

MALPAS PARISH COUNCIL

THE ANNUAL MEETING (first) OF MALPAS PARISH COUNCIL WILL BE
HELD ON
MONDAY 13TH MAY 2019 IN THE JUBILEE HALL AT 7.00PM

| AGENDA | Presented By |
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| 1. APOLOGIES | Standing Item |
| 2. DECLARATIONS OF INTEREST <ul style="list-style-type: none"> • All elected councillors are required to sign the Declaration of Acceptance of Office. • Councillors are required to complete or update the Notification of Interests form. | Standing Item |
| 3. ELECTION OF CHAIRMAN FOR 2019 - 2020 To receive the Chairman's Declaration of Acceptance of Office | Standing Item |
| 4. ELECTION OF VICE CHAIRMAN FOR 2019 - 2020 To receive the Vice Chairman's Declaration of Acceptance of Office | Standing Item |
| 5. ADOPTION OF CODE OF CONDUCT To agree that the Council adopts the Code of Conduct for Members adopted by Cheshire West and Chester Council on 26 July 2012 and attached at (Appendix A) as the council's code of conduct under section 27(2) and 27(3) of the Localism Act 2011. | Standing Item |
| 6. CHAIRMANS REPORT | Standing Item |
| 7. STANDING ORDERS To agree adoption of the Council's Standing Orders | Standing Item |
| 8. FINANCIAL REGULATIONS To agree:- <ul style="list-style-type: none"> 8.1 Adoption of Financial Regulations 8.2 Appointment of the Responsible Financial Officer 8.3 Appointment of the Internal Auditor 8.4 Appointment of Bank Signatories | Standing Item |
| 9. APPROVAL OF THE MINUTES Minutes of the business meeting held on 8 th April 2019 (see Attachment A) | Standing Item |
| 10. OPEN FORUM <ul style="list-style-type: none"> • Malpas residents can raise issues with the Parish Council in open discussion | Standing Item |
| 11. POLICE REPORT To receive update | Standing Item |
| 12. ACCOUNTS <ul style="list-style-type: none"> 12.1 To approve accounts, payments & bank reconciliation (see Attachment B) 12.2 To approve payment of Insurance 12.3 To approve Financial Risk Assessment (see Attachment C) | Standing Item |
| 13. ANNUAL AUDIT <ul style="list-style-type: none"> 13.1 Internal Audit:- to receive report and agree any actions required 13.2 To approve the Annual Governance Statement (see Attachment D) | Standing Item |

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| 13.3 | To approve the Annual Return for year ended 31 st March 2019 (see Attachment D) | |
| 14. | ELECTION OF REPRESENTATIVES | Standing Item |
| 14.1 | Burial Board 3 councillors | |
| 14.2 | Cheshire Assoc. of Town and Parish Councils 3 councillors | |
| 14.3 | Recreation Ground Committee 3 councillors | |
| 14.4 | Young Persons Project 1 councillor | |
| 14.5 | Planning Steering Group | |
| 14.6 | Victoria Jubilee Hall Committee 1 councillor | |
| 14.7 | Financial Scrutiniser 1 councillor | |
| 14.8 | Internal Procedures Working Group | |
| 15. | GRANT APPLICATIONS | Standing Item |
| | To consider the following requests for grants (total £12,475.73):- | |
| 15.1 | Malpas Cricket Club - Improvement of netting practice area - £1,400.00 | |
| 15.2 | Malpas High Street Church - Regeneration of Burial Ground adj to St Oswalds - £1,219.40 | |
| 15.3 | Jubilee Hall – Purchase tables - £591.12 | |
| 15.4 | Malpas Young Persons Project – ongoing costs - £3,000.00 | |
| 15.5 | Minerva Arts Project – Summer Project - £828.00 | |
| 15.6 | Malpas Community Minibus – Insurance - £1,000.00 | |
| 15.7 | ATC - Archery Equipment - £695.21 | |
| 15.8 | CLT - Provide safe access to Castle Hill & install noticeboard £1,100.00 | |
| 15.9 | Malpas Sports Club - Provide fireworks display and event - £2,000.00 | |
| 15.10 | Malpas Village Fair Committee – road closure for event - £642.00 | |
| 16. | INTERNAL PROCEEDURES | Standing Item |
| | To agree action | |
| 17. | CESHIRE COMMUNITY ACTION | Standing Item |
| | To consider membership | |
| 18. | PARISH COUNCIL PRIORITIES | Standing Item |
| | To review priorities for 2019 – 20 financial year | |
| ITEMS FOR DECISION | | |
| 19. | SURGERY ROTA | Standing Item |
| | To receive any updates (report previously circulated) | |
| 20. | PLANNING | Standing Item |
| 20.1 | <u>Applications:</u> - | |
| | 19/00311/FUL - Alternative design and siting for dwelling and annexe on Plot 9 - amendment to application 18/01617/FUL at St Joseph's College Tilston Road Malpas SY14 7DD | |
| | 19/00919/S73 - Variation of condition 2 on planning permission 16/04643/S73, to amend plots 14-17 from semi-detached to a row of terraces and amend house design of plots 18 and 19 at Land Opposite West End Cottage Church Street Malpas | |
| | 19/00793/FUL - Erection of 4 dwellings with garages and associated infrastructure works at Land at Berwyn View Malpas | |
| | 17/04664/OUT - Residential development for up to 57 dwellings, the provision of a Community Health Hub and open space at Land Off Chester Road Malpas | |
| | 19/01250/FUL - Single storey rear extension at Stoneyhurst 5 Hollowood Road Malpas | |
| | 19/01497/HED - Hedgerow removal (7m x 3m) to allow temporary construction access to Malpas Service Reservoir to enable upgrade works to be undertaken at Access Road Off Chester Road Malpas | |

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| 19/00311/FUL - Alternative design and siting for dwelling and annexe on Plot 9 - amendment to application 18/01617/FUL at St Joseph's College Tilston Road Malpas | |
| 20.2 To consider any applications received after the agenda has been distributed | |
| 20.3 Recent decisions by CW&C | |
| 20.4 To receive planning updates | |
| 20.5 Bovis Development: - To receive update and to discuss agenda items for meeting with Bovis | |
| 20.6 Chester Road:- to receive update regarding community health hub | |
| 21. HIGHWAYS | CW / JW |
| 21.1 Traffic Calming:- to receive update for request for traffic calming on Whitchurch Road and Old Hall Street | |
| 21.2 Parking on pavements:- to receive update | |
| 21.3 Traffic on Greenway Lane:- to receive update | |
| 22. ALLOTMENTS | |
| To receive report and agree action regarding polytunnels at the site | |
| 23. APPEARANCE OF MALPAS | SG |
| To receive update regarding general appearance of Malpas:- | |
| • Street furniture | |
| • Floral Displays in the village and on The Cross | |
| • State of The Cross | |
| 24. COMMUNITY SPEEDWATCH | CW |
| To receive report and agree action | |
| 25. BUS SHELTERS | Standing Item |
| High Street:- to receive update | |
| 26. THE CROSS | CW / AW |
| To receive update | |
| ITEMS TO RECEIVE UPDATES / REPORTS | |
| Unless the Council agree that an item is so urgent it needs a decision immediately | |
| 27. CLERKS REPORT | Clerk |
| To receive report (see Attachment D) | |
| 28. EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter) | Standing Item |
| 29. UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES | Standing Item |
| PART TWO | |
| PRESS AND PUBLIC | Standing item |
| To resolve to exclude the press and members of the public | |
| 1. CAR PARKING IN THE VILLAGE | Standing item |
| To receive report and agree action | |

Signed By: - *Ruth Shackleton* Date: - 3rd May 2019
Clerk

