

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 9TH APRIL 2018 IN THE JUBILEE HALL AT 7 PM**

	<p>PRESENT Cllrs John Webb (Vice Chairman), Tina Barnett, Eric Bickley, John Bickley, Richard Charlton, Sue Griffith, Roma Hancock Charles Lowick Higgie, Martin Shackleton (attended part of the meeting), Sarah Thomas, Adrian Waddelove, Chris Whitehurst, Ann Woollam. The Clerk. PC Ged Gigg, Nicola Rose (CW&C) and four members of the public attended part or all of the meeting.</p>	
266	<p>APOLOGIES Cllr Karen Meredith.</p>	
267	<p>DECLARATION OF INTERESTS Cllr Webb declared a non-pecuniary interest in item 272 of the minutes. Cllr Lowick Higgie declared a non-pecuniary interest in items 272 and 273 of the minutes. Cllr Whitehurst declared a non-pecuniary interest in item 272 of the minutes.</p>	
268	<p>APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 12th March 2018 as a true and proper record. Proposed by Cllr Thomas and seconded by Cllr E Bickley.</p>	
269	<p>OPEN FORUM</p> <ul style="list-style-type: none"> • Nicola Rose, CW&C, spoke to the meeting about the proposed changes and implications to the Public Space Protect Order relating to dog control measures. Parish councillors and members of the public are encouraged to take part in the consultation. • Resident of Oak Tree Rise, Malpas raised the following issues:- parking concerns on Tilston Road and Hughs Lane; Oak Tree Rise has yet to be adopted by CW&C and having a car park at the Recreation Ground. • Nigel Shone spoke to the meeting about the grant application submitted by Malpas Cricket Club. • Resident expressed concerns for the safety of children crossing the entrance to Prospect Drive (located off Tilston Road) and requested that a sign be erected to warn both drivers and pedestrians. The Clerk is to contact the owners of Prospect House and request this. • Resident informed the meeting about speeding traffic at bottom of Well Street and the general poor state of the road. • Resident talked about the problems encountered when deliveries made to the Bovis site at the Well Street entrance and requested that Bovis remove the rubbish that is located at the bottom of the site. 	
270	<p>POLICE REPORT PC Ged Gigg updated the meeting as follows:-</p> <ul style="list-style-type: none"> • Ongoing issues in the village which included agricultural thefts from outbuildings in rural areas and local villages; • Theft of heating oil; • Reports of suspicious activity; 	

- Parking issues are worse than ever at the Heber;
 - Derelict bungalow set on fire;
- Residents are encouraged to report any suspicious behaviour to the police, this can be done anonymously.
- The Council agreed to write to David Curry and all local agencies in the village to encourage everyone to work together to help prevent the minority of the population spoiling life in the village for the majority. It is hoped to set up a working group to deal with anti-social behaviour.

RS

271 ACCOUNTS

271.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
177	Running Costs	s.111	£ 57.46
178	Victoria Jubilee Hall (room rental)	s.111	£ 32.00
179	CHALC (annual subs)	s.111	£ 559.80
180	YOU Media (print letters)	s.111	£ 59.78

The Clerk's salary was paid by standing order.

Receipts Received:-

None

Bank Account:-

The reconciled balance in the current bank account as at 1st April 2018 was £51,047.84. Allocation of funds as follows:-

- Parish Council - £13,524.73
- Christmas Lights Funding - £325.82
- New Homes Bonus - £34,768.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £400.00
- Neighbourhood Plan - £727.42

Resolved: - The Council agreed to the above payments. Proposed by Cllr Woollam and seconded by Cllr Thomas.

271.2 New Bank Signatories:-

Resolved: - The Council agreed to appoint Cllrs Woollam and Thomas as bank signatories. Proposed by Cllr Webb and seconded by Cllr E Bickley.

272 GRANT APPLICATIONS

The Council has received twelve grant applications totalling £13,927.62.

Cllrs went through each grant application and considered whether further information was required.

The Clerk is to contact each organisation to request the information if required.

Applications have been received from the following organisations:-

1st Malpas Scout Group	Renewal of lease Scout & Guide HQ	£ 840.00
ATC	Laptop Purchase	£ 800.00
Beeches pre school	Equipment Purchase	£ 609.30
Cheeky Monkeys	Equipment Purchase	£ 933.78
Malpas Community Links	Malpas 100 Years On	£ 3,000.00
Malpas Community Minibus	Insurance	£ 1,500.00

Malpas Cricket Club	150th Anniversary Celebrations	£ 800.00		
Malpas Fair	Gazebo	£ 849.90		
St Oswald's Church	Electrication of Tower Clock	£ 1,550.00		
Tilston Play group	Wooden Kitchen	£ 305.76		
Victoria Jubilee Hall	Equipment Purchase	£ 1,238.88		
Young Persons Centre	YPC Project	£ 1,500.00		

273 CASUAL VACANCY

A number of people have expressed an interest in being co-opted onto the Council. Only one candidate attended the meeting to be considered for co-option.

Resolved:- The Council agreed to co-opt Richard Charlton onto the Parish Council. Proposed by Cllr Lowick Higgie and seconded by Cllr Shackleton. Cllr Charlton duly signed the Acceptance of Office.

274 INTERNAL PROCEDURES

There was a meeting of the working group to go through the Council's internal procedures on 27th March.

The Council are yet to go through the Financial Regulations and to combine the Social Media Policy and Media Policy.

The Clerk is due to attend a training session about GDPR (General Data Protection Regulations) and will update the Council of actions required.

The Assets Register is to be updated on a six-monthly basis.

The Complaints procedure is to be amended and updated.

275 ANNUAL GENERAL MEETING AND PARISH MEETING

Invites have been sent to last year's grant participants to invite them to attend the Parish Meeting and speak to the meeting about how they spent their grant.

The Parish Meeting will take place immediately before the Annual General Meeting on Monday 14th May and will start at 6pm.

276 SURGERY ROTA

To receive update from the April surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Parking Concerns	Oathills estate
(ii) House for Sale sign	At Greenway Lane
(iii) Tourism	Where park visitors in the village
(iv) Tilston Road	Safety concerns for children crossing
(v) Planning	Request for updates
(vi) Malpas Cancer Support	Notification of coffee morning

277 PLANNING

277.1 Applications:-

18/0671/LDC - Lawful consent for erection of L shaped building with other operational development and the land for equestrian purposes (existing) at Levoy Oldcastle Lane Threapwood

Observations:- This is an application to regularise legal status of the buildings. The original planning application was 03/01445/FUL and this has been dragging on since then.

The Council strongly object to this application as it was originally refused but was ignored by the applicant as they went ahead with the works.

Proposed by Cllr Whitehurst and seconded by Cllr Waddelove.

18/0912/FUL - Single storey side and rear extension and alteration to existing house at Georgian House Church Street Malpas

AND

18/0913/LBC - Single storey side and rear extension and alteration to existing house at Georgian House Church Street Malpas

Observations:- As well as being a Grade 2 listed building this house is in the conservation area. The Council would want to ensure that both the conservation and listed buildings officers are happy with this proposal. We would draw your attention to the Neighbourhood plan in particular policies BE3, BE4 and SF2. Concerns raised regarding the impact on residential amenity for the immediate neighbours.

Proposed by Cllr Whitehurst and seconded by Cllr Waddelove.

277.2 To consider any applications received after the agenda has been distributed:-

Highways Act 1980 section 119: Proposal to divert Public Footpath No 1 (part) parish of Wychough – to be considered at the extraordinary meeting.

277.3 Recent decisions by CW&C:-

Approved:-

18/00279/FUL – Dog Lane Farm, Dog Lane, Oldcastle, Malpas

18/00558/LBC – Gams Wood Cottage, Kidnall Hill Lane, Overton, Malpas

Refusal:-

18/00123/S73 – The Cedars, Old Hall Street, Malpas

Withdrawn:-

14/01393/OUT – Land at The Hollies, Old Hall Street, Malpas

277.4 To receive planning updates:-

The Council has received concerns regarding works at The Crown. The Council agreed to write to CW&C regarding the matter.

277.5 Bovis Development:-

A site meeting has yet to be arranged. A formal legal agreement regarding drainage has yet to be signed off which means the drainage is yet to be sorted.

227.6 Malpas Alport Primary School:-

Building works are ongoing.

277.7 Extraordinary Meeting:-

The Council are to hold an extraordinary meeting on 25th April to consider the Red Lion planning application and planning application 17/04664/OUT - Residential development for up to 57 dwellings the provision of a Community Health hub and open space at Land Off Chester Road, Malpas. The meeting will take place in the High Street Church and will start at 7.30 pm. There will be a site visit for Cllrs to the Red Lion to look at the proposed plans before the meeting takes place.

278 HIGHWAYS

278.1 Footpath and access along Chester Road to Hampton: -

The Clerk is to follow the matter up with Highways as the work has not been done to clear the grass off the pavement as it is causing a hazard for pedestrians.

278.2 Parking:-

Ongoing at present to be considered in a part 2 at the May meeting.

279 ALLOTMENTS

Update as follows:-

279.1 Change of Plot:- The Council has received a request from Mr Mike Clarke. The allotment he was allocated has turned out to be very wet and he is requesting to change to plot 5.

279.2 Request for Half Plot:- The Council has received a request for half a plot.

<p>Resolved:- The Council agreed not to provide half plots at present. Proposed by Cllr Waddelove and seconded by Cllr Barnett.</p> <p>279.3 <u>Access</u>:- Cllr Lowick Higgle is to confirm the arrangements for the improvements that are required to the site access.</p>						
<p>280 PARISH INFORMATION BOARDS</p> <p>The revised proof has been received and approved by the Parish Council, David Hayns and St Oswalds Church. The Clerk is to advise Nature Sign Designs to proceed and make the information board. Installation of the board is to be done by Suckleys.</p>						
<p>281 VILLAGE BOUNDARY SIGNS</p> <p>No update.</p>						
<p>282 APPEARANCE OF THE VILLAGE</p> <p>Update from Cllr Griffith as follows:-</p> <ul style="list-style-type: none"> • Street furniture:- works are to be carried out once the weather improves. • Hanging Baskets:- Cllr Griffith has contacted the local businesses regarding hanging baskets and has a list of those interested in purchasing hanging baskets. • Floral Displays in the village and on The Cross:- Cllr Griffith is meeting with a representative from CW&C regarding locating a large planter on Chester Road near to the new information board and on the High Street. The cost is approximately £400.00 for each planter. The Gardening Club are to be contacted to request their help in planting the flowers in the planters. • Letter to businesses and residents:- the letter has been distributed with Parish News (thank you to everyone who helped) and positive feedback received. • BT phone box:- As requested, photographs of the phone box have been sent to BT and a request made for it to be painted the next time BT are painting in the area. If approved this will take place between April and October. • Litter Pick:- date is to be arranged and advertised in the Parish News. 						
<p>283 MEMORIAL FOR PETER HOWELL</p> <p>The wording has now been agreed, the Clerk is to place the order with Shelly Signs and to request a proof.</p>						
<p>284 BEST KEPT VILLAGE COMPETITION</p> <p>Residents are encouraged to help keep the village tidy as the judges are due to visit next month.</p>						
<p>285 STEPS NEXT TO CROSS</p> <ul style="list-style-type: none"> • The Clerk is in the process of obtaining three quotes to make the steps safe. • The Council has received complaints about a van parking and causing an obstruction at the bottom of the steps. This is to be reported to CW&C. 						
<p>286 DOG CONTROL CONSULTATION</p> <p>Residents are encouraged to take part in the consultation.</p>						
<p>287 GARAGE OLD HALL STREET</p> <p>No update.</p>						
<p>288 CLERK'S REPORT</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 30%;">Item</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>		Item	Details			
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1. Salt Bins	Ordered two to be located at Wigfield Terrace and Greenfield Lane. Cost is £100.00 each; no additional cost to refill; due to be installed at end of 2018.
2. Malpas Alport Endowed Primary School public consultation	Letter of support sent to CW&C to support the increase in the age range of Malpas Alport Endowed Primary School from 4-11 years to 3-11 years of age
3. Litter bin @ Londis	Request for it to be emptied more often and for a key so as the shop can empty it when it gets full. Spoke to CW&C – due to get key to Londis
4. Litter	Concerns raised regarding litter escaping from the recycling lorry reported to Streetscene
5. Mosslands	Letter sent to Edward Reeves to provide notice that the Council intend to open negotiations regarding the rent for the Mosslands, the notice is to be served by 25th March 2018 as per the Tenancy Agreement and any increase will take effect as of 25th March 2019.
6. 20 20 letter	Letter of thanks sent to Heber student.
7. Internal Audit	Harper Wright has confirmed he will carry out the internal audit
289 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX	
<ul style="list-style-type: none"> List of emails received previously circulated to Cllrs. 	
290 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	
290.1 CLT:- Cllr Whitehurst advised that the CLT have taken ownership of Castle Hill.	

**The meeting closed at
9.15 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk
Website:- <http://www.malpascheshire.org/>