

MALPAS PARISH COUNCIL

MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 8TH NOVEMBER 2021
IN ROOMS 2 AND 3 AT THE JUBILEE HALL AT 7.00PM
(Due to Covid restrictions, should any parishioners wish to attend the
meeting, please can they contact the clerk)

NO	AGENDA	Presented By															
1.	APOLOGIES	Stg Item															
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item															
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 11 th October 2021 (see Attachment A)	Stg Item															
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item															
5.	POLICE REPORT To receive update	PCSO															
6.	CASUAL VACANCIES 6.1 To receive update for the current three casual vacancies 6.2 To consider whether to have poll cards in the event that there is a contested election	Stg Item															
7.	ACCOUNTS 7.1 Gift:- To approve reimbursement of gift for Ian Davenport recognition 7.2 Christmas:- To authorise expenditure for Christmas event 7.3 To approve the following payments and any other payments that are due:- <table border="1" data-bbox="215 1348 1332 1568"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Shackleton</td> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>R Shackleton</td> <td>Additional Hours Worked</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>TBC</td> </tr> <tr> <td>Victoria Jubilee Hall</td> <td>Room Hire</td> <td>TBC</td> </tr> </tbody> </table> 7.4 Receipts:- To record receipts received 7.5 Accounts:- To approve the accounts and bank reconciliation (see Attachment B) 7.6 New Bank Account:- To receive report and agree action	Payee	Details	Amount	R Shackleton	Running Costs	TBC	R Shackleton	Additional Hours Worked	TBC	HMRC	PAYE	TBC	Victoria Jubilee Hall	Room Hire	TBC	Stg Item
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8.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2022 / 2023 To establish final plans and budgets for proposed business priorities for the next financial year:- <table border="1" data-bbox="167 1839 1310 2139"> <thead> <tr> <th>Business Priority / Project</th> <th>Lead</th> </tr> </thead> <tbody> <tr> <td>Car Parking</td> <td>JW / CW</td> </tr> <tr> <td>Climate Emergency</td> <td>MB</td> </tr> <tr> <td>Road Safety</td> <td>CW</td> </tr> <tr> <td>Village Appearance</td> <td>MW</td> </tr> <tr> <td>Collaboration opportunities with the Jubilee Hall</td> <td>MB</td> </tr> <tr> <td>Engaging with young people in the village</td> <td></td> </tr> </tbody> </table>	Business Priority / Project	Lead	Car Parking	JW / CW	Climate Emergency	MB	Road Safety	CW	Village Appearance	MW	Collaboration opportunities with the Jubilee Hall	MB	Engaging with young people in the village		Stg Item	
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9.	ELECTION OF REPRESENTATIVES To review and confirm appointments for the following:- 9.1 Victoria Jubilee Hall Committee:- to appoint one councillor to act as liaison officer with the Victoria Jubilee Hall Committee 9.2 Personnel Committee:- To appoint two Councillors to sit on the Personnel Committee	Stg Item
10.	SURGERIES To receive report for November surgery	JW
11.	PLANNING 11.1 <u>Planning Applications:-</u> 21/04081/TPO - Yew (T6) - Light pruning of canopy 1-2m to appropriate points and maintaining shape. Oak (T2) - Light pruning of branches overhanging onto road and drive. Ash (A5) - 30% reduction. Oak (A5) - Tidy up and re-shape of Oak tree and some branches a little top heavy at Yew Tree Cottage Chorlton Lane Cuddington Malpas 21/03940/FUL – Over cladding of existing profiled sheet roofing with new insulation and profiled roof sheeting, installation of photovoltaics to roof, replacement of appliance bay doors, insulated panel door and timber framed windows and doors. Formation of new entrance door complete with level access landing, installation of feature cladding to walls to appliance bay section and installation of new flagpole at Malpas Fire Station Chester Road Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 21/00331/CAT - Whyte Holme Tilston Road Malpas <u>Withdrawn:-</u> 21/00409/OUT - Willow Tree View Well Street Malpas 11.4 <u>Planning Process:-</u> To receive report on the suggested revised process for making observations on planning applications and to agree action	KM
12.	HIGHWAYS Speeding Issues Consultation:- to receive report and agree any action regarding participating in pilot scheme including financial contribution	CW / JW
13.	COMMUNITY GOVERNANCE To receive update regarding request received to merge with Cuddington Parish	Stg Item
14.	APPEARANCE OF MALPAS To receive update	RS
15.	CHRISTMAS 15.1 Christmas Event:- To receive update and agree any actions required 15.2 Christmas Trees:- To receive report and agree action	MW RS
16.	COMMUNITY RESILIENCE PLAN To consider action regarding developing a Community Resilience Plan	JW
17.	CLIMATE EMERGENCY EXHIBITION 17.1 To receive report and agree any actions required for the event 17.2 To confirm and agree costs for the event	MB
18.	ALLOTMENTS To consider request from the Allotments Association to finance digger for works at the allotment site	MB
19.	THE QUEEN'S GREEN CANOPY To receive update regarding plant a tree for the Jubilee celebrations in June 2022	MG
20.	QUEEN'S PLATINUM EVENT To receive report regarding the Queen's Platinum Event 2 nd June to 5 th June 2022	CW

21.	CHILDRENS AND YOUNG PEOPLE'S SERVICE To receive update	JW
22.	WEBSITE To consider independent accessibility audit of the Community Website	CW
23.	LOYALTY APP To consider how the Council is going to work with the CWaC initiative to support the rural businesses along the Sandstone Ridge via a loyalty app	MG
24.	WORKING TOGETHER To receive report	SR
25.	CLERKS REPORT To receive report	Clerk
26.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Stg Item
27.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and also relate to employee matters	Stg Item
1.	CAR PARKING IN THE VILLAGE - To receive update - To confirm arrangements for village Information / feedback event	JW
2.	PERSONNEL - To receive minutes of the meeting of the Personnel Committee - To consider adopting Performance Review Policy - To consider and agree backdated pay to the Clerk	JW
3.	FOOTWAY To receive report and agree any actions	JW

*Stg Item:- Standing Item

Signed By: - *Ruth Shackleton* Date: - 2nd November 2021
Clerk

Please note, that due COVID 19 legislation the meeting is limited to a maximum of 21 people.

To ensure that the capacity is not exceeded, members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2021 Meeting Dates:-
13th December 2021