

**MINUTES OF MALPAS PARISH COUNCIL
HELD ON MONDAY 9TH DECEMBER 2019 IN THE JUBILEE HALL AT 7 PM**

	PRESENT	Cllrs. Richard Charlton (Chairman), Mike Boxall, Jackie Clegg, Roma Hancock, Charles Higgle, Michelle Lloyd, Don Tulloch, Adrian Waddelove, John Webb, Chris Whitehurst, Michael Williams. The Clerk. PCSO Hurst and six members of the public attended part of the meeting.												
193	APOLOGIES	Cllrs Tina Barnett, Karen Meredith, Enric Sabia Picton Hughes.												
194	FORMER PARISH COUNCILLOR	There was a minute silence held to mark past contribution to the village by the late Laurie Crump.												
195	DECLARATION OF INTERESTS	Cllr Whitehurst applied to the Council for a dispensation to speak and take part in item 217 of the minutes. The dispensation was granted. Cllr Higgle declared a non-pecuniary interest in item 200 of the minutes. Cllr Lloyd declared a non-pecuniary interest in item 200 of the minutes. Cllr Webb declared a non-pecuniary interest in item 200 of the minutes.												
196	APPROVAL OF THE MINUTES	Resolved: - Item 176.3 was amended to include the following:- “Councillors were concerned by apparent slippage against the Priority Budget Setting Timescales. Assurances were given that the following items are to be considered at the December meeting.” The Vice Chairman then signed the minutes of the Parish Council meeting that was held on 11th November 2019 as a true and proper record. Proposed by Cllr Higgle and seconded by Cllr Hancock.												
197	OPEN FORUM	<ul style="list-style-type: none"> • Cllr Jan Birch, No Mans Heath and District Parish Council, spoke to the meeting to request support to reduce the current speed limit on Tilston Road. • Residents of Springfields spoke to the meeting regarding concerns of parked cars on the grassed area as emergency vehicles are unable to gain access to certain properties and damage has been caused to residents’ vehicles. 												
198	POLICE REPORT	<p>The Council received the following police report for crimes reported in November:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Offence</th> <th style="width: 65%;">Details</th> </tr> </thead> <tbody> <tr> <td>Criminal damage Malpas</td> <td>Male kicking washing machines in launderette, no damage caused</td> </tr> <tr> <td>Theft other Malpas</td> <td>Theft of mini digger from building site</td> </tr> <tr> <td>Anti-Social Behaviour Overton</td> <td>Two reports of off-road bikes on Love Lane</td> </tr> <tr> <td>Criminal damage Malpas</td> <td>Car damaged on Church Street</td> </tr> <tr> <td>Shoplifting Malpas</td> <td>Two male take spirits and baby milk from a shop</td> </tr> </tbody> </table> <p>PCSO Jon Hurst updated the meeting regarding parking issues in the village; anti-social behaviour and the drink drive campaign.</p>	Offence	Details	Criminal damage Malpas	Male kicking washing machines in launderette, no damage caused	Theft other Malpas	Theft of mini digger from building site	Anti-Social Behaviour Overton	Two reports of off-road bikes on Love Lane	Criminal damage Malpas	Car damaged on Church Street	Shoplifting Malpas	Two male take spirits and baby milk from a shop
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- Residents are urged to report any incidents of anti-social or criminal behaviour by calling 101.

199 BUSINESS PRIORITIES

199.1 To agree business priorities and projects for next financial year (2020 – 2021):-

The Council agreed the following business priorities and projects for next financial year (2020 – 2021):-

- (i) Car Parking
- (ii) Neighbourhood Plan Review
- (iii) Appearance of Malpas (including The Cross)
- (iv) Road Safety
- (v) Village Integration Event
- (vi) Climate Emergency

199.2 To agree construction of outline plans and draft budgets for proposed business priorities:-

The Council agreed to the following draft budgets:-

- (i) Car Parking – this is a Part 2 item and not possible to forecast accurate figures at the present moment in time.
- (ii) Neighbourhood Plan Review – projected spend of £10,000.00 as per the report prepared by Cllr Boxall.

Resolved:- The Council agreed to draft proposed figures of £10,000.00 for the review of the Neighbourhood Plan. Proposed by Cllr Boxall and seconded by Cllr Higgle.

- (iii) Appearance of Malpas – projected spend of £2,000.00.

Resolved:- The Council agreed to draft proposed figures of £2,000.00 for the appearance of Malpas. Proposed by Cllr Higgle and seconded by Cllr Hancock.

- (iv) Road Safety – this is part of the wider Traffic Masterplan therefore not possible to forecast an accurate draft budget.
- (v) Village Integration Event – there are no costs associated with this event.
- (vi) Climate Emergency - projected spend of £1,500.00 as per the report prepared by Cllr Boxall for the purchase of trees, renewable energy solutions and community event.

Resolved:- The Council agreed to draft proposed figures of £1,500.00 for Climate Emergency. Proposed by Cllr Boxall and seconded by Cllr Webb.

- (vii) The Cross – work is to be funded by grants should the project go ahead.

199.3 To establish final budgets and plans for proposed business priorities:-

The final budgets will be considered next month when the Council set the precept.

Cllr Boxall requested that it be recorded that he was unhappy with the process and that he wished to have reports. Cllr Boxall later indicated that he may have to consider his position if he felt questions on finance and process were not answered.

A working group are to look at the budget and precept setting before the next meeting.

200 CASUAL VACANCIES

Four candidates have applied to be co-opted onto the Council. After the process was explained, and the first candidate had answered questions from the Council, Cllr Whitehurst raised an objection to the process. It was decided to carry on the process. The Council heard representations from all four candidates.

Resolved:- A vote took place for the following candidates:-

- Jackie Clegg – Proposed by Cllr Webb and seconded by Cllr Charlton.
- Morgan Granger - Proposed by Cllr Whitehurst and seconded by Cllr Williams.
- Craig Jones - Proposed by Cllr Higgle and seconded by Cllr Charlton.
- Don Tulloch - Proposed by Cllr Boxall and seconded by Cllr Hancock.

After the voting process took place Jackie Clegg and Don Tulloch were voted onto the Council. Both Jackie Clegg and Don Tulloch duly signed the Acceptance of Office.

201 ACCOUNTS

201.1 To approve payment of additional hours worked by the Clerk:-

Resolved: - The Council agreed to pay the Clerk for an additional 21 hours worked in October and November. Proposed by Cllr Lloyd and seconded by Cllr Hancock.

201.2 To approve accounts, payments & bank reconciliation:-

201.2.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
289	Running Costs	s.111	£ 29.20
290	Walkers Plant Nurseries (trees and planters)	s.137	£ 827.38
291	CHRISTMAS - You Media	s.137	£ 130.00
292	DONATION:- Scouts	s.137	£ 195.00
293	Additional Hours worked by The Clerk	lga 112-119	£ 235.62

The Clerk's salary was paid by standing order.

201.2.2 Receipts Received as at 1st November 2019:-

Speed Gun Contribution (No Mans Heath and District Parish Council):- £150.00

Speed Gun Contribution (Threapwood Parish Council):- £150.00

201.2.3 Bank Account:-

The reconciled balance in the current bank account as at 1st November 2019 was £84,683.32.

The funds are allocated as follows:-

Parish Council - £26,725.49

Christmas Lights Funding - £145.07

New Homes Bonus - £53,535.50

Allotments (balance of £3,600 transferred from NHB allocation) - £1,101.27

Allotment Deposits (ring fence in accounts) - £650.00

Neighbourhood Plan - £727.42

Insurance claim - £1,798.57

Resolved: - The Council agreed to the above payments. Proposed by Cllr Lloyd and seconded by Cllr Charlton.

202 INTERNAL PROCEDURES

The Council went through the list of policies on the Internal Procedures list.
 Work is in progress for the GDPR policy.
 Cllr Boxall was invited to join the working group.

203 SURGERY ROTA

To receive update from December surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Chapel Rise	Request that the hedge retained when the garage is rebuilt.
(ii) Hedges on Mastiff Lane	Request made that the hedges are cut on Mastiff Lane. The Clerk has spoken with landowner.
(iii) Road verges on Mastiff Lane	Request to ask CWaC to fill the road side verges on Mastiff Lane. The Clerk to request from CWaC.
(iv) Bovis Site	Request made for the hedge between the Bovis site and St Oswald's Close to be retained in good condition. Request made for the hedge small triangle of land between the Bovis site and St Oswald's Close to be planted up as per condition.
(v) Tilston Road Flooding	Request that CW&C to resolve the flooding between Boogles Barn and Overton Heath Lane on Tilston Road resolved. The Clerk has reported to CW&C.

204 PLANNING

204.1 Applications:-

Applications: -

19/04080/FUL - : Addition of hardstanding at Meadow Trough Farm Wrexham Road Cuddington Malpas

Observations:- The Council would wish to ensure that increasing the area to be concreted that there is provision for surface water to drain away safely.

Proposed by Cllr Webb and seconded by Cllr Charlton.

204.2 To consider any applications received after the agenda has been distributed

None have been received.

204.3 Recent decisions by CW&C:-

Approved:-

19/01990/FUL - Byways, Dog Lane, Oldcastle

19/01999/FUL - 17 Oathills, Malpas

19/03428/FUL - The Mission Room, Stockton Hall Lane, Stockton, Malpas

19/03523/FUL - 9 Well Farm Close, Malpas

17/04664/OUT – Land off Chester Road, Malpas

204.4 To receive planning updates:-

The Council thanked Cllr Whitehurst for attending the recent meeting of the Planning Committee to speak on behalf of the Council regarding the planning application for The Sycamores.

204.5 Bovis Development:-

No further updates.

204.6 Chester Road Development:-

No further updates.

204.7 Planning Notifications to Residents:-

The Council discussed how to notify residents of planning applications. The Clerk is to contact neighbouring parish clerk Ann Wright to make enquires.

205 BUS SHELTER ON OLD HALL STREET

<p>Update:-</p> <ul style="list-style-type: none"> • The details of the proposed re-location and design of bus shelter have been forwarded to CW&C for consideration. • CW&C are to confirm costings to relocate the bus stop road markings. • The Clerk has submitted a request to Ward Cllr Williams for £2,000.00 towards the cost of the bus shelter. • Once CW&C have confirmed the re-location and design of bus shelter the Clerk will obtain three quotes for the bus shelter; contact Co-op to request a financial contribution and contact McCarthy Stone to request a financial contribution. 	
<p>206 ALLOTMENTS / THE MOSSLANDS</p> <p>206.1 <u>Update:-</u></p> <ul style="list-style-type: none"> • The Clerk has contacted the next three people on the list to see if they are still interested in having an allotment. • Cllr Whitehurst is to chase the quotes for the works required at the entrance to the site. <p>206.2 <u>Legal status of The Mosslands:-</u> Work is ongoing, but has been delayed due to issues with paperwork.</p>	
<p>207 APPEARANCE OF MALPAS</p> <p>207.1 <u>Planters:-</u> Resolved:- the Clerk is to order three planters which are to be located at the following sites:- Chester Road, Wrexham Road and Old Hall Street. Proposed by Cllr Webb and seconded by Cllr Charlton.</p> <p>207.2 <u>Dog Waste Bag Dispensers:-</u> The Clerk is to order four dispensers as previously agreed.</p>	
<p>208 HIGHWAYS</p> <p>208.1 <u>Springfields:-</u> The Council discussed the provision of parking on the green space on Springfields. The matter is to be raised when the Council meet with Highways.</p> <p>208.2 <u>Speed Limit on Tilston Road:-</u> The Council considered the request from No Mans Heath and District Parish Council to join forces to request that a highways assessment be carried out to obtain a reduction in the speed limit on Tilston Road. The Council discussed requesting that all rural roads have a lower speed limit. The Clerk is to follow this up with Highways. Resolved:- that the Council support the request for a highways assessment to be carried out on Tilston Road. Proposed by Cllr Higgle and seconded by Cllr Webb. A vote took place and the Council agreed not to support the proposal.</p> <p>208.3 <u>Junction bottom of Well Street:-</u> The Council has received complaints about the junction at the bottom of Well street. There is a 'Give Way' sign at the location, however, vehicles coming down Well Street are ignoring the sign and continuing without giving way. A request has been sent to CW&C to replace the current 'Give Way' sign with a Stop sign.</p>	
<p>209 NEIGHBOURHOOD PLAN Cllr Boxall had circulated a report for draft budgeting for the review of the Neighbourhood Plan.</p>	
<p>210 CHRISTMAS EVENT</p> <ul style="list-style-type: none"> • The Council thanked Cllr Williams, Ward Cllr Rachel Williams, Gill Valentine and all their team for the Christmas event on 30 November. 	

	<ul style="list-style-type: none"> The National Lottery is marking its 25th birthday with a new fund for communities with great ideas to bring people together all over the UK. They're offering the chance to receive a grant of between £100 and £1,000 to fund ideas during The National Lottery's 25th birthday year. An application form has been submitted for the Christmas event with a grant request made for £1,000.00 	
211	SPEED GUN Cllr Whitehurst updated the meeting regarding recent use of speed gun.	
212	REMEMBRANCE DAY PARADE ORGANISATION The Council received a report regarding arrangements for road closures when the Remembrance Day Parade takes place. An email has been sent to Police Commissioner to request that they provide an approximate idea of the costs to police the Remembrance Day parade in Malpas. Cllr Whitehurst advised that David Brooks has offered to chair a meeting to discuss future arrangements for the Remembrance Day parade in Malpas with the Rector, representatives from the Royal British Legion and the Parish Council. Cllrs Whitehurst and Charlton are to attend the meeting.	
213	CLERK'S REPORT	
	(i) Grit Bins	The Clerk has followed up the order for grit bins that was placed with CW&C earlier this year and requested that they are prioritised.
	(ii) Christmas Trees	Collected money from businesses for the trees.
	(iii) Cuddington parish	Email sent to CW&C to explore the request made by Cuddington Parish Meeting to merge with Malpas Parish Council.
	(iv) Jubilee Clock Service	This has had to be rescheduled to the new year.
	(v) Co-op	A letter of thanks sent to the Co-op for the grant towards the Christmas event in the village.
	(vi) Bus Shelter – Bovis	CW&C have advised will they chase the S278 officer regarding the Springfield Road bus shelter.
	(vii) Blocked drains by Moss House	Jobs have already been raised to resolve the issue.
214	EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.	
215	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES No updates.	
216	PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters and employee matters. Proposed by Cllr Webb and seconded by Cllr Waddelove.	

The meeting closed at 9.55 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>