

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL  
HELD ON MONDAY 14<sup>TH</sup> JANUARY 2019 IN THE JUBILEE HALL AT 7 PM**

<p><b>PRESENT</b> Cllrs John Webb (Chairman), Tina Barnett, Eric Bickley, John Bickley, Richard Charlton, Sue Griffith, Charles Lowick Higgin, Karen Meredith, Martin Shackleton, Sarah Thomas, Adrian Waddelove, Chris Whitehurst. The Clerk. No members of the public attended the meeting.</p>																			
<p><b>197. APOLOGIES</b> Cllrs Ann Woollam, Roma Hancock.</p>																			
<p><b>198. DECLARATION OF INTERESTS</b> Cllr Whitehurst applied to the Council for a dispensation to speak and take part in item 223 of the minutes. The dispensation was granted. Cllr Whitehurst declared a non-pecuniary interest in item 223 of the minutes.</p>																			
<p><b>199. APPROVAL OF THE MINUTES</b> <b>Resolved: - The Chairman signed the minutes of the Parish Council business meeting that was held on 10<sup>th</sup> December 2018 as a true and proper record. Proposed by Cllr E Bickley and seconded by Cllr Thomas.</b></p>																			
<p><b>200. OPEN FORUM</b> There was no consideration of this item.</p>																			
<p><b>201. POLICE REPORT</b> In the absence of the police there was no consideration of this item.</p>																			
<p><b>202. ACCOUNTS</b> 202.1 <u>Payments Approved: -</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Chq No</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Statutory Power</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">231</td> <td>Running Costs</td> <td style="text-align: center;">s.111</td> <td style="text-align: right;">£ 27.26</td> </tr> <tr> <td style="text-align: center;">232</td> <td>Smith of Derby</td> <td></td> <td style="text-align: right;">£ 319.20</td> </tr> <tr> <td style="text-align: center;">233</td> <td>Victoria Jubilee Hall</td> <td style="text-align: center;">s.111</td> <td style="text-align: right;">£ 64.00</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order.</p> <p><u>Receipts Received: -</u> £600.00 grant from the Member's Budget to go towards purchase of a speed gun.</p> <p><u>Bank Account: -</u> The reconciled balance in the current bank account as at 30<sup>th</sup> December 2018 was £53,279.56. The funds are allocated as follows: -</p> <ul style="list-style-type: none"> <li>• Parish Council - £18,832.60</li> <li>• Christmas Lights Funding - £111.77</li> <li>• New Homes Bonus - £31,893.00</li> <li>• Allotments (balance of £3,600 transferred from NHB allocation) - £1,114.77</li> <li>• Allotment Deposits (ring fence in accounts) - £600.00</li> <li>• Neighbourhood Plan - £727.42</li> </ul> <p><b>Resolved: - The Council agreed to the above payments. Proposed by Cllr Charlton and seconded by Cllr Barnett.</b></p> <p>202.2 <u>To receive budget to date and forecast figures for 2018 – 19:-</u> The Council received the budget to date and forecast figures for 2018 – 19.</p> <p>202.3 <u>Insurance Claims:-</u></p>				Chq No	Payee	Statutory Power	Amount	231	Running Costs	s.111	£ 27.26	232	Smith of Derby		£ 319.20	233	Victoria Jubilee Hall	s.111	£ 64.00
Chq No	Payee	Statutory Power	Amount																
231	Running Costs	s.111	£ 27.26																
232	Smith of Derby		£ 319.20																
233	Victoria Jubilee Hall	s.111	£ 64.00																

<p>The insurance claim for the bus shelter has been settled and the Council is due to receive a payout of £1,798.57.</p> <p>The insurance claim for damage to a property caused by the Christmas lights is ongoing.</p>									
<p><b>203. BUSINESS PRIORITIES</b></p> <p>The Council discussed the following business priorities and projects for the 2019 – 20 financial year:-</p> <ul style="list-style-type: none"> <li>• Parking;</li> <li>• Pavement on Chester Road;</li> <li>• Bus shelters in the village;</li> <li>• Zebra crossing;</li> <li>• Enhancing the appearance of the village.</li> </ul>									
<p><b>204. GRANT APPLICATION PROCESS</b></p> <p>The Council agreed to allocate a maximum of £8,000.00 towards grant payments for the 2019 – 2020 financial year. Local groups and organisations are invited to apply for grants. The deadline for grant applications is 31<sup>st</sup> March 2019.</p>									
<p><b>205. BUDGET FOR 2019 – 2020</b></p> <p>See attached for budget in respect of the 2019 – 2020 financial year.</p>									
<p><b>206. PRECEPT</b></p> <p>The 2019 – 2020 Local Council Tax Base for the parish of Malpas has been calculated as 916 for Band D equivalent properties.</p> <p>The Band D Local Council Tax Base for 2018 – 2019 was 868.5 for Band D equivalent properties.</p> <p>There will be a budget of £8,000 available for grants to local organisations.</p> <p><b>Resolved:- The Council agreed to set the precept for 2019 - 2020 financial year at £25,000.00. (see attachment). The Local Council Tax Charge for properties in Council Tax Band D will be £27.29 for 2019 – 2020. This represents a 9% increase. Proposed by Cllr Shackleton and seconded by Cllr Charlton.</b></p>									
<p><b>207. INTERNAL PROCEDURES</b></p> <p>The Council agreed to defer a meeting of the Internal Procedures working group until the new council is formed in May after the elections.</p>									
<p><b>208. MAY ELECTIONS</b></p> <p>The Clerk is to attend a training session regarding the election process.</p> <p>A number of Cllrs are not planning to stand for re-election; the Council agreed to promote the forthcoming elections and to encourage residents to stand for election.</p>									
<p><b>209. SURGERY ROTA</b></p> <p>To receive update from January surgery: -</p> <table border="1" data-bbox="129 1809 1382 2067"> <thead> <tr> <th data-bbox="129 1809 568 1845">ISSUE</th> <th data-bbox="568 1809 1382 1845">CONCERNS RAISED AND ACTION TAKEN</th> </tr> </thead> <tbody> <tr> <td data-bbox="129 1845 568 1957">(i) Proposed Co-op on Old Hall Street</td> <td data-bbox="568 1845 1382 1957">Concerns raised regarding removal of existing hedge at the site and the opening / closing times of the store.</td> </tr> <tr> <td data-bbox="129 1957 568 2033">(ii) Pothole</td> <td data-bbox="568 1957 1382 2033">Located at the bridge before No Mans Heath. This has been reported to CW&amp;C.</td> </tr> <tr> <td data-bbox="129 2033 568 2067">(iii) Chester Road</td> <td data-bbox="568 2033 1382 2067">Request for update regarding planning application.</td> </tr> </tbody> </table>	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Proposed Co-op on Old Hall Street	Concerns raised regarding removal of existing hedge at the site and the opening / closing times of the store.	(ii) Pothole	Located at the bridge before No Mans Heath. This has been reported to CW&C.	(iii) Chester Road	Request for update regarding planning application.	
ISSUE	CONCERNS RAISED AND ACTION TAKEN								
(i) Proposed Co-op on Old Hall Street	Concerns raised regarding removal of existing hedge at the site and the opening / closing times of the store.								
(ii) Pothole	Located at the bridge before No Mans Heath. This has been reported to CW&C.								
(iii) Chester Road	Request for update regarding planning application.								

(iv) Springfield Avenue	Complaint regarding state of property. This is to be reported to the environmental department.	
<p><b>210. PLANNING</b></p> <p>210.1 <u>Applications:</u> - 18/04682/FUL - Two storey side extension, single storey rear extension and replacement garage block (amendment to approved application 17/01884/FUL) at Fairhurst Chester Road Malpas</p> <p><b>Observations:</b> - This is in the conservation area. MPC would want to ensure that the conservation Officer is happy that the design and materials to be used are in keeping with the conservation area. Draw your attention to the Neighbourhood Plan especially policies BE1 and BE3.</p> <p><b>Proposed by Cllr Charlton and seconded by Cllr Shackleton.</b></p> <p>210.2 <u>To consider any applications received after the agenda has been distributed:</u> - None have been received.</p> <p>210.3 <u>Recent decisions by CW&amp;C:</u> - Approval:- 18/01848/FUL - Red Lion, Old Hall Street, Malpas 18/03464/LBC - Red Lion, Old Hall Street, Malpas</p> <p>210.4 <u>To receive planning updates:</u> - The Local Plan has been amended to reflect a change in boundaries in Malpas</p> <p>210.5 <u>Bovis Development:</u> - The Council are due to meet to discuss the Travel Plan Co-ordinator Role representing Bovis.</p> <p>210.6 <u>Chester Road Development:</u> - No further progress. All parties concerned remain committed to the project.</p>		
<p><b>211 HIGHWAYS</b></p> <p><u>Bradley Bridge:</u>- CW&amp;C have released a statement to advise that the traffic lights will have to remain at Bradley Bridge until the lime mortar has set and the bridge has been deemed safe.</p> <p>As we understand the lime mortar has failed to reach its required setting strength, we request immediate action to rebuild the bridge, without further delay.</p>		
<p><b>212 ALLOTMENTS</b></p> <p>Cllr Lowick Higgle advised that a 13th allotment has been created by a previous allotment holder creating their allotment in the wrong place.</p> <p>A letter has been sent to the tenant of plot number four regarding complaints received about the state of the plot. No reply has been received therefore the Council are to look into serving notice and reclaiming the plot.</p>		
<p><b>213 APPEARANCE OF MALPAS</b></p> <p>Update: -</p> <ul style="list-style-type: none"> <li>• Floral Displays in the village and on The Cross:- the Council are to ask Honeybee florists for a quote to do the hanging baskets in the village.</li> <li>• Village Boundary Signs:- the signs are now in place; CW&amp;C Localities have said they will pay £1,000.00 towards the cost of the signs. A resident has offered to provide a floral display by the sign on Chester Road.</li> <li>• State of The Cross:- ongoing.</li> <li>• Provision of street cleaning:- the Council agreed to contact CW&amp;C to request that the growth on the pavement opposite the Bishop Heber High School be cut back as it is covering the pavement.</li> </ul>		

<ul style="list-style-type: none"> <li>• Litter Picking Day:- the Council discussed holding a Litter Picking Day.</li> <li>• Road Signs:- request to be sent to CW&amp;C to clean various road signs in the area.</li> <li>• Information Board in High Street Car Park:- the area needs to be tidied up and made more of an attractive focal point.</li> <li>• General Appearance:- Cllr Griffith is to ask Rhona Rathbone and Susie Mason for further input into the enhancing the general appearance of Malpas.</li> <li>• General State of Roads:- concerns were raised regarding the state of some roads in and around the village. Residents are encouraged to report muddy roads to the Environmental Department.</li> </ul>															
<p><b>214 BUS SHELTERS</b></p> <p>214.1 <u>Chester Road</u>: - Repairs have been carried out to the roof.</p> <p>214.2 <u>High Street</u>: - see item 202.3 for update regarding insurance claim. Cllr Webb and the Clerk are due to meet with CW&amp;C and the landlord of the Crown to discuss the options available.</p>															
<p><b>215 CHRISTMAS</b></p> <p>Insurance claim is ongoing.</p>															
<p><b>216 CCTV</b></p> <p>The Council considered a request received to install CCTV in the village and agreed not to pursue the matter at the present moment in time.</p>															
<p><b>217 ROLE OF COUNCILLORS</b></p> <p>The Council considered the request to define the roles of Parish and Borough Councillors in Parish Council surgeries and meetings.</p>															
<p><b>218 VILLAGE BOUNDARY SIGNS</b></p> <p>See item 213 for update.</p>															
<p><b>219 CLERK'S REPORT</b></p> <table border="1" data-bbox="129 1243 1382 2011"> <tr> <td data-bbox="129 1243 504 1319">(i) Mosslands</td> <td data-bbox="504 1243 1382 1319">The Annual Return has been submitted and details with Charities Commission have been updated.</td> </tr> <tr> <td data-bbox="129 1319 504 1541">(ii) Crime in the Community</td> <td data-bbox="504 1319 1382 1541">The Council has received a request from Worthenbury and Willington Community Council regarding the recent spate of robberies and burglaries in the area and a request for information as to people's experience and perception of crime. A reply has been sent about the Operation Shield initiative.</td> </tr> <tr> <td data-bbox="129 1541 504 1650">(iii) Councillor complaint</td> <td data-bbox="504 1541 1382 1650">Details forwarded to CW&amp;C monitoring officer and complainant informed of action required to pursue the matter.</td> </tr> <tr> <td data-bbox="129 1650 504 1727">(iv) Highways</td> <td data-bbox="504 1650 1382 1727">Request sent to CW&amp;C the leaves are collected and pavements cleaned.</td> </tr> <tr> <td data-bbox="129 1727 504 1771">(v) Christmas Trees</td> <td data-bbox="504 1727 1382 1771">Requested collection of trees by CW&amp;C</td> </tr> <tr> <td data-bbox="129 1771 504 1901">(vi) CW&amp;C Elections Support Training 7th February</td> <td data-bbox="504 1771 1382 1901">Clerk has booked a place to attend.</td> </tr> <tr> <td data-bbox="129 1901 504 2011">(vii) The Cross</td> <td data-bbox="504 1901 1382 2011">The Council are to arrange a meeting with Highways to discuss safety of the steps and what action needs to be taken.</td> </tr> </table>	(i) Mosslands	The Annual Return has been submitted and details with Charities Commission have been updated.	(ii) Crime in the Community	The Council has received a request from Worthenbury and Willington Community Council regarding the recent spate of robberies and burglaries in the area and a request for information as to people's experience and perception of crime. A reply has been sent about the Operation Shield initiative.	(iii) Councillor complaint	Details forwarded to CW&C monitoring officer and complainant informed of action required to pursue the matter.	(iv) Highways	Request sent to CW&C the leaves are collected and pavements cleaned.	(v) Christmas Trees	Requested collection of trees by CW&C	(vi) CW&C Elections Support Training 7th February	Clerk has booked a place to attend.	(vii) The Cross	The Council are to arrange a meeting with Highways to discuss safety of the steps and what action needs to be taken.	
(i) Mosslands	The Annual Return has been submitted and details with Charities Commission have been updated.														
(ii) Crime in the Community	The Council has received a request from Worthenbury and Willington Community Council regarding the recent spate of robberies and burglaries in the area and a request for information as to people's experience and perception of crime. A reply has been sent about the Operation Shield initiative.														
(iii) Councillor complaint	Details forwarded to CW&C monitoring officer and complainant informed of action required to pursue the matter.														
(iv) Highways	Request sent to CW&C the leaves are collected and pavements cleaned.														
(v) Christmas Trees	Requested collection of trees by CW&C														
(vi) CW&C Elections Support Training 7th February	Clerk has booked a place to attend.														
(vii) The Cross	The Council are to arrange a meeting with Highways to discuss safety of the steps and what action needs to be taken.														
<p><b>220 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX</b></p>															

List previously circulated to Cllrs.	
<b>221 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b> No updates.	
<b>PART TWO</b>	
<b>222 PRESS AND PUBLIC</b> <b>Resolved: - To resolve to exclude the press and members of the public.</b> <b>Proposed by Cllr Thomas and seconded by Cllr Lowick Higgle.</b>	

**The meeting closed at 9.15 p.m.**

NB copies of the attachments can be obtained from the Parish Clerk

Website:- [www.malpascheshire.org](http://www.malpascheshire.org)