

MALPAS PARISH COUNCIL

**A REMOTE MEETING OF THE PERSONNEL COMMITTEE OF
MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 18TH JANUARY 2021 USING ZOOM AT 7.00PM**

**(Any parishioners wishing to attend the meeting, please see
below for details how to access the remote meeting)**

NO	AGENDA	Presented By
1.	APOLOGIES	Stg Item
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item
3.	CHAIRMAN To appoint a Chairman of the Personnel Committee	
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item
	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and relate to employment matters.	Stg Item
1.	CLERK'S WORKING HOURS AND ADDITIONAL HOURS 1.1 Review Chairman & Vice-Chairman's meeting with Clerk 1.2 Review Clerk's timesheet and agree appropriate hours required 1.3 Agree what could form part of appraisal process e.g. performance indicators and annual objectives	Stg Item

How to Join the Parish Council Remote Meeting:-

Parishioners are welcome to join the remote meeting and may speak during the Open Forum part of the meeting. (Please note, there will be a Part Two where the press and members of the public will be excluded from the meeting as the items to be discussed are either of a contractual or sensitive nature.)

*To register to join the meeting please contact the Clerk via email:-
malpaspc@hotmail.com*

You will then receive an invite to join the meeting.

Should any parishioner wish to speak during the Open Forum part of the meeting please request to do so when registering to join the meeting and please state the subject matter you wish to speak about.