

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON MONDAY 13TH SEPTEMBER 2021
IN THE JUBILEE HALL AT 7.00PM**

	PRESENT Cllrs Tina Barnett, Mike Boxall, Richard Charlton, Jackie Clegg, Morgan Granger, Charles Higgle, John Webb (Chairman), Chris Whitehurst, Michael Williams. The Clerk. Two members of the public attended part of the meeting.			
90	APOLOGIES Cllrs Karen Meredith, Sherrie Roberts Abdelaziz, Gordon McGregor Reid, Adrian Waddelove.			
91	DECLARATION OF INTERESTS Cllr Higgle declared a non-pecuniary interest in item 102.1.7. Cllr Charlton declared a non-pecuniary interest in item 100. Cllr Granger declared a pecuniary interest in item 100. Cllr Williams declared a non-pecuniary interest in item 107.			
92	APPROVAL OF THE MINUTES 92.1 <u>Minutes of the Parish Council Meeting on 12th July 2021:-</u> Resolved:- Item 57 was amended from 'friend' to 'associate'. The Chairman is to sign the amended minutes of the Parish Council Business Meeting held on 12th July 2021 as a true and proper record. Proposed by Cllr Boxall and seconded by Cllr Williams. 92.2 <u>Minutes of the Parish Council Meeting on 9th August 2021:-</u> Resolved:- The Chairman is to sign the minutes of the Parish Council Business Meeting held on 9th August 2021 as a true and proper record. Proposed by Cllr Williams and seconded by Cllr Granger.			
93	OPEN FORUM <ul style="list-style-type: none"> Mr Ed Jones spoke to the meeting in support of the grant application for Malpas Girls Junior Football Club. 			
94	POLICE REPORT PCSO Jon Hurst sent his apologies. The police report had been circulated previously and was noted. Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101. Concerns were expressed over the future of the local PCSO role. The Chairman agreed to speak to neighbouring Parish Councils to prepare a common response to the PCC.			
95	CASUAL VACANCY The Council are to clarify whether Cllr McGregor Reid wishes to stand down. CW&C are to be notified accordingly of the casual vacancy due to Cllr Lloyd's resignation.			
96	INTERNAL PROCEDURES There has been no progress regarding the reviewing of council policies.			
97	AUDIT The Clerk reported that PKF Littlejohn LLP, the External Auditor, have written to advise that they have completed their review of the AGAR for Malpas Parish Council for the year ended 31 st March 2021. It was agreed that the report be circulated to Councillors, and the implications be discussed at the next council meeting.			
98	ACCOUNTS 98.1 <u>To approve payments:-</u>			
	Chq No	Payee	Statutory Power	Amount
	404	Running Costs	s.111	£ 29.93
	405	Clerks Salary - Aug (payment for additional hrs)	Iga 112-119	£ 159.86

406	HMRC (mth 6 2021 - 2022 financial year)	lga 112-119	£ 40.00
407	Victoria Jubilee Hall (room hire)	s.111	£ 21.00
408	PKF Littlejohn (external audit)	s.111	£ 360.00
409	Cheshire Community Action (subs)	s.111	£ 50.00

The Clerk's salary was paid by standing order.

Resolved:- The Council agreed to the above payments.

Proposed by Cllr Higgle and seconded by Cllr Granger.

98.2 Receipts Received as at 30th August 2021:-

CW&C (Members Budget – funding towards Bus Shelter) – £2,000.00

98.3 Accounts and Bank Account:-

The summary of Receipts and Payments was previously circulated.

The reconciled balance in the current bank account as at 30th August 2021 was £163,815.37

The funds are allocated as follows:-

Parish Council - £46,597.90

Christmas Lights Funding - £146.40

New Homes Bonus - £28,949.83

Community Infrastructure Levy (CIL):- £80,510.85

Allotments (balance of £3,600 transferred from NHB allocation):- (£116.40)

Allotment Deposits (ring fenced in accounts):- £500.00

Allotment Maintenance funds (ring fenced in accounts):- £250.00

Neighbourhood Plan:- £678.22

Bus Shelter (Insurance Claim and Members Grant):- £3,798.57

Will Legacy:- £2,500.00

98.4 Allotment Deficit in Accounts:-

There was an overspend on the allotments in 2020 – 21 due to an additional invoice for £116.40 to pay for trees.

Resolved:- The Council agreed to make an internal adjustment to transfer funds from the Parish Council funds to cover this deficit.

Proposed by Cllr Granger and seconded by Cllr Clegg.

98.5 Donation:-

Resolved: - The Council agreed to donate £100.00 towards the cost of a poppy wreath.

Proposed by Cllr Higgle and seconded by Cllr Webb.

Cllr Clegg is to look into the arrangements for the Remembrance Day Parade.

99 BANK ACCOUNT

Work in progress to open a bank account with the Co-operative Bank.

100 GRANTS

The Council considered a grant application received from Malpas Girls Junior Football Club to contribute towards running costs.

Resolved:- The Council agreed to award a grant of £500.00 to Malpas Girls Junior Football Club to contribute towards the costs of establishing the club on a sustainable basis.

Proposed by Cllr Higgle and seconded by Cllr Clegg.

101 SURGERIES

Joint surgery dates with the Council, Police and Ward Councillor are scheduled for September and October.

102 PLANNING

102.1 Planning Applications:-

102.1.1 21/02430/FUL - Re-build of existing conservatory at Bank Cottage Old Hall Street Malpas

Observations:- The Council had previously submitted the following observations:-
Malpas Parish Council would make the observations as documented below:

Background Factors:- Within settlement boundary; Conservation area; Listed Building
Relevant Neighbourhood Plan Policies:- BE3 and BE4

Potential benefits to the community:- Replacement of an existing conservatory with a more sympathetic one.

Potential impact on neighbours:- none identified

Potential impact on wider community:- none identified

Other relevant information:-

The proposed conservatory will sit on the same footprint as the existing one.

As this is a listed building with significant history, the Council would want to ensure Cheshire West Conservation / Listed Building Officer was in support of this application and of the materials to be used.

Both CW&C and Malpas Parish Council have declared a climate emergency and we would therefore want to ensure that these principles are applied to this application where appropriate.

102.1.2 21/03012/LBC - Re-build of existing conservatory at Bank Cottage Old Hall Street Malpas

Observations:- See above.

102.1.3 20/03648/FUL - Proposed subdivision of existing farmhouse into two dwellings at Ebnal Farm Ebnal Lane Malpas

Observations:- The Council had previously submitted the following observations:-
Malpas Parish Council made the following observations:-

If the Planning Authority is minded to approve the application the Parish Council would request that the following conditions be included:

1/ Ensure there is some mitigation for the loss of Barn Owl, Bat and other Bird habitat. E.G. erection of a Barn Owl Box and Bird and Bat boxes.

2/ Malpas Parish Council, like CW&C, has declared a climate emergency and would expect all proposals for new developments to recognise this, specifically by ensuring new properties are at least carbon neutral, avoid the use of fossil fuels and have facilities for charging electric vehicles.

Background Factors:- Open countryside

Relevant Neighbourhood Plan Policies:- H2, BE3 and BE1.

Potential benefits to the community:- This application will bring the redundant farm house back into residential use.

Potential impact on neighbours:- none identified

Potential impact on wider community:- See Phase 2 Survey for Bats document.

Potential impact on Bats, Birds and Barn Owls. It is noted that the survey does include suggested mitigation measures for Swallows and bats, but there is nothing to mitigate for the loss of the Barn Owl roost. (Page 20 of survey document.) There should be some mitigation for this matter. Broxton Barn Owl Group could advise.

Other relevant Info:-

The proposed development does not affect the existing footprint.

The development will result in the loss of a chimney.

Both CW&C and Malpas Parish Council have declared a climate emergency and we would therefore want to ensure that these principles are applied to this application.

If the planning authority is minded to approve this application then we would expect the dwellings to be carbon neutral, e.g. with renewable sources of heating and low level lighting used.

102.1.4 21/02754/FUL - Single storey and first floor rear extensions at The Nest Old Hall Street Malpas

Observations:- The Council had previously submitted the following observations:- If the planning authority is minded to approve this application then we would expect to see conditions added that help the dwelling to progress towards being carbon neutral, e.g. with renewable sources of heating and the installation of an electric charging point.

Background Factors:- Within settlement boundary; Conservation area; Listed Building Relevant Neighbourhood Plan Policies:- B3, B4, BE4 and LC2

Potential impact on the neighbours' visual amenity.

Other relevant information:- Malpas Parish Council, like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoid the use of fossil fuels and have facilities for charging electric vehicles. There is only a minor increase to the existing building footprint.

102.1.5 21/02750/FUL - Demolition of existing outbuildings and erection of single and two storey rear extensions at 3 Moss Villas Old Hall Street Malpas

Observations:- The Council had previously submitted the following observations:- If the planning authority is minded to approve this application then we would expect to see conditions added that help the dwelling to progress towards being carbon neutral, e.g. with renewable sources of heating and the installation of an electric charging point.

Relevant Neighbourhood Plan Policies - B3 and LC2

Potential impact on neighbours amenity in terms of privacy and visual aspect

The Parish Council note that work on the development has started with the outbuildings being already demolished without planning permission being granted. Malpas Parish Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

The proposal refers to a property outside, but in near proximity to the settlement boundary.

The Council has since received correspondence from the applicant who expressed concerns regarding inaccurate information that was included in the Council's observations which alleged that work on the development had started with the outbuildings being already demolished without planning permission being granted. The applicant advised that this is not the case. The Council are to write to CW&C and correct the observations that were submitted and the Council are to write to apologise to the applicant.

The Council agreed to look at the process for making observations on planning applications.

102.1.6 21/03070/FUL - Two storey rear extension and detached double garage at Stockton Gate Cottage Stockton Hall Lane Stockton Malpas

Observations:-

If CW&C is minded to approve the application the Parish Council would request that the following conditions be included:

1/ If the planning authority is minded to approve this application then we would expect to see conditions added that help the dwelling to progress towards being carbon neutral, e.g. with renewable sources of heating and the installation of an electric charging point.

2/ The removal of development rights on the garage

Background Factors: Open countryside

Relevant Neighbourhood Plan Policies: BE3 LC2 4

Positive aspects of development:- Potential benefits to the community - None identified.

Material considerations against development (visual, noise, pollution etc.) :-

Potential impact on neighbours:- Query how is the garage accessible without crossing the existing property boundary.

Potential impact on wider community:- Height of the proposed garage on the surrounding countryside to be considered. The proposed increase in building size to be considered against the 30% expansion guidelines.

Other relevant information:- The Council, like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoid the use of fossil fuels and have facilities for charging electric vehicles.

Resolved:- The Council agreed to accept the above planning observations.

Proposed by Cllr Webb and seconded by Cllr Clegg.

102.1.7 21/03599/FUL - Two story rear extension and single story entrance extension at Laurel Bank Surgery Old Hall Street Malpas

Observations:-

The Council is unable to support this application and would make the observations as documented below:

The Council strongly supports the expansion of medical facilities in Malpas and is extremely disappointed that the proposed integrated Health Hub is no longer part of the plans for the development on Chester Road. However the current plan to increase the capacity of the present surgery building offers an increase in size of 50% but only has one more parking space, which will inevitably add to the problems of cars parking on Old Hall Street. More thought needs to be given to the impact of any development on road safety in the surrounding area.

If CwaC is minded to approve the application the Council would request that the following conditions be included:

- Condition two trees to replace the one removed as per the Malpas and Overton Neighbourhood Plan.

Background Factors:- Within settlement boundary

Relevant Neighbourhood Plan Policies:- BE3, LC2 and LC4

Positive aspects of development - Potential benefits to the community:- With the 50% growth in housing and population since 2010 the Malpas Medical practice capacity need to be increased. Notwithstanding there is no Planning Statement or Design and Access statement attached to this application, it is assumed that the expansion of the facilities at Laurel Bank will greatly benefit Malpas residents and the wider South Cheshire Community.

Material considerations against development:- Potential impact on neighbours - The large scale and massing of the extension will impact on the visual amenity of neighbours in the immediate area. It will be a large building on the edge of the settlement boundary adjacent to the conservation area. Potential impact on wider community:- It is disappointing that the expansion of facilities and the intended move to a new site off Chester Road has not materialised. Expansion to the surgery will

increase the road safety hazards on Old Hall Street, which already experiences traffic flow and congestion problems. The Car parking facilities are only to be increased by one space. The loss of a mature tree and green space around the existing building to accommodate the expansion.

Other relevant information:-

- Laurel Bank is adjacent to the Malpas Conservation area.
- The Council like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles. It would appear that the existing bike store has disappeared.
- The Surgery is on the edge of the settlement boundary and abuts the conservation area.

Other concerns:-

1. *Regarding question 10* on the planning application itself the applicant ticks the box that indicates there are no adjacent trees that could influence the development or that "might be important part of the local landscape character".

At the neighbouring property there is a small wooded area, an orchard, and nearer the surgery boundary several tall silver birch and other trees. The trees screen the height of the proposed building which would otherwise be a stark edging to the village. The many varied trees located next to the site have shaped the landscape character directly adjacent to the surgery.

2. *Regarding question 11* ; the assessment of flood risk: for at least twenty years the water run off on the car park after heavy rainfalls has proved a problem, with water pooling at the bottom end of the car park which then overflows across toward Old Hall Street with a waterfall on to the pavement through the area where the planned extension is to be built. The capacity of existing drainage would not seem to be adequate in relation to the site development.

3. *Question 12* on the application about the impact on the wildlife in the adjacent field to the south of the surgery the applicant has ticked "no" - declaring that there will be no adverse environmental effect on adjacent land. There are bats, badgers and many other creatures in the neighbouring field; in addition there are moths and butterflies including a whole realm of insects and creatures with undisturbed habitats.

4. Concerns about the all-night security lighting that the surgery installed last year as the current lighting system consists of large unshielded ultra-bright panels of light, fixed in pairs on three sides of the surgery building. These are on all night and the light shines into a neighbouring property and the woodland field. The previous car park lights - which were shielded and cast their light downward and switched off at 10pm have been decommissioned. Concerns that the new extension will simply duplicate the present lighting system. There is now fast gathering research on how the new range of ultra-bright LED lights is destroying nocturnal wildlife – such as moths, badgers, owls and bats. This light pollution also prevents proper appreciation of the night sky.

5. *Question 13* on foul sewage. There have been problems over the years with blockages arising from the current sewage system that runs down the middle of the road that shared with the neighbouring property. On the map of the site as it is – that the boundary running between the west side of the surgery and neighbouring property is drawn down through the middle of the existing hedge. This is not accurate. The boundary of the surgery runs through the bases of the concrete fence posts.

6. Parking:- concerns raised regarding lack of parking spaces for staff and patients.

Resolved:- The Council agreed to amend the above planning observations in line with the conclusion reached during discussion.

	<p>Proposed by Cllr Webb and seconded by Cllr Clegg.</p> <p>102.2 <u>To consider any applications received after the agenda has been Distributed:-</u> 21/03697/CAT - Sweet Chestnut (T1) - To reduce the size of the crown overall to suitable points by 3-4m, thin out crown by 10-15% by removing some upright shoots, and lift the crown over the access road by 3-3.5m, removal of any additional deadwood. Group of Sycamores (T2) - Reduce the crown by 2-3m back to suitable points at Castle Hill Mound Church Street Malpas The Council are to agree any observations by email.</p> <p>102.3 <u>Recent decisions by CW&C:-</u> <u>Approved:-</u> 21/00354/REM - Land Off Chester Road Malpas 21/01938/TPO - Land At 7 Love Lane Overton Malpas 21/01728/FUL - The Old Dairy The Hough Higher Wych Road Wigland Malpas 21/02097/TPO - Inglewood 3 Love Lane Overton Malpas 21/02482/FUL - Ebnal Bank Farm Ebnal Lane Malpas <u>Withdrawn:-</u> 21/00632/FUL - Alport Farm Overton Heath Lane Overton Malpas</p> <p>102.4 <u>CW&C - Local Plan Early Conversation 2021:-</u> The Council did not submit any response to the consultation.</p>
103	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2021 / 2022</p> <p>The Council discussed the list of business priorities and projects agreed at the August meeting.</p> <p>Resolved:- The Council agreed to focus on the following key priorities:-</p> <ul style="list-style-type: none"> - Car Parking - Climate Emergency - Road Safety - Village Appearance - Collaboration opportunities with the Jubilee Hall. <p>In addition, the Council are to look into ways to engage with young people in the village and agreed to arrange a meeting with a representative from CW&C to discuss their key priorities and how to link them with the Parish Council's priorities.</p> <p>Proposed by Cllr Charlton and seconded by Cllr Higgle.</p>
104	<p>ALLOTMENTS</p> <p>Cllr Boxall had previously circulated a paper regarding the Allotments.</p> <p>Progress since July 2021:-</p> <ul style="list-style-type: none"> - The Tenants have had a meeting to establish the Association in accordance with the Constitution; Howard Enstone was appointed as Chairman; the first Annual General Meeting will take place in October when other officers will be elected. - Minor repairs and works, e.g. replacing a broken lock on the Allotment gates and keeping paths and hedges tidy, have been taken on by volunteers from among the existing tenants. - A ring-fenced fund has been established within the Council's finances to cover any expenditure incurred. <p>Actions required:-</p> <ul style="list-style-type: none"> - Handover:- The Clerk is to arrange a handover session with the Association in September. (n.b. The Council are responsible for the water supply, upkeep of all major hedges and surrounds and the car park and its access. Such items should be included within the Council's annual budgeting process.) - Drainage:- The Tenants have requested that additional drainage to be provided and have proposed that a pond be dug to the east of the allotment area with drainage pipes installed to take water away from the areas most prone to flooding (notably plots 5 and 6). The Tenants are willing to undertake this work themselves providing the Council will finance

	<p>the hire of a digger and the purchase of sufficient field drains. They have provided an estimate of £1,000.00 for the works (£670.00 for 2 weeks digger hire, plus £330.00 for pipes). Cllr Granger offered to supply a digger to carry out the works.</p> <ul style="list-style-type: none"> - Insurance:- The Clerk has written to Zurich to clarify the insurance arrangements for volunteers to carry out works at the Mossland site. <p>Resolved:- The Council agreed to the following:-</p> <ul style="list-style-type: none"> - Cllr Boxall is to represent the Council on the Allotment Management Committee. - To pay £330.00 towards the cost of the drainage pipes. - To accept Cllr Granger's offer to supply a digger and carry out the digging at the site to enable the drainage works. <p>Proposed by Cllr Whitehurst and seconded by Cllr Higgle.</p>
105	<p>HIGHWAYS</p> <p><u>Zebra crossing on Chester Road - upgrade lighting:-</u> CW&C have advised a ball park figure for zebra crossing retrofit installation with upgraded belisha beacons will be in the region of £6,000.00. However, they would need to survey the site first to see what condition the existing posts and supplies are. In addition, CW&C would need to get up to date type/costs off TWM (who provide the retrofit kit and belisha beacons) before a proper quote can be produced. The Council considered this and agreed to defer a decision to upgrade the lighting.</p>
106	<p>APPEARANCE OF MALPAS</p> <p>106.1 <u>Planters:-</u> Resolved:- The Council agreed to place an order for three square planters with Walkers Nurseries at the previously agreed locations. The cost for each planter is £567.23 plus VAT, this includes delivery; installation and planting. Proposed by Cllr Boxall and seconded by Cllr Charlton.</p> <p>106.2 <u>Dog Bag Dispensers:-</u> The Clerk is in the process of trying to arrange installation for four of the Dog Bag Dispensers with CW&C. There was an objection to the location of the dispenser on Church Street. CW&C are yet to confirm suitability of an alternative location (either footpath behind the old Parish Rooms, footpath behind Parbutts Lane or Leech Lane).</p> <p>106.3 <u>Bench:-</u> The Clerk has applied for the S115E licence. Once the licence has been approved for the bench, arrangements will be made with CW&C to order and install it on Chester Road.</p>
107	<p>MALPAS CHRISTMAS MARKET AND CHRISTMAS LIGHTS</p> <p>Ward Cllr Williams has written to the Council regarding the arrangements for the Christmas Market which is due to take place on Sunday 28th November. The intention is to have an outdoor market located between the Lion Hotel and The Crown. This will require a day road closure from 8.30am – 7.30pm. There will be 12-14 stalls on the main street with central access for emergency vehicles. The programme for the day is for the market to open at 10.00am and finish at 4.00pm; the Parade will take place down the High Street to congregate for the carol service 5.30pm – 7.00pm. The Jubilee Hall will also be part of the market with Santa's Grotto down stairs and upstairs will hold a 10 stalls and refreshments. The following actions are required for the event to take place:-</p> <ul style="list-style-type: none"> - Highways closure (this has already been agreed by highways) – approx. cost is £1,000.00; - A temporary events licences and alcohol licence; - First aid cover (contracted out with a cost of £300.00); - Liability insurance with a cover of 10 million, this can be under the blanket of the parish councils insurance;

	<p>- Resident living within the road closure to be notified of the closure.</p> <p>The Ward Councillor has offered to allocate £1,300.00 from her Member's Budget to cover the cost of the road closure and the first aid cover and has requested that the Parish Council cover the cost of the temporary licence for the day and the liability insurance cover.</p> <p>The Ward Councillor has also advised about the arrangements to erect the Street Lights.</p> <p>Resolved:- The Council agreed to apply for £1,300.00 from the Ward Councillor's Member's Budget to cover the cost of the road closure and the first aid. The Council agreed to cover the cost of the temporary licence for the day and the liability insurance cover.</p> <p>Proposed by Cllr Boxall and seconded by Cllr Whitehurst.</p>											
108	<p>CLIMATE EMERGENCY EXHIBITION</p> <p>Cllr Boxall updated the meeting regarding the Climate Emergency Exhibition which is to take place on Saturday 20th November in the Jubilee Hall. He has been in contact with CW&C and Eco Communities regarding arrangements for the exhibition.</p> <p>Resolved:- The Council agreed to book the Jubilee Hall on Saturday 20th November for the Climate Emergency Exhibition.</p> <p>Proposed by Cllr Higgle and seconded by Cllr Charlton.</p>											
109	<p>STORAGE ROOM AT THE CAR PARK</p> <p>Cllr Whitehurst updated the meeting regarding repairs at the storage room. Once the work has been completed the Council equipment will be returned.</p>											
110	<p>THE QUEEN'S GREEN CANOPY</p> <p>The Council considered action regarding 'plant a tree' for the Jubilee celebrations in June 2022. Cllr Granger agreed to look into the matter and report back to the Council.</p>											
111	<p>CLERK'S REPORT</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Item</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>111.1</td> <td>The Moss Land</td> <td> <p>The solicitor is in the process of preparing the draft statutory declaration which is to be sent to the Land Registry in order to register The Moss Land. He has requested additional information including up to date plans and works carried out at the site.</p> <p>The draft statutory declaration will be circulated to Cllrs before it is submitted to the Land Registry.</p> <p>It is hoped to complete the registration process early 2022.</p> </td> </tr> <tr> <td>111.2</td> <td>Bus Shelter – Old Hall Street</td> <td> <p>Update:-</p> <ul style="list-style-type: none"> - s115e licence:- The street furniture licence has been submitted to CW&C. - Planning:- CW&C have confirmed that planning permission is not required. - Notify residents:- Ward Cllr Rachel Williams has advised that the Co-op have confirmed they are happy with the location and the Old Hall resident was contacted through the estate agent who passed on the message, there was no response therefore assumed they have no objections - Structure:- order placed with Well Farm Estate Joinery (Paul Williams) for the bus shelter. - Highways:- Rachel Williams has advised that there are some issues regarding the licences required to carry out the works. Stuart Bateman, CW&C Highways, has said that he will ask a Ringway member but will need to set a date to carry out the works. <p>Once CW&C have issued the s115e licence then arrangements can be made to carry out the installation.</p> </td> </tr> </tbody> </table>			No.	Item	Update	111.1	The Moss Land	<p>The solicitor is in the process of preparing the draft statutory declaration which is to be sent to the Land Registry in order to register The Moss Land. He has requested additional information including up to date plans and works carried out at the site.</p> <p>The draft statutory declaration will be circulated to Cllrs before it is submitted to the Land Registry.</p> <p>It is hoped to complete the registration process early 2022.</p>	111.2	Bus Shelter – Old Hall Street	<p>Update:-</p> <ul style="list-style-type: none"> - s115e licence:- The street furniture licence has been submitted to CW&C. - Planning:- CW&C have confirmed that planning permission is not required. - Notify residents:- Ward Cllr Rachel Williams has advised that the Co-op have confirmed they are happy with the location and the Old Hall resident was contacted through the estate agent who passed on the message, there was no response therefore assumed they have no objections - Structure:- order placed with Well Farm Estate Joinery (Paul Williams) for the bus shelter. - Highways:- Rachel Williams has advised that there are some issues regarding the licences required to carry out the works. Stuart Bateman, CW&C Highways, has said that he will ask a Ringway member but will need to set a date to carry out the works. <p>Once CW&C have issued the s115e licence then arrangements can be made to carry out the installation.</p>
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	111.3	Bovis Bus Shelter	CW&C have written to apologise that this matter has taken so long. They have been trying to get a commitment from Vistry Homes on the matter. CW&C have now offered to fit the shelter themselves and re-charge Vistry, and are waiting for authorisation. Once this is received the matter will be progressed quickly.
	111.4	Bench on Chester Road	CW&C have yet to approve the s115e licence. When the licence has been approved, arrangements will be made to purchase and install the bench.
	111.5	Chester Road footpath link	Letter sent to Andrew Lewis, Louise Gittins, Karen Shore and reply previously circulated. The project will need to be re-quoted to current prices and confirmation that the landowner is happy to dedicate the land as highway before CW&C can proceed.
	111.6	Bovis Homes	Meeting with Bovis to discuss various issues at the Bovis site. Notes of the meeting circulated to residents.
	111.7	Members Grant	The Council previously applied to the Members Grant for £850.00 for Wildflower scheme; this has now been received.
	111.8	Lollipop Person	CW&C advised there is no position for a lollipop person anymore because the zebra crossing has been installed on Chester Road.
	111.9	Highways	Proposed Prohibition of Waiting / Stopping - Chester Road, Malpas and Proposed Prohibition of Waiting - Hughes Lane, Malpas. Comments forwarded to CW&C.
	111.10	CIL Report	Completed and returned Community Infrastructure Levy (CIL) Parish/Town Council Report for 2020 – 2021 and posted on the website.
	111.11	Church Street	Email received from resident regarding temporary repairs to church wall. CW&C have responded to the questions raised and the resident has been informed.
	111.12	s.106 Funding	Email received from CW&C to advise there may be an opportunity to allocate a small sum to enhance the allotment site at Malpas (£3K). in respect of the Tilston Road development. This is all subject to planning approval and may be some time before the monies are actually received and available for the parish council to apply for. The Council should receive notification in the future of this.
	111.13	Annual Return	The External Auditor requested a breakdown in section 2, of the total reserves in Box 7. This information has been provided.
112	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs. 112.1 CHALC Annual Meeting:- The Council agreed to submit a motion regarding concerns about proposed changes in policing rural areas. Cllr Higgle agreed to provide a draft.		
113	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There was no consideration of this item.		
	PART TWO		
114	PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to employment and contractual matters and are of a sensitive nature. Proposed by Cllr Higgle and seconded by Cllr Charlton.		

The meeting closed at 9.30 pm.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>