

**MINUTES OF MALPAS PARISH COUNCIL
HELD ON MONDAY 9TH SEPTEMBER 2019 IN THE JUBILEE HALL AT 7 PM**

	PRESENT	Cllrs Richard Charlton (Chairman), Mike Boxall, Michelle Lloyd, Charles Higgle, George Mifsud, Enric Sabia Picton Hughes, Adrian Waddelove, John Webb, Chris Whitehurst, Michael Williams. The Clerk. Three members of the public attended part of the meeting.										
95	APOLOGIES	Cllrs Tina Barnett, William Darlington, Roma Hancock, Karen Meredith.										
96	DECLARATION OF INTERESTS	Cllr Whitehurst declared a non-pecuniary interest in item 117 of the minutes. Cllr Whitehurst applied to the Council for dispensation to speak and take part in item 130, 131 and 132 of the minutes. The dispensation was granted. Cllr Lloyd declared a non-pecuniary interest in item 107.1 of the minutes. Cllr Higgle declared a non-pecuniary interest in item 109 of the minutes. Cllr Waddelove declared a non-pecuniary interest in item 117 of the minutes.										
97	APPROVAL OF THE MINUTES	Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 18th July 2019 as a true and proper record. Proposed by Cllr Webb and seconded by Cllr Charlton.										
98	OPEN FORUM	The following issues were raised during Open Forum:- <ul style="list-style-type: none"> The Council received a presentation from a member of the Malpas Garrison Explorer Scouts regarding a request for a donation to attend the Eurojam 2020 Jamboree in Gdansk, Poland 										
99	POLICE REPORT	The Council received the following police report for crimes reported in August :- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Burglary dwelling Malpas – Property broken into and high value jewellery taken</td></tr> <tr><td>Theft other Malpas – Cast iron garden furniture stolen</td></tr> <tr><td>Criminal damage Malpas – Parked car keyed</td></tr> <tr><td>Theft other Oldcastle – Theft of high value vacuum tanker from farm</td></tr> <tr><td>Theft other Bradley – Theft of tractor battery</td></tr> <tr><td>ASB* Malpas – Youths on Fire Station training tower</td></tr> <tr><td>Criminal damage Malpas – Youths in church grounds damage caused to signs and wooded box</td></tr> <tr><td>Theft other Overton – Cast iron garden ornaments stolen</td></tr> <tr><td>ASB Malpas – Youths enter bowling club grounds</td></tr> <tr><td>ASB Malpas – Youths congregating outside business property</td></tr> </table> <p>PCSO Jon Hurst attended the meeting and provided the following update:-</p> <ul style="list-style-type: none"> Driver enforcement days are due to take place in the village. Interactive Youth Events have been held in the Malpas over the summer. Patrols have been dealing with the anti-social behaviour and criminal damage in the village. Names of the youths engaging in crime have been taken. Action will be taken against drivers of vehicles that are illegally parked outside the schools. Bike Security marking on Saturday 22nd September, 2 - 4pm at the Jubilee Hall. 	Burglary dwelling Malpas – Property broken into and high value jewellery taken	Theft other Malpas – Cast iron garden furniture stolen	Criminal damage Malpas – Parked car keyed	Theft other Oldcastle – Theft of high value vacuum tanker from farm	Theft other Bradley – Theft of tractor battery	ASB* Malpas – Youths on Fire Station training tower	Criminal damage Malpas – Youths in church grounds damage caused to signs and wooded box	Theft other Overton – Cast iron garden ornaments stolen	ASB Malpas – Youths enter bowling club grounds	ASB Malpas – Youths congregating outside business property
Burglary dwelling Malpas – Property broken into and high value jewellery taken												
Theft other Malpas – Cast iron garden furniture stolen												
Criminal damage Malpas – Parked car keyed												
Theft other Oldcastle – Theft of high value vacuum tanker from farm												
Theft other Bradley – Theft of tractor battery												
ASB* Malpas – Youths on Fire Station training tower												
Criminal damage Malpas – Youths in church grounds damage caused to signs and wooded box												
Theft other Overton – Cast iron garden ornaments stolen												
ASB Malpas – Youths enter bowling club grounds												
ASB Malpas – Youths congregating outside business property												

- Residents are urged to report any incidents of anti-social or criminal behaviour by calling 101.

100 ACCOUNTS

100.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
269	High Street Church (room hire)	s.111	£ 12.00
270	GRANT:- JTM Signs (Malpas Village Fair)	s.137	£ 678.00
276	Running Costs	s.111	£ 74.43
277	Timpson (reimburse C Higgle cost for key)	s.111	£ 13.50
278	K Stockwell – reimburse key Deposit		£ 50.00
279	Broxton and District PC (Training)		£ 40.00
280	Victoria Jubilee Hall	s.111	£ 116.00

The Clerk's salary was paid by standing order.

The has been submitted to HMRC.

Receipts Received:-

VAT return for the 2018 – 19 financial year:- £1,879.04

Allotments deposit and fees:- £58.70

Bank Account:-

The reconciled balance in the current bank account as at 31st August 2019 was £75,721.06.

The funds are allocated as follows:-

- Parish Council - £28,978.48
- Christmas Lights Funding - £145.07
- New Homes Bonus - £42,256.75
- Allotments (balance of £3,600 transferred from NHB allocation) - £1,114.77
- Allotment Deposits (ring fence in accounts) - £700.00
- Neighbourhood Plan - £727.42
- Insurance claim - £1,798.57

Resolved: - The Council agreed to the above payments. Proposed by Cllr Whitehurst and seconded by Cllr Charlton.

100.2 To receive update for Insurance Claim:-

The insurance company has advised that it hopes to finalise the claim next week.

100.3 Poppy Wreath:-

Resolved: - The Council agreed donate £100.00 towards the cost of a poppy wreath. Proposed by Cllr Webb and seconded by Cllr Picton Hughes.

101 REQUEST FOR DONATION

The Council considered the request received from a member of the Malpas Garrison Explorer Scouts to attend the Eurojam 2020 Jamboree in Gdansk, Poland

Resolved:- The Council are minded to support the request and are to ask for a breakdown of the individual items before making a decision. Proposed by Cllr Webb and seconded by Cllr Waddelove.

RS

102 GDPR

Cllrs were reminded not to share individuals' names on social media without their prior permission.

<p>103 RISK ASSESSMENT Resolved:- The Council agreed for the clerk to attend a Risk Assessment Training Session on Tuesday 8th October. Proposed by Cllr Charlton and seconded by Cllr Webb.</p>	RS						
<p>104 INTERNAL PROCEEDURES There are two groups working on internal procedures. The Social Media policy Equality and Diversity policy are to be considered at the October meeting.</p>							
<p>105 COUNCIL PRIORITIES Resolved:- The Council agreed to work on the following priorities during the current Council's term in office:</p> <ol style="list-style-type: none"> 1. Car Parking 2. Improving the Appearance of Malpas 3. Road Safety (including a potential pedestrian crossing) 4. Climate Emergency 5. Village Integration 6. Review of the Neighbourhood Plan <p>Proposed by Cllr Charlton and seconded by Cllr Webb.</p>							
<p>106 SURGERY ROTA To receive update from August surgery:-</p> <table border="1" data-bbox="129 902 1385 1055"> <thead> <tr> <th data-bbox="129 902 568 943">ISSUE</th> <th data-bbox="568 902 1385 943">CONCERNS RAISED AND ACTION TAKEN</th> </tr> </thead> <tbody> <tr> <td data-bbox="129 943 568 983">(i) Signage at the Rec</td> <td data-bbox="568 943 1385 983">Request for signage regarding dogs at the Rec.</td> </tr> <tr> <td data-bbox="129 983 568 1055">(ii) 20 mph</td> <td data-bbox="568 983 1385 1055">Complaint regarding siting of the 20 mph road sign on Church Street. The Clerk is to report to Highways.</td> </tr> </tbody> </table>	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Signage at the Rec	Request for signage regarding dogs at the Rec.	(ii) 20 mph	Complaint regarding siting of the 20 mph road sign on Church Street. The Clerk is to report to Highways.	
ISSUE	CONCERNS RAISED AND ACTION TAKEN						
(i) Signage at the Rec	Request for signage regarding dogs at the Rec.						
(ii) 20 mph	Complaint regarding siting of the 20 mph road sign on Church Street. The Clerk is to report to Highways.						
<p>107 PLANNING</p> <p>107.1 <u>Applications:-</u> 19/02431/S73 - Removal of Condition 2 (Agricultural Occupation) of 6/17408 at Peacock Farm Dog Lane Malpas Observations:- No observations were made.</p> <p>19/02454/106 - Discharge Planning Obligation 2 (Occupancy of dwelling) of 6/17408 at Peacock Farm Dog Lane Malpas Observations:- No observations were made.</p> <p>19/04209/FUL - Demolition of existing garage building and erection of new convenience store with car parking and associated works at Malpas Garage Old Hall Street Malpas Observations:- The Site was a previously a garage and therefore there is the potential for fuel contamination. The revised building plan is a vast improvement on the original application and much more in keeping with the character area. The Council wish to ensure that the Conservation officer is happy with the materials to be used. All previous observation and comments are still applicable. Concerns about the removal of trees as they provide screening against noise, privacy and a benefit to the environment and remind that under the Neighbourhood Plan there is a policy of two for one on all trees felled. These were submitted in the August Planning Report.</p> <p>19/03002/CAT - Ash - fell. Tree is self-seeded and is growing in very close proximity to property at The Manse High Street Malpas Observations:- This is in the Conservation Area. The Council draw attention to the Neighbourhood Plan which states that for every tree felled two should be replanted. Proposed by Cllr Webb and seconded by Cllr Waddelove.</p>							

<p>107.2 <u>To consider any applications received after the agenda has been distributed:-</u> 19/00088/ENF - Alleged breach: The unauthorised development has been found to be unacceptable development due to the adverse effects on the character of a character building as identified in the Malpas and Overton neighbourhood plan and the associated adverse effects on the character of the Malpas Conservation area. It is considered that overriding mitigating circumstances have not been demonstrated to outweigh the harms identified above and the development therefore fails to accord with Policies BE3, and BE4 of the Malpas and Overton Neighbourhood Plan and with Policy ENV 5 of the Cheshire West and Chester Local Plan (Part One) Strategic Policies at The Crown, Old Hall Street, Malpas, Observations:- No observations were made.</p> <p>107.3 <u>Recent decisions by CW&C:-</u> <u>Approved:-</u> 19/00760/FUL - Dog Lane Farm, Dog Lane, Oldcastle</p> <p>107.4 <u>To receive planning updates:-</u> The Council agreed to write to Highways at CW&C to thank them for prioritising the resurfacing of the road at Hampton Bridge.</p> <p>107.5 <u>Bovis Development:-</u> There have been various ongoing complaints regarding site works. The Clerk has forwarded these to Bovis.</p> <p>107.6 <u>Chester Road Development:-</u> No update.</p>	RS
<p>108 SPEED CAMERA This item was deferred.</p>	
<p>109 ALLOTMENTS</p> <p>109.1 <u>To receive report and agree action regarding the running of the allotments:-</u> The Clerk and Cllrs Whitehurst, Charlton and Higgle met with four allotment holders to discuss forming an allotment association to run the day to day operation of the allotments. Minimum standards of cultivation of plots were discussed which will mean a change to the tenancy agreement. Concerns were raised as a number of plots are not being tended which is having an adverse effect on neighbouring plots. Cllr Whitehurst is in the process of obtaining quotes to carry out associated works at the allotment site.</p> <p>109.2 <u>To review allotment policy and agree any action:-</u> Resolved:- The Council agreed to review the allotment policy so as to include that the plot must be cultivated and six months of bare soil at the site. Proposed by Cllr Charlton and seconded by Cllr Whitehurst.</p>	RS
<p>110 APPEARANCE OF MALPAS</p> <p>110.1 <u>Street Furniture:-</u> Quotes are due to carry out repairs to assets owned by the Council.</p> <p>110.2 <u>Large Planters:-</u> Walkers Nurseries have quoted £46.40 plus vat for each planter. The Clerk is to follow up the request that was made to purchase additional planters. Resolved:- The Council agreed to place an order with Walkers Nurseries to refill four planters at £46.40 plus vat for each planter. Proposed by Cllr Webb and seconded by Cllr Boxall.</p>	RS
<p>111 THE CROSS This item was deferred.</p>	

<p>112 DOG BAG DISPENSERS</p> <p>112.1 <u>To receive quotes:-</u> The Clerk has obtained the following quotes for holders for dog waste bags dispensers:- Glasdon:- £87.20 plus VAT JRB Enterprises :- £78.00 plus VAT</p> <p>112.2 <u>To agree action:-</u> The Council are to identify suitable locations and then to approach CW&C regarding suitability and costings for the bags.</p>	RC
<p>113 BUS SHELTERS</p> <p>The Council has written to the owners of The Crown to advise that the parish council is minded to reinstate the bus shelter.</p> <p>Resolved:- The Council agreed to order a replacement permanent bus shelter on Old Hall Street. Proposed by Cllr Charlton and seconded by Cllr Lloyd.</p>	RS
<p>114 VILLAGE INTEGRATION</p> <p>The Council are to defer this pending further details.</p>	
<p>115 CHRISTMAS EVENT</p> <p>Cllr Williams updated the meeting regarding preparations for the village Christmas event. These include:- a Christmas market at the Jubilee; a bauble competition; children's lantern workshop; a light parade; a carol service; Santa's Grotto. This year there will be no light banners across the High Street. Instead there will be a focal point Christmas Tree outside The Crown with new tree lights and there will be an official 'switch on'.</p> <p>The Council wish to express thanks to Gary Sherlock at The Crown for offering to provide and install the tree and thanks to the Christmas Fair Committee for their efforts so far.</p>	
<p>116 YOUNG PERSONS ENGAGEMENT</p> <p>Cllr Whitehurst updated the meeting regarding the design for a bike pump track on the Recreation Ground.</p>	
<p>117 WAR MEMORIAL UPGRADE</p> <p>Cllr Whitehurst updated the Council on plans to add names of soldiers with local connections not listed on any UK civic memorial to the Malpas War Memorial.</p> <p>Resolved:- The Council agreed to give their full support as one of the many governing bodies involved in approving these changes. Proposed by Cllr Webb and seconded by Cllr Charlton.</p>	CW AW
<p>118 CLIMATE EMERGENCY</p> <p>118.1 <u>To Receive Report:-</u> The Council discussed the report which is the start of shaping local plans for helping to address climate change. The report included recommendations such as recycling, tree planting, renewable energy and partnerships with other bodies.</p> <p>Resolved:- The Council agreed to accept the report and to develop objectives to deliver positive change in the Parish. The Council are minded to establish a budget of £500.00 to deliver some objectives. This is to be formally agreed at the October meeting. Proposed by Cllr Charlton and seconded by Cllr Mifsud.</p> <p>118.2 <u>Solar Panels:-</u> Cllr Lloyd is to speak to the Jubilee Hall regarding the installation of solar panels.</p> <p>118.3 <u>Tree Planting:-</u> The working group are to identify site or sites for tree planting .</p> <p>118.4 <u>Working Group for Recycling Initiatives:-</u> A working group for recycling initiatives has already been set up.</p>	

<p>119 WINTER PREPARATIONS The Clerk is to follow up the order that was place with CW&C for the provision of grit bins in the village.</p>	RS																		
<p>120 COMMUNITY INFRASTRUCTURE LEVY The Council received the report.</p>																			
<p>121 ENFORCEMENT POLICY LEGISATION Cllrs Whitehurst and Waddelove agreed to formulate a formal response to the consultation on Enforcement Policy Legislation, This is to be considered at the October meeting.</p>	CW AW																		
<p>122 HEALTHY LIVING EVENT The Council agreed to contact CHALC to request that they run an event to promote healthy living in Malpas.</p>	RS																		
<p>123 ANTI SOCIAL BEHAVIOUR IN THE VILLAGE Resolved:- The Council agreed to create a Community Safety Action Group. This will include representatives from the Parish Council, the Police, local schools, CW&C and youth workers. The intention of the group being to ensure issues in the community and potential actions are shared in a closed forum which is aimed to help to accelerate changes in behaviour and reduces crime. Proposed Cllr Webb and seconded by Cllr Williams.</p>	RS																		
<p>124 CHALC ANNUAL MEETING 124.1 <u>To agree attendance:-</u> Cllr Waddelove agreed to attend the CHALC Annual Meeting on Thursday 24th October at Middlewich Civic Hall. 124.2 <u>To agree whether to submit any motions at the CHALC Annual Meeting:-</u> Resolved:- Cllrs agreed to email suggestions for motions to be submitted to the CHALC Annual Meeting. Proposed by Cllr Waddelove and seconded by Cllr Charlton.</p>																			
<p>125 RECOGNITION FOR SERVICE TO THE LOCAL COMMUNITY The Council considered recommending certain local individuals in recognition of their service to the local community. The Clerk is to look into what is required and the process.</p>	RS																		
<p>126 CLERK'S REPORT</p> <table border="1" data-bbox="209 1357 1385 2065"> <tr> <td data-bbox="209 1357 624 1469">(i) Public Rights of Way</td> <td data-bbox="624 1357 1385 1469">Request received from a resident for a gate to be replaced with a stile on a public footpath off Whitchurch Road. Actioned.</td> </tr> <tr> <td data-bbox="209 1469 624 1547">(ii) Bench - Chester Road</td> <td data-bbox="624 1469 1385 1547">Damage has been reported to CW&C and a replacement bench now installed.</td> </tr> <tr> <td data-bbox="209 1547 624 1626">(iii) Request for use of car park at Mosslands</td> <td data-bbox="624 1547 1385 1626">Contacted insurance company regarding use of car park and resident advised.</td> </tr> <tr> <td data-bbox="209 1626 624 1693">(iv) Training</td> <td data-bbox="624 1626 1385 1693">Contacted CHALC to enquire whether there will be any courses held at the weekend.</td> </tr> <tr> <td data-bbox="209 1693 624 1805">(v) 20 MPH Signs</td> <td data-bbox="624 1693 1385 1805">Complaint received about the location of a 20 MPH Speed restriction sign in Depenbech Close and Church Street have been forwarded to Highways.</td> </tr> <tr> <td data-bbox="209 1805 624 1951">(vi) Overgrown Tree</td> <td data-bbox="624 1805 1385 1951">Complaint about overgrown tree on Chester Road obscuring the view from traffic exiting Hollowood Road has been reported to Highways. Action has been taken to cut back tree.</td> </tr> <tr> <td data-bbox="209 1951 624 1995">(vii) Bradley Bridge</td> <td data-bbox="624 1951 1385 1995">Letter sent to CW&C.</td> </tr> <tr> <td data-bbox="209 1995 624 2029">(viii) Weeds at the Cross</td> <td data-bbox="624 1995 1385 2029">Reported to CW&C and works complete.</td> </tr> <tr> <td data-bbox="209 2029 624 2065">(ix) Cuddington Parish</td> <td data-bbox="624 2029 1385 2065">Meeting arranged.</td> </tr> </table>	(i) Public Rights of Way	Request received from a resident for a gate to be replaced with a stile on a public footpath off Whitchurch Road. Actioned.	(ii) Bench - Chester Road	Damage has been reported to CW&C and a replacement bench now installed.	(iii) Request for use of car park at Mosslands	Contacted insurance company regarding use of car park and resident advised.	(iv) Training	Contacted CHALC to enquire whether there will be any courses held at the weekend.	(v) 20 MPH Signs	Complaint received about the location of a 20 MPH Speed restriction sign in Depenbech Close and Church Street have been forwarded to Highways.	(vi) Overgrown Tree	Complaint about overgrown tree on Chester Road obscuring the view from traffic exiting Hollowood Road has been reported to Highways. Action has been taken to cut back tree.	(vii) Bradley Bridge	Letter sent to CW&C.	(viii) Weeds at the Cross	Reported to CW&C and works complete.	(ix) Cuddington Parish	Meeting arranged.	
(i) Public Rights of Way	Request received from a resident for a gate to be replaced with a stile on a public footpath off Whitchurch Road. Actioned.																		
(ii) Bench - Chester Road	Damage has been reported to CW&C and a replacement bench now installed.																		
(iii) Request for use of car park at Mosslands	Contacted insurance company regarding use of car park and resident advised.																		
(iv) Training	Contacted CHALC to enquire whether there will be any courses held at the weekend.																		
(v) 20 MPH Signs	Complaint received about the location of a 20 MPH Speed restriction sign in Depenbech Close and Church Street have been forwarded to Highways.																		
(vi) Overgrown Tree	Complaint about overgrown tree on Chester Road obscuring the view from traffic exiting Hollowood Road has been reported to Highways. Action has been taken to cut back tree.																		
(vii) Bradley Bridge	Letter sent to CW&C.																		
(viii) Weeds at the Cross	Reported to CW&C and works complete.																		
(ix) Cuddington Parish	Meeting arranged.																		

(x) Chester Road – overgrown hedges	Reported to CW&C. Action has been taken.	
127 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.		
128 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES No updates.		
129 PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed are of a sensitive contractual nature. Proposed by Cllr Waddelove and seconded by Cllr Williams.		

The meeting closed at 9.30 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>