Lane, Overton, Malpas, AND,<br/>18/00558/LBC - Single storey timber garden room at Gams Wood Cottage, Kidnal Hill Lane, Overton, Malpas</p> <p><b>Observations:-</b> The Council wish to ensure that the Listed Buildings Officer is happy with this proposal. In addition, draw attention to the Neighbourhood Plan in particular policies BE3 and BE4.</p> <p>246.2 <u>To consider any applications received after the agenda has been distributed:-</u><br/>None have been received.</p> <p>246.3 <u>Recent decisions by CW&amp;C:-</u><br/><u>Approved:-</u><br/>18/00557/FUL – Gams Wood Cottage, Kidnall Hill Lane, Overton</p> <p>246.4 <u>To receive planning updates:-</u><br/>Nothing to report.</p> <p>246.5 <u>Bovis Development:-</u><br/>CW&amp;C are due to attend the site and address the issues / concerns raised.</p> <p>246.6 <u>Malpas Alport Primary School:-</u><br/>Nothing to report.</p> <p>246.7 <u>Extraordinary Meeting:-</u><br/>The Council are to hold an extraordinary meeting in April to consider the Red Lion planning application and planning application 17/04664/OUT - Residential development for up to 57 dwellings the provision of a Community Health hub and open space at Land Off Chester Road, Malpas</p> |    |
| <p><b>247 HIGHWAYS</b></p> <p>247.1 <u>Chester Road Waiting restrictions:-</u><br/>The Council sent the request to CW&amp;C for the parking restrictions on Chester Road (from Malpas Alport Primary School to past the entrance to Barnmoore Close) to align with the existing village parking restriction times (these being single yellow line with no waiting between 8:00am and 6:00pm, Monday to Friday). CW&amp;C have written to confirm the proposal and to advise that they have amended the restrictions on the east side of Chester Road to double yellow lines to prohibit parking on the east side in its entirety. This has been deemed necessary taking into consideration the overall road width. It will remove the potential for double parking and obstruction, ensuring smooth traffic flow following the change to Mon - Fri 8am to 6pm. Legal proceedings are due to commence.</p> <p>247.2 <u>Footpath and access along Chester Road to Hampton: -</u><br/>The state of the footpath has been reported to CW&amp;C, however they have not removed the grass that has spread across the pavement - this is particularly bad at Ebnal Bank. The Clerk is to follow the matter up with Highways.</p>  | RS |
| <p><b>248 ALLOTMENTS</b></p> <p>Two people have expressed an interest in having an allotment, the relevant paperwork has been forwarded.</p>   |    |
| <p><b>249 PARISH INFORMATION BOARDS</b></p> <p>A revised proof is due to further amendments. Cllr Griffith is to approve the final proof.</p>  | SG |
| <p><b>250 VILLAGE BOUNDARY SIGNS</b></p> <p>The manufacturer is preparing a proof which is to be approved by the PCC and parish council.</p>   |    |
| <p><b>251 APPEARANCE OF THE VILLAGE</b></p> <p>Update from Cllr Griffith as follows:-</p>  |    |

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| <ul style="list-style-type: none"> <li>• Street Furniture:- a revised quote for £250.00 has been received to carry out works to the street furniture.</li> <li>• Hanging Baskets:- Cllr Griffith is to contact local businesses regarding hanging baskets.</li> <li>• Letter:- YOU Media has quoted £59.00 to print the letter which is to be sent to local businesses and residents to inform them of the Council's initiative to improve the appearance of the village and to request any suggestions. The letter is to be distributed with the Parish News.</li> <li>• BT phone box:- the clerk has contacted BT re painting the phone box. Photos have been sent as requested.</li> <li>• Litter pick:- Cllr Lowick Higgin has volunteered to organise a litter pick in the village.</li> </ul> | <p style="text-align: center;">SG</p> <p style="text-align: center;">CH</p> |
| <p><b>252 MEMORIAL FOR PETER HOWELL</b></p> <p>Two quotes have been received to date, a third one is due. Shelly Signs have quoted £550.00 plus vat for an oak noticeboard plus £35.00 delivery. Nature Sign Designs have quoted £995.00 plus vat for an oak noticeboard plus £65.00 delivery. Installation charges are not included.</p> <p><b>Resolved:- the Council agreed to accept the Shelly Signs quote at £550.00 plus vat for an oak noticeboard plus £35.00 delivery. Proposed by Cllr Thomas and seconded by Cllr Barnett.</b></p>   |   |
| <p><b>253 BEST KEPT VILLAGE COMPETITION</b></p> <p>The Clerk has completed and sent the entry form for the Best Kept Village Competition to Cheshire Community Action.</p>  |   |
| <p><b>254 KING'S CHAIR</b></p> <p>There have been several amendments made to the Custodian Agreement of the King James I chair as recommended by CHALC. The final version has now been completed and signed by the relevant parties.</p>  |   |
| <p><b>255 GRIT BINS</b></p> <p>CW&amp;C have confirmed that it is possible to install grit bins at Wigfield Terrace and Greenfield Lane as requested by the Council. The cost is £100.00 each. There are no additional costs to refill the bins. They will be installed later this year.</p>  |   |
| <p><b>256 STEPS NEXT TO CROSS</b></p> <p>The Council has received a complaint regarding the steps next to the Cross as one of the blocks is coming away. This has been reported to CW&amp;C. CW&amp;C have advised that the steps are not the responsibility of the Highways department. The Clerk is to obtain three quotes to make the steps safe.</p>  | <p style="text-align: center;">RS</p>                                       |
| <p><b>257 MALPAS ALPORT PRIMARY SCHOOL CONSULTATION</b></p> <p>The Council consider formal response to Malpas Alport Endowed Primary School public consultation to increase the age range of Malpas Alport Endowed Primary School from 4-11 years to 3-11 years of age.</p> <p><b>Resolved:- the Council agreed to support the increase in the age range of Malpas Alport Endowed Primary School from 4-11 years to 3-11 years of age. Proposed by Cllr Barnett and seconded by Cllr Griffith.</b></p>  |   |
| <p><b>258 DOG CONTROL CONSULTATION</b></p>  |   |

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| Cllrs are encouraged to respond to the consultation.         |  |  |
| <b>259 MALPAS 100 YEARS ON</b>                               | The proposed programme of events has been circulated.  |  |
| <b>260 GARAGE OLD HALL STREET</b>                            | The Clerk has written to the owners of the garage. No reply has been received to date.   |  |
| <b>261 CLERK'S REPORT</b>                                    |  |  |
|  | <b>Item</b>  | <b>Details</b>   |
|  | 1. Green Space at Springfield Road   | Possibility of parking, ongoing.   |
|  | 2. Footpath request  | Request received to replace surface of footpath from Hughs Lane to the church has been forwarded to CW&C.  |
|  | 3. Co-op   | Complaint received regarding early morning bread deliveries to Co-op. Co-op head office have been contacted regarding the matter and a request made that the delivery times are amended. They will contact local store and request that they speak to the bread delivery people and tell them not to deliver before 6am. |
|  | 4. Bench @ Chester Road  | Rotary advised they will contribute towards the cost of re-varnishing the bench.   |
|  | 5. Litter bin @ Londis   | Request key for Londis to use to empty the bin.  |
| <b>262 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX</b>  |  |  |
|  | <ul style="list-style-type: none"> <li>List of emails received previously circulated to Cllrs.</li> </ul>  |  |
| <b>263 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b> |  |  |
|  | 263.1 Recreation Ground:- report of vandalism at the play area.  |  |
| <b>Part 2</b>  |  |  |
| <b>264 PRESS AND PUBLIC</b>                                  |  |  |
|  | <b>Resolved:- To resolve to exclude the press and members of the public.</b><br><b>Proposed by Cllr Waddelove and seconded by Cllr Shackleton.</b> |  |

**The meeting closed at  
8.35 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk  
Website:- <http://www.malpascheshire.org/>