

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 28<sup>TH</sup> MARCH 2024

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																		
1.	APOLOGIES	Clerk																		
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																		
3.	APPROVAL OF THE MINUTES To approve the minutes of the meeting held on 29 <sup>th</sup> February 2024 and the extraordinary meeting held on 12 <sup>th</sup> March 2024	Stg Item																		
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																		
5.	INTERNAL PROCEEDURES To receive update regarding reviewing / amending the Council policies	Stg Item																		
6.	CASUAL VACANCY To receive update and consider co-option	Stg Item																		
7.	POLICE REPORT To receive update	Stg Item																		
8.	ANNUAL PARISH MEETING To consider and agree arrangements	Stg Item																		
9.	<p>ACCOUNTS</p> <p>9.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:-</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Shackleton</td> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE / National Insurance</td> <td>TBC</td> </tr> <tr> <td>Victoria Jubilee Hall</td> <td>Room hire</td> <td>£28.00</td> </tr> <tr> <td>Malpas Community Church</td> <td>Room hire</td> <td>Tbc</td> </tr> <tr> <td>Then Media</td> <td>Tier 1 hosting and support for Parish Council website</td> <td>£24.00</td> </tr> </tbody> </table> <p>9.2 <u>Receipts:-</u> To record any receipts received and note CIL received for the sum of £53,268.84 in respect of planning application 21/00354/REM, (Duchy Homes site at Land Off Chester Road for the 57 dwellings)</p> <p>9.3 <u>Accounts 2023 - 24:-</u> To receive receipts and payments including bank reconciliation</p> <p>9.4 <u>Grant Process:-</u> To agree any actions required</p> <p>9.5 <u>Bank Accounts:-</u> To consider and agree the following:-</p> <ul style="list-style-type: none"> <li>To open up a new Deposit Bank Account for The Mossland.</li> <li>To transfer the funds that are in The Mossland Current Bank Account to the new Deposit Bank Account set up for The Mossland.</li> </ul>	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room hire	£28.00	Malpas Community Church	Room hire	Tbc	Then Media	Tier 1 hosting and support for Parish Council website	£24.00	Clerk
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	<ul style="list-style-type: none"> <li>To use The Mossland Current Bank Account for the Events Committee.</li> <li>To open up a Parish Council Deposit Bank Account; to agree what type of Deposit Account and to agree how much funds to transfer.</li> </ul>	
10.	<b>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2022 / 2023</b> To receive any updates regarding business priorities and projects for the next financial year (2024 – 2025)	Stg Item
11.	<b>PLANNING</b> 11.1 <u>Planning Applications:-</u> 24/00462/FUL - Erection of two storey and part single storey rear extension. Alterations to windows and doors, new front porch, re-rendering elevations with partial cladding to rear and side elevations. Alterations to existing rear detached garages at The Hollies Old Hall Street 24/00598/FUL - Proposed installation of 2no. external mobility scooter stores at Craddock Court Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&amp;C:-</u> <u>Approved / Decided:-</u> Nothing to report	KM
11.	<b>MONTHLY SURGERY</b> To receive and note report (previously circulated)	Stg Item
12.	<b>SLOW DOWN FOR MALPAS</b> To receive report and agree any actions	BS
13.	<b>HIGH STREET CAR PARK</b> To receive update and agree any action	MW
14.	<b>HIGHWAYS:-</b> 14.1 <u>Speed Limit:-</u> To receive and consider request whether to instruct CWaC to carry out an assessment for 40 mph speed limit to be implemented after Chorlton Villas, Whitchurch Road, Malpas 14.2 <u>20 mph stickers:-</u> To receive report and consider purchase of stickers for wheelie bins 14.3 <u>Chester Road Pavement:-</u> To receive update and agree any action	MW
15.	<b>APPEARANCE OF MALPAS</b> 15.1 <u>Street Furniture:-</u> To receive update and agree any actions 15.2 <u>Bus Shelter Old Hall Street:-</u> To receive update and agree any actions 15.3 <u>Planters and Hanging Baskets:-</u> To receive update and agree any actions 15.4 <u>Jubilee Clock:-</u> To receive report and consider action regarding lighting up the clock	Clerk Clerk JJC Clerk
17.	<b>EVENTS COMMITTEE</b> 17.1 <u>Bank Account:-</u> To receive update regarding setting up a separate bank account for the Events Committee and to agree any actions required 17.2 <u>Underwriting:-</u> To consider and agree action for the Council to underwrite the Village Fair	Clerk OL
18.	<b>MALPAS JOINT BURIAL COMMITTEE</b> To receive report and agree action	RS / MW

19.	WEBSITES 19.1 <u>Parish Council Website:-</u> To promote launch of the new Parish Council website 19.2 <u>Community Website:-</u> To consider and agree action regarding the community website	Clerk  CW
20.	CLERKS REPORT To receive and note report	Clerk
21.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
22.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	<b>PART 2</b>	
1.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
2.	THE CROSS To receive quotes to clean and repoint the steps surrounding the Cross and to agree which contractor to instruct	Clerk
3.	THE MOSSLAND – SITE WORKS To receive quotes for the following works; to agree which contractor to appoint to carry out the works and to agree action to draw down s106 funds 3.1 Install new footpaths within the allotment site 3.2 Gates at Main Entrance to the Allotment Site and Car Park 3.3 Resurface Car Park 3.4 Install locked gate at the entrance to the allotment plots	Clerk

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 21<sup>st</sup> March 2024

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.  
Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.**

**Website: [www.malpasparishcouncil.org.uk](http://www.malpasparishcouncil.org.uk)**

**From October 2023 the Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).**

**2024 Meeting Dates:-**

Thursday 25<sup>th</sup> January  
Thursday 29<sup>th</sup> February  
Thursday 28<sup>th</sup> March  
Thursday 25<sup>th</sup> April  
Thursday 30<sup>th</sup> May  
Thursday 27<sup>th</sup> June  
Thursday 25<sup>th</sup> July  
Thursday 29<sup>th</sup> August  
Thursday 26<sup>th</sup> September  
Thursday 31<sup>st</sup> October  
Thursday 28<sup>th</sup> November

**There is no scheduled meeting in December**

**Useful links to Cheshire West and Chester Council: -**

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)  
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

<b>Business Priority / Project 2023 / 2024</b>	<b>Lead</b>
Car Parking	MW / RW
The Cross	Clerk
Chester Road pavement	CW
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	

**List of the Section 106 funds available:-**

<b>Ref</b>	<b>Local Ward</b>	<b>Planning Ref</b>	<b>Detail of Agreement</b>	<b>Infrastructure type</b>	<b>Amount available</b>
464	Malpas	12/01032/EXT	Commuted sum: towards play/open space within the area - £7,870	Play/Open space	£7,870.33
552	Malpas	19/01974/S73	Highways £10,000.00: towards the provision of a vehicle activated advanced speed warning sign on Old Street, Malpas	Highways	£10,000.00
574a	Malpas	17/04664/OUT	Highways: Traffic Management measures in Malpas	Highways	£7,922.68
574c	Malpas	17/04664/OUT	£47,196.00 towards improvements to park/recreational land at Tilston Road playing field.	Open space	£7,499.05
574c	Malpas	17/04664/OUT	Public Open Space: (1) £6,686.10 towards improvements to youth play facilities at Malpas Recreational Ground	Play	£7,087.26
574c	Malpas	17/04664/OUT	£6,253.47 towards improvements at Mossland (Whitchurch Road) allotment site	Allotments	£6,253.47
492	Malpas	13/0213/OUT	Provision of Footpath (£65k) on Chester Road between the Fire Station and Leech Lane & traffic regulation order contribution	Highways	£68,298.58
97	Malpas	04/00543/FUL	Commuted Sum: Definition "To improve facilities in the immediate Locality" – Play and open space	Play & Open Space	£7,259.10
273	Malpas	04/00526/OUT	Public Footpath: Public Footpath Improvements within the vicinity of the site	Missing Footpath link – Chester Road	£15,000.00
492	Malpas	13/0213/OUT	(£7.5k) towards review and amendment of TRO and improvements to bus stops on High St Malpas	Highways	£7,500.00
422	Malpas	12/01313/FUL	Affordable Housing anywhere in the borough	Affordable Housing	£16,715.30
456	Malpas	11/04630/OUT	Affordable Housing anywhere in the borough	Affordable Housing	£10,383.10