

MALPAS PARISH COUNCIL

**THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 11TH SEPTEMBER 2023
IN ROOMS 2 AND 3 AT THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM**

NO	AGENDA	Presented By																		
1.	APOLOGIES	Clerk																		
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																		
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 14 th August 2023	Stg Item																		
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																		
5.	INTERNAL PROCEEDURES To receive update regarding reviewing / amending the council policies	Stg Item																		
6.	FINANCIAL RISK ASSESSMENT To consider adoption of the Financial Risk Assessment	Stg Item																		
7.	COUNCIL VACANCY To co-opt to fill one council vacancy																			
8.	POLICE REPORT 8.1 <u>Update:-</u> To receive update 8.2 <u>PCSO:-</u> To consider action regarding memorial	Stg Item																		
9.	ACCOUNTS 9.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1" data-bbox="215 1294 1286 1556"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>TBC</td></tr> <tr> <td>Malpas Alport PTA</td><td>Grant</td><td>£600.00</td></tr> <tr> <td>CHALC</td><td>Training</td><td>£ 25.00</td></tr> </tbody> </table> 9.2 <u>Receipts:-</u> To record any receipts received 9.3 <u>Accounts 2023 - 24:-</u> To receive receipts and payments including bank reconciliation (see Attachment A) 9.4 <u>Donation:-</u> To consider donation towards poppy wreath 9.5 <u>S.106:-</u> To receive report and agree action regarding s106 monies	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room Hire	TBC	Malpas Alport PTA	Grant	£600.00	CHALC	Training	£ 25.00	Clerk
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10.	BUSINESS PRIORITIES AND PROJECTS To consider business priorities / projects and the budgeting process for the next financial year (2024 – 25)	Stg Item																		

11.	<p>PLANNING</p> <p>11.1 <u>Planning Applications:-</u> 23/02498/FUL - Conversion of existing garage into home office space with new external doors at The Old Dairy The Hough Higher Wych Road Wigland Malpas 23/02592/FUL and 23/02593/LBC - Change of use from a shop to a residential dwelling with internal alterations at The Old Shop High Street Malpas 23/02761/CAT - Removal of Cupressus Leylandii hedge at Greystones High Street Malpas</p> <p>11.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>11.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 23/00815/LBC - 1 Church Street, Malpas 23/00814/FUL - 1 Church Street, Malpas 23/01151/LBC - The Lower Rectory, Church Street, Malpas 23/01586/TPO - The Cedars, Old Hall Street, Malpas 23/01549/FUL - The Lower Rectory, Church Street, Malpas 23/01774/CAT - St Oswalds Church, Church Street, Malpas</p>	KM
12.	<p>MONTHLY SURGERY To receive report</p>	Stg Item
13.	<p>THE MOSSLAND</p> <p>13.1 <u>Allotments:-</u> To receive update</p> <p>13.2 <u>General:-</u> To receive update</p>	Clerk / RC
14.	<p>HIGHWAYS</p> <p>14.1 <u>B5395 Speed Limit:-</u> To receive update and agree any actions</p> <p>14.2 <u>Chester Road Pavement:-</u> To receive progress report</p>	MW
15.	<p>FOOTPATH 10 (FROM HUGHES LANE TO THE CHURCH)</p> <p>15.1 <u>Members Funding:-</u> To receive update regarding request for Members Funding to contribute towards improvements to Footpath 10</p> <p>15.2 <u>Improvement Works:-</u> To receive update regarding the improvement works to Footpath 10</p>	Clerk / MW
16.	<p>HIGH STREET CAR PARK To receive update</p>	MW
17.	<p>THE CROSS To receive report regarding the state of the Cross and to agree action regarding works required</p>	CH
18.	<p>CCTV PHASE 2 To receive report and consider action regarding phase 2 CCTV in the village</p>	OL
19.	<p>APPEARANCE OF MALPAS</p> <p>19.1 <u>Street Furniture:-</u> To receive update and agree any actions</p> <p>19.2 <u>Bus Shelter Old Hall Street:-</u> To receive update and agree any actions</p> <p>19.3 <u>Planters:-</u> To consider and agree arrangements for replanting during winter</p> <p>19.4 <u>Weeds:-</u> To receive report regarding weeds etc in the village</p>	Stg Item

20.	COMMUNITY ORCHARD To consider proposal for a community orchard on the land between the Hughes Lane / Oak Tree Rise Estate and Love Lane	CH
21.	RURAL MARKET TOWN To consider whether to take free membership until March 2024	Stg Item
22.	REMEMBRANCE SUNDAY To receive report and agree actions regarding road closure and organisation of the event	MW
23.	CHRISTMAS 23.1 <u>Christmas Lights:-</u> - To consider and agree action to pay the cost to erect and take down the Christmas Street lighting. - To write to the properties where the lighting is attached to ensure they are in agreement for the Christmas Lights to be attached to their property - To consider to offer to make a contribution towards the electricity costs for the Christmas Street lighting 23.2 <u>Other actions for the Christmas event:-</u> To receive update and agree any actions for the following to enable the Christmas event to take place:- - Medical assistance - Insurance Cover - Highways closure - Events Licence - Alcohol Licence 23.3 <u>Christmas Trees:-</u> To consider and agree actions regarding the Christmas trees in the village	MW / Clerk
24.	COMMUNITY RESILIENCE PLAN To receive report	MG / OL
25.	COMMENTS ON FACEBOOK To receive report regarding allegation made on Facebook and to agree action	Clerk
26.	CHALC ANNUAL MEETING To agree attendance	Stg Item
27.	CLERKS REPORT To receive report	Clerk
28.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
29.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK 1.1 <u>Finance:-</u> To receive update on progress including figures from CWaC Property Services 1.2 <u>Access:-</u> Consideration of Parish Council access to the proposed purchased plot	MW / CW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton Date: - 5th September 2023
Clerk

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by phone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas until September 2023.

From October 2023 the Parish Council will meet on the last Thursday of the month in the High Street Church, Malpas (unless otherwise stated on the agenda).

2023 Meeting Dates:-

Thursday 26th October 2023 – High Street Church, Malpas

Thursday 30th November 2023 - High Street Church, Malpas

There is no scheduled meeting in December

Parish Council Surgery Dates

The Surgeries take place between 10.00 am – 12.00 noon at the Jubilee Hall on the following dates:-

Saturday 9th October 2023

Saturday 4th November 2023

Saturday 2nd December 2023

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker - [Report it status checker - Case status - Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)