

**MINUTES OF MALPAS PARISH COUNCIL
HELD ON MONDAY 8TH MARCH 2021
USING THE ZOOM PLATFORM AT 7 PM**

	<p>PRESENT Cllrs Tina Barnett, Mike Boxall (Vice Chairman), Richard Charlton, Jackie Clegg, Charles Higgle, Michelle Lloyd, Karen Meredith, Adrian Waddelove (Chairman), John Webb, Chris Whitehurst, Michael Williams. The Clerk. Ward Cllr Rachel Williams. No members of the public attended the meeting.</p>																
559	<p>APOLOGIES None were received.</p>																
560	<p>DECLARATION OF INTERESTS Cllr Higgle declared a non-pecuniary interest in item 566.1 of the minutes. Cllr Lloyd declared a non-pecuniary interest in item 566.2 of the minutes.</p>																
561	<p>APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Business Meeting on 8th February 2021:-</u> Resolved:- Item 539.1 was amended as follows:- the word “Deputy” was replaced with “Assistant” The Chairman is to sign the minutes of the Parish Council Business Meeting that was held on 8th February 2021 as a true and proper record. Proposed by Cllr Higgle and seconded by Cllr Charlton. The voting took place as follows:- For:- Cllrs Barnett, Boxall, Charlton, Clegg, Higgle, Lloyd, Meredith, Waddelove, Webb, Whitehurst, Williams. Against:- none. Abstained:- none.</p>																
562	<p>OPEN FORUM In the absence of any members of the public there was no consideration of this item.</p>																
563	<p>POLICE REPORT The police report had been circulated previously and was noted. Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.</p>																
562	<p>ACCOUNTS <u>562.1.1 To approve payments:-</u></p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Statutory Power</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>365</td> <td>Running Costs</td> <td>s.111</td> <td>£ 44.92</td> </tr> <tr> <td>366</td> <td>Clerk’s Salary</td> <td>lga 112-119</td> <td>£157.26</td> </tr> <tr> <td>367</td> <td>HMRC</td> <td>lga 112-119</td> <td>£ 42.60</td> </tr> </tbody> </table> <p>The Clerk’s salary was paid by standing order. Resolved:- The Council agreed to the above payments. The voting took place as follows:- Proposed by Cllr Charlton and seconded by Cllr Webb. The voting took place as follows:- For:- Cllrs Barnett, Boxall, Charlton, Clegg, Higgle, Lloyd, Meredith, Waddelove, Webb, Whitehurst, Williams. Against:- none. Abstained:- none.</p> <p>562.1.2 <u>Receipts Received as at 28th February 2021:-</u> Allotment Fees:- £ 199.33 Key Deposit:- £50.00 Christmas Trees:- £315.00 Mosslands Rental Income:- £800.00</p> <p>562.2 <u>Bank Account:-</u> The reconciled balance in the current bank account as at 5th February 2021 was £138,607.05.</p>	Chq No	Payee	Statutory Power	Amount	365	Running Costs	s.111	£ 44.92	366	Clerk’s Salary	lga 112-119	£157.26	367	HMRC	lga 112-119	£ 42.60
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	<p>The funds are allocated as follows:- Parish Council - £29,195.38 Christmas Lights Funding - £146.40 New Homes Bonus - £28,949.83 Community Infrastructure Levy (CIL):- £74,705.05 Allotments (balance of £3,600 transferred from NHB allocation) – (£116.40) Allotment Deposits (ring fence in accounts) - £750.00 Neighbourhood Plan - £678.22 Insurance claim - £1,798.57 Will Legacy:- £2,500.00</p> <p>Resolved:- The Council accepted the reconciled bank balance as detailed above. The Clerk is to circulate the Receipts and Payments to councillors each month.</p> <p>Proposed by Cllr Boxall and seconded by Cllr Webb.</p> <p>The voting took place as follows:- For:- Cllrs Barnett, Boxall, Charlton, Clegg, Higgle, Lloyd, Meredith, Waddelove, Webb, Whitehurst, Williams. Against:- none. Abstained:- none.</p> <p>562.3 <u>Jubilee Clock:-</u> The Council considered whether to replace the lighting system in the Jubilee Clock when the annual maintenance is carried out. The cost is £386.00 plus VAT to supply and install new 2m LED strip lighting with 12v transformer, to wire in, test, and leave in good working order.</p> <p>Resolved:- The Council agreed to pay £252.00 plus VAT for the annual maintenance of the Jubilee Clock plus the cost to hire a cherry picker. The Council decided not to replace the light system.</p> <p>Proposed by Cllr Whitehurst and seconded by Cllr Barnett.</p> <p>The voting took place as follows:- For:- Cllrs Barnett, Charlton, Clegg, Lloyd, Meredith, Waddelove, Webb, Whitehurst, Williams. Against:- Cllr Boxall, Higgle. Abstained:- none.</p>
563	<p>GRANT PROCESS The poster to advertise the grant process has been placed on the website and Council's noticeboard.</p>
564	<p>PARISH COUNCIL WORKLOADS AND PRIORITIES Cllr Waddelove had previously circulated a list of at least twenty ongoing tasks / issues. The Council discussed what they have actually achieved in the last two years since they were elected in May 2019 and what they wish to achieve in the next two years. Various issues were raised including the frustration with waiting for people to respond in order to progress tasks / issues; the need to liaise and engage more with senior CW&C officials; whether certain projects could be delegated to individual Cllrs to take the lead and progress. Ward Cllr Williams suggested that the Council invite CEO Andrew Lewis to attend a meeting to discuss concerns raised. Cllrs Whitehurst and Waddelove are to go through the list of tasks / issues and define what is required to execute them and the benefits.</p>
565	<p>ANNUAL PARISH MEETING The Council agreed to defer this item pending clarification of the legal obligations during the pandemic.</p>
566	<p>PLANNING 566.1 <u>Planning Committee:-</u></p>

	<p>The minutes of the meeting of the Planning Committee held on Monday 1st March 2021 were previously circulated to Cllrs and noted by the Council.</p> <p>The Planning Committee deferred planning application 21/00354/REM - Approval of Reserved Matters following outline application 17/04664/OUT including details of layout, house types, landscaping, access details, phasing, greenspace and spine road connection for 57 dwellings at Land Off Chester Road Malpas to a meeting of the full council.</p> <p>The Council are to hold an extraordinary meeting on Monday 22nd March 2021 to consider the planning application. Both CW&C and the developers are to be invited to attend the meeting.</p> <p>566.2 <u>To consider any applications received after the agenda has been distributed:-</u> 21/00884/CAT - Trim sides and top of conifer hedge. Trim back branches to provide clearance for services pole at Malpas Garage Old Hall Street Malpas</p> <p>This planning application is to be considered at the extraordinary meeting on Monday 22nd March 2021.</p> <p>566.3 <u>Recent decisions by CW&C:-</u> <u>Withdrawn:-</u> 21/00120/S73 - The Stables Church Street Malpas</p> <p>566.4 <u>Delayed Meeting with Bovis:-</u> Ward Cllr Rachel Williams has spoken with the Planning Officer regarding the request for a meeting with Bovis.</p> <p>566.5 <u>Planning Committee Membership:-</u> The Council are to consider membership of the Planning Committee at the May meeting.</p>
567	<p>ALLOTMENTS / MOSSLANDS</p> <p>567.1 <u>Allotments Update:-</u></p> <ul style="list-style-type: none"> - There are five people on the waiting list. - Allotment holder 6 has handed in their notice. The Chairman of the Allotments Association has advised not to return the key deposit. - Plots 5 and 6 are under currently water therefore unlettable, The Chairman of the Allotments Association is to advise when they can be let. <p>567.2 <u>Mosslands Update:-</u> The Clerk has taken photocopies of The Mossland's legal documentation as requested by David Swaffield.</p>
568	<p>WEBSITE AND FACEBOOK PAGE</p> <p>The current website needs to be updated in order to conform with the new legislation. Cllr Whitehurst advised this is due to take place in May.</p> <p>Cllr Boxall suggested that the Council looks into how to communicate with the parish. The Clerk recommended that the Council to set up an account on Facebook. This could be used to post any relevant messages / updates on the Malpas Village page.</p> <p>Resolution:- That the Council accepts the Clerk's offer to set up and administer a Facebook profile on behalf of the Council.</p> <p>Proposed by Cllr Higgle and seconded by Cllr Barnett.</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs Barnett, Charlton, Higgle, Lloyd, Williams.</p> <p>Against:- Cllrs Boxall, Clegg, Meredith, Waddelove, Whitehurst.</p> <p>Abstained:- Cllr Webb.</p> <p>Due to the equality of votes, the Chairman exercised his casting vote and voted against the resolution.</p>
569	<p>HIGHWAYS</p> <p>569.1 <u>Church Street Closure:-</u> The Council has written to Karl Farrow, Head of Highways, the Leader of CW&C and MP Edward Timpson regarding the closure of Church Street.</p>

	<p>There is still no update regarding as to whether the road may or may not be re-opened. Cllr Waddelove is to write again to MP Edward Timpson to urge CW&C to take action.</p> <p>569.2 <u>Bradley Bridge Damage:-</u> There is no update from CW&C.</p> <p>569.3 <u>Springfields Greenspace:-</u> Cllr Whitehurst has prepared a report detailing the background of the green space at Springfields. This is to be submitted to Highways, CW&C.</p>		
570	APPEARANCE OF MALPAS		
	<p>570.1 <u>Planters / Dog Bag Dispensers:-</u> CW&C have confirmed that the licences were put on display on 26/02/21 for a period of 28 days' notice. Providing there are no objections then the Council can then place an order for planters and install the dog bag dispensers.</p> <p>570.2 <u>Bench:-</u> The Clerk has met with CW&C to discuss a suitable location on Chester Road. CW&C have suggested in front of Chester Road development. Cllr Higgle has contacted the resident regarding the proposed location which is acceptable. She has requested prices and designs of benches.</p> <p>570.3 <u>Planters:-</u> Ward Cllr Williams has written to advise of the wild flower planting scheme throughout the village; CW&C have approved the scheme and the funding is to be paid from the Member's Budget. Planting is due to commence in April.</p>		
571	BUS SHELTERS / STOPS		
	<p>Ward Cllr Williams informed the meeting she met with CW&C regarding the bus shelter on Old Hall Street.</p> <p>Co-op are to confirm that they are happy with the location and a letter has been sent to the owners of The Old Hall regarding the location.</p>		
572	WASTE MANAGEMENT CONSULTATION		
	<p>Cllr Higgle has circulated a response to CW&C's waste management consultation which is to be submitted to CW&C.</p>		
573	SIGNAGE FOR IDLING VEHICLES		
	<p>This item was deferred.</p>		
574	MALPAS COMMUNITY ACTION GROUP		
	<p>The report from the newly formed Malpas Community Action Group has been circulated to the Council. The Council welcomed the initiative.</p>		
575	HIGHWAYS SAFETY		
	<p>Concerns for highways safety were raised due to the two new lighting columns on the narrow pavement near to the McCarthy Stone development.</p>		
576	CLERK'S REPORT		
	No.	Item	Update
	576.1	Scouts	Bank details have been forwarded to enable the Scouts to transfer of funds to the Council's bank account in the current financial year.
	576.2	Church Street	Request sent to CW&C for regular updates to keep local residents, businesses and schools up to date.
	576.3	Christmas Lights	Request received to remove wire from resident. Liaising with Ward Cllr regarding response and to request that the wire is left so as to save PC costs. Response sent to resident.
	576.4	Promote Local Elections	Information on what is required (and allowed) for prospective candidates at the forthcoming

			elections in May 2021 with relevant dates and deadlines has been publicised on the website and noticeboard.
	576.5	McCarthy Stone	McCarthy Stone have paid s106 monies in February for the vehicle activated advanced speed warning signs on old hall street.
577	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX		
	List previously circulated to Cllrs.		
578	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES		
	578.1 Canon Davenport:- The Council discussed how to mark the retirement of Canon Davenport.		
	PART TWO		
579	PRESS AND PUBLIC		
	<p>Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters and are of a sensitive nature.</p> <p>Proposed by Cllr Waddelove and seconded by Cllr Webb.</p> <p>The voting took place as follows:-</p> <p>The voting took place as follows:-</p> <p>For:- Cllrs Barnett, Boxall, Charlton, Clegg, Higgle, Lloyd, Meredith, Waddelove, Webb, Whitehurst, Williams.</p> <p>Against:- none. Abstained:- none.</p>		

The meeting closed at 9.15 pm.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>