

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL  
HELD ON MONDAY 11<sup>TH</sup> JUNE 2018 IN THE JUBILEE HALL AT 7 PM**

	<p><b>PRESENT</b> Cllrs John Webb (Chairman), Tina Barnett, Eric Bickley, Richard Charlton, Sue Griffith, Charles Lowick Higgin, Martin Shackleton, Adrian Waddelove, Chris Whitehurst. The Clerk. Twelve members of the public attended part of the meeting.</p>	
36.	<p><b>APOLOGIES</b> Cllrs. John Bickley, Roma Hancock, Karen Meredith, Sarah Thomas, Ann Woollam.</p>	
37.	<p><b>DECLARATION OF INTERESTS</b> There were no declarations of interest.</p>	
38.	<p><b>APPROVAL OF THE MINUTES</b> Cllr Waddelove queried various items in the minutes of the May meeting. <b>Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 14<sup>th</sup> May 2018 as a true and proper record. Proposed by Cllr Charlton and seconded by Cllr Shackleton.</b></p>	
39.	<p><b>OPEN FORUM</b> The following issues were raised:-</p> <p>39.1 <u>Planning:</u> - The following objections were raised regarding planning application 18/02090/FUL - Erection of 3 bungalows on land to the rear of The Sycamores and single storey extensions to The Sycamores, associated access and shared driveway at The Sycamores Old Hall Street Malpas: -</p> <ul style="list-style-type: none"> <li>• Highways concerns at the entrance to the proposed development (including parking; speeding traffic);</li> <li>• Health and safety concerns for pedestrians;</li> <li>• Access to the proposed development is by way of a steep, shared driveway;</li> <li>• The application does not conform with the Neighbourhood Plan;</li> <li>• Eighteen trees have been cut down at the site to make way for the proposed development;</li> <li>• The application does not enhance the local environment including heritage;</li> <li>• The application is outside the settlement area;</li> <li>• Height of the proposed dwellings;</li> <li>• Impact on immediate neighbours (drainage concerns; impact of construction traffic on property foundations);</li> <li>• The proposed development would involve moving an existing footpath.</li> </ul> <p>39.2 <u>Bovis Site:</u> - Resident raised the following concerns: -</p> <ul style="list-style-type: none"> <li>• Noise levels at the site due to machinery working;</li> <li>• Dust at the site;</li> <li>• Working hours at the site are not being adhered to.</li> </ul> <p>It is hoped to reconvene the meetings between the Council, CW&amp;C and Bovis. In the meantime, the Council agreed to write to the CEO of Bovis and request that immediate action be taken regarding the above matters.</p> <p>39.3 <u>Speeding on Wrexham Road:</u> - Residents spoke to the meeting about their concerns for the safety of residents living on Wrexham Road due to the large volumes of speeding traffic.</p>	

#### 40. POLICE REPORT

PCSO Jon Hurst attended the meeting and updated the Council of recent activities. Cllrs raised concerns about reporting incidents to the 101 police number as there are long waiting times.

The Council are to make a formal complaint to the Police Commissioner regarding concerns about reporting incidents via 101.

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#### 41. ACCOUNTS

##### 41.1 Payments Approved: -

Chq No	Payee	Statutory Power	Amount
189	Running Costs	s.111	£ 24.62
190	Internal Audit (Harper Wright)	s.111	£ 90.00
191	GRANT:- 1st Malpas Scout Group	s.137	£ 840.00
192	GRANT:- ATC	s.137	£ 822.00
193	GRANT:- Malpas Community Links	s.137	£ 600.00
195	GRANT:- Malpas Cricket Club	s.137	£ 400.00
196	GRANT:- Malpas Village Fair	s.137	£ 937.40
197	GRANT:- Churchwardens of St Oswalds Church	s.137	£1,000.00
198	GRANT:- Malpas Young Persons Centre	s.137	£1,500.00
199	DONATION:- North West Air Ambulance	s.137	£1,000.00
200	GRANT:- Victoria Jubilee Hall	s.137	£ 302.04

On this occasion, the Council agreed to pay the delivery charges for the equipment in respect of the grants awarded to ATC, Malpas Village Fair and Victoria Jubilee Hall. This is a one off and will not set a precedent for future grant applications.

The Clerk's salary was paid by standing order.

Receipts Received: -

Allotments: - £ 76.00

Bank Account: -

The reconciled balance in the current bank account as at 31<sup>st</sup> May 2018 was £68,639.654. The funds are allocated as follows: -

- Parish Council - £32,275.68
- Christmas Lights Funding - £311.57
- New Homes Bonus - £33,573.00
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,301.87
- Allotment Deposits (ring fence in accounts) - £450.00
- Neighbourhood Plan - £727.42

**Resolved: - The Council agreed to the above payments. Proposed by Cllr Lowick Higgle and seconded by Cllr Charlton.**

#### 42. ANNUAL AUDIT

##### 42.1 Internal Audit: -

The following issues were raised by the internal auditor: -

- Query regarding payment of the Council Tax Reduction Scheme from CW&C. This was originally included in the precept figure and has since been amended.

- There was no record in the minutes of the direct debit payment that was made in respect of payment to the ICO. This has been noted and a copy of the certificate shown to the internal auditor.
- Query regarding the way in which the Assets are recorded as the Asset Register does not agree with the amounts in the Zurich Insurance Policy Schedule. Explanation provided as the Audit requires the Council to record the value of the assets on the Annual Return at their original cost therefore the value on the Asset Register will not agree with the value on the Zurich Insurance Policy Schedule.

**Resolved: - The Council accepted the Internal Audit Report for the year ended 31<sup>st</sup> March 2018. Proposed by Cllr Lowick Higgin and seconded by Cllr Shackleton.**

42.2 To approve the Annual Governance Statement (see Attachment C): -

**Resolved: - The Council accepted and signed the Annual Governance Statement for the year ended 31<sup>st</sup> March 2018 for the purpose of the External Audit. Proposed by Cllr Waddelove and seconded by Cllr E Bickley.**

42.3 To approve the Annual Return for year ended 31<sup>st</sup> March 2018: -

**Resolved: - The Council accepted and signed the Annual Return for the year ended 31<sup>st</sup> March 2018 for the purpose of the External Audit. Proposed by Cllr Charlton and seconded by Cllr Webb.**

#### 43. INTERNAL PROCEDURES

No update regarding Council procedures.  
The Clerk is working on GDPR.

#### 44. SURGERY ROTA

To receive update from June surgery: -

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Homeless person	Concerns raised.
(ii) Entrance to Old Hall Court	State of road has been reported to CW&C.

#### 45. PLANNING

45.1 Applications: -

18/01442/FUL - Addition of hardstanding strip in front of two sheds at Meadow Trough Farm Wrexham Road Cuddington Malpas  
The Council made no observations.

45.2 To consider any applications received after the agenda has been distributed: -

Appeal Application reference: 17/03491/FUL:- Description of development: Demolition of existing building and associated outbuildings and erection of 21 retirement living apartments (category all type accommodation), communal facilities, landscaping and car parking - Amendment to application 16/02002/FUL at The Cedars, Old Hall Street, Malpas  
Previous comments are to be submitted.

18/02090/FUL Erection of 3 bungalows on land to the rear of The Sycamores and single storey extensions to The Sycamores, associated access and shared driveway at The Sycamores Old Hall Street Malpas

<p>18/01848/FUL - Alterations and extensions to provide enhanced dining/drinking floor space, refurbished and additional guest bedrooms, and parking for 33 no. cars, following the partial demolition of existing outbuildings. At Red Lion, Old Hall Street, Malpas</p> <p>Both the above planning applications are to be considered at the July meeting (subject to CW&amp;C granting extensions).</p> <p>45.3 <u>Recent decisions by CW&amp;C:</u> - None have been received.</p> <p>45.4 <u>To receive planning updates:</u> - Nothing to report.</p> <p>45.5 <u>Bovis Development:</u> See Open Forum for update.</p> <p>46.6 <u>Malpas Alport Primary School:</u> - Nothing new to report.</p> <p>46.7 <u>Chester Road Development:</u> - Nothing to report.</p>	
<p><b>46 HIGHWAYS</b></p> <p>46.1 <u>Footpath and access along Chester Road to Hampton:</u> - The Clerk has written again to CW&amp;C to request that the works be carried out as a matter of urgency</p> <p>46.2 <u>Parking:</u> - No update.</p> <p>46.3 <u>Speeding on Wrexham Road:</u> - The police are due to carry out speeding checks in the area. It is hoped to reinstate Community Speedwatch. The Clerk is to contact Highways to explore the options available. Residents are encouraged to take a note of the number plate of any speeding vehicles and to report them to the police. If offenders live locally then the police will pay them a visit. This can be done anonymously. The police are due to be targeting Threapwood for speed checks and will ensure that Wrexham Road is included.</p> <p>46.4 <u>Community Speeding Initiative:</u> - No Mans Heath and District Parish Council has written to ask if the Council would be interested in working together on a Community Speeding Initiative. The Council expressed an interest in working with No Mans Heath and District Parish Council.</p>	RS
<p><b>47 ALLOTMENTS</b></p> <p>Cllr Lowick Higgle advised the stand pipe has now been installed and that the recent meeting had been cancelled. There are now only two plots available.</p>	
<p><b>48 VILLAGE BOUNDARY SIGNS</b></p> <p>No further progress as the proof of the artwork needs to be re done.</p>	
<p><b>49. APPEARANCE OF MALPAS</b></p> <p>Cllr Griffith updated the meeting: -</p> <ul style="list-style-type: none"> <li>• Hanging Baskets are now up in the village;</li> <li>• The Street furniture has been painted black;</li> <li>• An order for the Installation of four planters at the following locations - Springfields, Chester Road and on the High Street has been placed – Cllr Griffith is to contact Walker Nurseries for a price to fill the planters;</li> <li>• Over 50 people attended the recent Malpas Tidy up day - Monday 21st May.</li> </ul>	

<b>50. MEMORIAL FOR PETER HOWELL</b>	
The proof has been approved and delivery is imminent.	
<b>51. BEST KEPT VILLAGE COMPETITION</b>	
See item 49 for update.	
<b>52. STEPS NEXT TO THE CROSS</b>	
Cllrs met with Garry Sherlock of The Crown to discuss options to enhance the steps next to The Cross - plans of the proposal are being prepared and consulting with CW&C (conservation and planning).	
<b>53. SIGNAGE AT PROSPECT DRIVE</b>	
The Council considered purchasing a sign to warn drivers of pedestrians crossing and agreed to defer the item.	
<b>54. ST OSWALD'S CLOSE – GRASS CUTTINGS</b>	
Residents have raked up the grass but CW&C have refused to collect them. The Clerk has contacted CW&C and requested that the cuttings are collected and the moss is removed from the play area. CW&C has replied to advise that the Council currently employs a cut and drop method when carrying out its grass cutting operations across the borough which is the industry standard for amenity grass cutting. There are no current plans by the Council to implement a cut and collect system for grass cutting operations due to higher costs associated with the specialist equipment required to for such an operation. In addition, they would not arrange for collection of any grass cuttings gathered up by the residents. <b>Resolved: - As a one off the Council agreed to pay the cost of a skip to remove the cuttings. The cost is £120.00 plus VAT. Proposed by Cllr Webb and seconded by Cllr Charlton.</b>	
<b>55. HIGH STREET BUS SHELTER – ANTI-SOCIAL BEHAVIOUR</b>	
Concerns were raised regarding the use of the bus shelter as a public convenience. This has been reported to CW&C. The Council agreed to ask Andy Griffiths if he would be prepared to clean the bus shelter. The Council are to speak to the landlord of The Crown regarding payment for the electricity supply for lighting in bus shelter.	
<b>56. AUGUST MEETING</b>	
<b>Resolved: - The Council agreed not to hold a meeting in August. Proposed by Cllr Shackleton and seconded by Cllr Lowick Higgie.</b>	
<b>57. DEFIBRILLATOR TRAINING</b>	
The Council agreed to arrange a defibrillator training session. Date and venue to be arranged.	
<b>58. CLERK'S REPORT</b>	
(i) Road Signage	Signs at Depenbech Close and Brereton Close have been damaged and need replacing – reported to Highways.
(ii) Footpath	Reported to CW&C: - Bishop Bennetts Way - Malpas - on Love Lane as you turn left at the bottom a tree has fallen down across the footpath
(iii) Road Markings	Request sent to repaint High Street / Church Street junction.
(iv) Grit Bins	Ongoing.

(v) Litter Bin	Ongoing.	
<b>59. EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX</b>		
59.1 List previously circulated to Cllrs.		
<b>60. UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b>		
Nothing to report.		

**The meeting closed at 9.10 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk

Website:- [www.malpascheshire.org](http://www.malpascheshire.org)