

**MINUTES OF MALPAS PARISH COUNCIL  
HELD ON MONDAY 20<sup>TH</sup> APRIL 2020 ON ZOOM PLATFORM AT 7 PM**

	<b>PRESENT</b>	Cllrs. Richard Charlton (Chairman), Tina Barnett, Mike Boxall, Charles Higgle, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch John Webb, Adrian Waddelove (Vice Chairman), Chris Whitehurst, Michael Williams. The Clerk. Two members of the public attended part one of the meeting.		
<b>312</b>	<b>APOLOGIES</b>	Cllrs Roma Hancock.		
<b>313</b>	<b>DECLARATION OF INTERESTS</b>	Cllr Whitehurst declared a non-pecuniary interest in item 326 of the minutes. Cllr Webb declared a non-pecuniary interest in item 326 of the minutes. Cllr Webb has updated his Register of Interests.		
<b>314</b>	<b>STANDING ORDERS</b>	<p><b>Resolved:- The Council agreed to update the Standing Orders in accordance with the Guidelines for Virtual Meetings. Proposed by Cllr Higgle and seconded by Cllr Webb.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Richard Charlton, Tina Barnett, Mike Boxall, Charles Higgle, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b></p> <p><b>Against:- none.</b></p> <p><b>Abstained:- none.</b></p>		
<b>315</b>	<b>APPROVAL OF THE MINUTES</b>	<p><b>Resolved: - The Chairman is to sign the minutes of the Parish Council meeting that was held on 9<sup>th</sup> March 2020 as a true and proper record. Proposed by Cllr Clegg and seconded by Cllr Whitehurst.</b></p> <p><b>The voting took place as follows:-</b></p> <p><b>For:- Cllrs. Mike Boxall, Charles Higgle, Jackie Clegg, Michelle Lloyd, John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b></p> <p><b>Against:- none.</b></p> <p><b>Abstained:- Cllrs Richard Charlton, Tina Barnett, Enric Sabia Picton Hughes, Karen Meredith, Don Tulloch.</b></p>		
<b>316</b>	<b>OPEN FORUM</b>	<ul style="list-style-type: none"> <li>There were no issues raised.</li> </ul>		
<b>317</b>	<b>POLICE REPORT</b>	<p>There was no consideration of this item.</p> <ul style="list-style-type: none"> <li>Residents are urged to report any incidents of anti-social or criminal behaviour by calling 101.</li> </ul>		
<b>318</b>	<b>ACCOUNTS</b>			
318.1	<b><u>To approve payment of additional hours worked by the Clerk:-</u></b>	The Clerk worked an additional 6.75 hours in March. The hours have been carried over to April.		
318.2	<b><u>To approve accounts, payments &amp; bank reconciliation:-</u></b>			
318.2.1	<b><u>Payments Approved:-</u></b>			
	<b>Chq No</b>	<b>Payee</b>	<b>Statutory Power</b>	<b>Amount</b>
	306	Running Costs	s.111	£ 23.61

307	Amazon - Disposable Gloves	s.137	£ 94.80
308	CW&C - H Bar markings for properties on Church Street		£ 176.00
309	VOID		n/a
310	Reimburse R Charlton for Zoom	s.111	£ 14.39
DD	ICO	s.111	£ 35.00
<p>The Clerk's salary was paid by standing order.</p> <p><b>318.2.2 Receipts Received as at 31<sup>st</sup> March 2020:-</b>  Mosslands Rent:- £800.00  Allotment Rent:- £40.00  Allotment Deposit:- £50.00  Christmas Tree Income:- £60.00  H Bar Markings contribution:- £90.00</p> <p><b>318.2.3 Bank Account:-</b>  The reconciled balance in the current bank account as at 31<sup>st</sup> March 2020 was £80,940.72.  The funds are allocated as follows:-  Parish Council - £23,840.20  Christmas Lights Funding - £146.40  New Homes Bonus - £52,826.06  Allotments (balance of £3,600 transferred from NHB allocation) - £1,101.27  Allotment Deposits (ring fence in accounts) - £550.00  Neighbourhood Plan - £678.22  Insurance claim - £1,798.57</p> <p><b>Resolved: - The Council agreed to the above payments. Proposed by Cllr Higgle and seconded by Cllr Webb.</b>  <b>The voting took place as follows:-</b>  <b>For:- Cllrs. Richard Charlton, Tina Barnett, Mike Boxall, Charles Higgle, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b>  <b>Against:- none.</b>  <b>Abstained:- none.</b></p>			
<b>319</b>	<b>GRANT APPLICATION PROCESS</b>		
	An email has been sent to grant applicants to thank them for their recent grant application and to advise that due to the current situation the grant applications will be considered at the next actual meeting of the Council.		
<b>320</b>	<b>ANNUAL PARISH MEETING</b>		
	This has now been cancelled in accordance with Government advice.		
<b>321</b>	<b>FINANCIAL REGULATIONS</b>		
	<p><b>Resolved: - The Council agreed for the Clerk, in conjunction with both the Chairman and the Vice Chairman, to authorise up to a maximum of £500.00 in respect of financial support for Community Links if so required. This support is to be available for a period of three months. Proposed by Cllr Webb and seconded by Cllr Higgle.</b></p> <p><b>The voting took place as follows:-</b>  <b>For:- Cllrs. Richard Charlton, Tina Barnett, Mike Boxall, Charles Higgle, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith,</b></p>		

	<p><b>Don Tulloch John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b>  <b>Against:- none.</b>  <b>Abstained:- none.</b></p>	
<p><b>322</b></p>	<p><b>SURGERY ROTA</b>  This item was deferred.</p>	
<p><b>323</b>  323.1  323.2  323.3  323.4</p>	<p><b>PLANNING</b></p> <p><u>Applications:-</u>  20/00814/FUL - Conversion of outbuilding into one dwelling at Outbuilding At Top House Farm Love Lane Overton Malpas  <b>Resolved:- The Council made the following observations:-</b>  - There is no mention of the Neighbourhood Plan in the Design Statement;  - The property already has off road parking;  - The garden encroaches into open countryside;  <b>Proposed by Cllr Meredith and seconded by Cllr Charlton.</b>  <b>The voting took place as follows:-</b>  <b>For:- Cllrs. Richard Charlton, Mike Boxall, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch, John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b>  <b>Against:- none.</b>  <b>Abstained:- Tina Barnett, Charles Higgie.</b></p> <p>20/01008/CAT - Leyland Cypress (T1) - fell tree to near ground level. Hollies (T2) - prune to give 1.5m clearance from neighbouring property at Roel Cottage Church Street Malpas  <b>Resolved:- This is in the conservation area. These trees do not have a tree protection order on them. Attention is drawn to the Neighbourhood Plan which states that for every tree felled two new ones must be planted. The Council supports the application.</b>  <b>Proposed by Cllr Meredith and seconded by Cllr Charlton.</b>  <b>The voting took place as follows:-</b>  <b>For:- Cllrs. Richard Charlton, Tina Barnett, Mike Boxall, Charles Higgie, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b>  <b>Against:- none.</b>  <b>Abstained:- none.</b></p> <p><u>To consider any applications received after the agenda has been distributed</u>  None have been received.</p> <p><u>Recent decisions by CW&amp;C:-</u>  <u>Approved:-</u>  19/02431/S73 – Peacock Farm, Dog Lane, Malpas  20/00554/FUL – Bishop Heber High School, Chester Road, Malpas</p> <p><u>To receive updates:-</u>  No updates.</p>	
<p><b>324</b></p>	<p><b>ALLOTMENTS / THE MOSSLANDS</b>  A notice has been sent via email and post to all allotment holders regarding government guidelines for working allotments.  The Council has received a request made to swap allotments, this was not possible as the plot requested is not available.</p>	

There have been further enquiries regarding the vacant plots. These will be followed up after lockdown restrictions have been lifted.		
<b>325 APPEARANCE OF MALPAS</b>		
325.1	<u>Dog Waste Bag Dispensers:-</u> CW&C have provisionally approved all the applications and forwarded the documents to their technical support team to produce notices and plans in preparation for the 28 day consultation period. CW&C are to advise when they will be able to start the consultation.	
325.2	<u>Planters:-</u> CW&C have provisionally approved all the applications and forwarded the documents to their technical support team to produce notices and plans in preparation for the 28 day consultation period. CW&C are to advise when they will be able to start the consultation.	
325.3	<u>Hanging Baskets:-</u> This item was deferred.	
<b>326 CORONAVIRUS</b>		
Cllrs Whitehurst and Webb updated the meeting about the volunteering work within the community that is being co-ordinated by Community Links. The Clerk has applied for a grant from CW&C to pay towards equipment, such as gloves and hand sanitisers. CW&C have written to advise that they would not support the grant. The Clerk has ordered four boxes of gloves which are to be distributed to local shops and Community Links volunteers		
<b>327 CLERK'S REPORT</b>		
(i)	Christmas Trees	All monies collected.
(ii)	Letter to CW&C regarding Recycling Waste	The Council was sent to the Chief Executive and Leader of the Council CW&C to request that they follow Malpas's lead with recycling waste. The following reply has been received:- "The Council is currently reviewing its Waste Strategy for the future management of household waste and recycling. The Waste Strategy will consider a wide range of waste and recycling options, to provide a direction on how we will manage, collect and recycle our waste for the next 10 years. The Waste Strategy will be complete in April 2021. The Waste Strategy will allow the Council to consider what materials it can collect for recycling, how these materials are collected and where they are sent for recycling. The Council also continues to consider new development in the recycling industry to make long term improvements to the Waste and Recycling Service. Once the CoVid 19 outbreak has abated may I suggest that should you wish to discuss these issues further that you contact CW&C".
(iii)	Planning Query Mount View Farm	Email sent to Planning regarding the Affordable Housing Contribution from Mount View Farm Development on Wrexham, Road, Malpas. Reply received to advise that affordable housing is being delivered on site.

(iv) Hand sanitisers	Placed order for 2 cartons (24 x 250 ml hand sanitiser @ £3.75 plus VAT each).	
(v) Plastic Gloves	Placed order for 4 boxes (£21.95 x 4 = £87.80 plus postage £7.00 therefore total £94.80).	
<b>328 EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX</b> List previously circulated to Cllrs.		
<b>329 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b> 329.1 Recreation Ground:- the play area has now been closed in accordance with Government Guidelines. 329.2 Electricity Bill:- request received for support; item deferred.		
<b>330 PRESS AND PUBLIC</b> <b>Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters and employee matters. Proposed by Cllr Higgle and seconded by Cllr Charlton.</b> <b>The voting took place as follows:-</b> <b>For:- Cllrs. Richard Charlton, Tina Barnett, Mike Boxall, Charles Higgle, Jackie Clegg, Enric Sabia Picton Hughes, Michelle Lloyd, Karen Meredith, Don Tulloch John Webb, Adrian Waddelove, Chris Whitehurst, Michael Williams.</b> <b>Against:- none.</b> <b>Abstained:- none.</b>		

**The meeting closed at 8.40 pm.**

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>