

# MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON  
THURSDAY 30<sup>TH</sup> NOVEMBER 2023

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																		
1.	APOLOGIES	Clerk																		
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																		
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 26 <sup>th</sup> October 2023	Stg Item																		
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																		
5.	INTERNAL PROCEEDURES To set date to go through the Standing Orders and to reviewing / amending the council policies including the Standing Orders	Stg Item																		
6.	CHESHIRE COUNCILLOR OFFICER PROTOCOL To consider adoption of the Cheshire Councillor Officer Protocol	Stg Item																		
7.	COMMUNICATION AND TRANSPARENCY To consider the following:- 7.1 For all communication, both internal and external, made as Parish Councillor, the Clerk is to be included on the circulation 7.2 For all communication to CW&C to be made by the Clerk or Ward Councillor 7.3 All communication to be held for record purposes by the Clerk 7.4 All requests for reports must be made via the Clerk and on receipt made available to the Parish Council as a whole	RC																		
8.	POLICE REPORT To receive update	Stg Item																		
9.	ACCOUNTS 9.1 <u>Christmas:-</u> 9.1.1 To consider whether or not to reimburse Cllrs Bickley and Higgie for entering a Malpas Parish Council Christmas Tree in the St Oswald's Church Festival of Christmas Trees 9.1.2 To agree payment to Amberon in respect of the road closure for the Christmas Event 9.2 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>£ 82.50</td></tr> <tr> <td>Walkers Nurseries</td><td>Christmas Trees</td><td>£838.73</td></tr> <tr> <td>Amberon</td><td>Road Closure</td><td>£888.00</td></tr> </tbody> </table>	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room Hire	£ 82.50	Walkers Nurseries	Christmas Trees	£838.73	Amberon	Road Closure	£888.00	Clerk
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	<p>9.3 <u>Receipts:-</u> To record any receipts received</p> <p>9.4 <u>Accounts 2023 - 24:-</u> To receive receipts and payments including bank reconciliation</p>							
10.	<p><b>BUSINESS PRIORITIES AND PROJECTS</b> To construct outline plans and draft budgets for proposed business priorities for the next financial year</p>	Stg Item						
11.	<p>S106</p> <p>11.1 <u>Potential s106 funding:-</u> To consider and agree action regarding potential sums of s106 money triggered by a development Lynchet Road, Malpas for open space typologies</p> <p>11.2 <u>Existing s106 funding:-</u> To consider and agree action</p>	RS						
12.	<p><b>PLANNING</b></p> <p>12.1 <u>Planning Applications:-</u> 23/02984/FUL - The proposed upgrade and extension of the existing Malpas Wastewater Treatment Works (WwTW) including construction of boundary treatment, access track, plant, machinery, storage tanks, hardstanding and associated development at Malpas Water Treatment Works Old Hall Street Malpas 23/03532/S52 - To discharge two obligations of Section 52 Agreement dated 28/10/1988 relating to planning permission 6/17743 at 2 Church View Church Street Malpas</p> <p>12.2 <u>To consider any applications received after the agenda has been distributed</u></p> <p>12.3 <u>Recent decisions by CW&amp;C:-</u> <u>Approved / Decided:-</u> 23/00520/FUL and 23/00523/LBC - Hannetts Cottage Tilston Road Overton Malpas 23/00547/S73 - Land Rear of Holly House Old Hall Street Malpas 23/03136/S73 - Woodhouse Farm Dymocks Mill Lane Oldcastle Malpas</p>	KM						
13.	<p><b>NEIGHBOURHOOD PLAN</b> To receive report regarding the Cheshire Wildlife Trust report and agree action</p>	RC						
14.	<p><b>MONTHLY SURGERY</b> To receive report and agree surgery dates for 2024</p>	Stg Item						
15.	<p><b>THE MOSSLAND</b></p> <p>15.1 <u>Allotments:-</u> To receive update including minutes of the Allotments Association AGM, annual invoicing and vacant plots</p> <p>15.2 <u>Bank Account:-</u> To agree to transfer the key deposits from the Malpas Parish Council's bank account to The Mossland's bank account</p> <p>15.3 <u>Charities Commission:-</u> To receive update regarding enquiry made about trustees</p> <p>15.4 <u>Trust Deed Document:-</u> To confirm engagement terms for Hill Dickinson to prepare the Trust Deed Document</p>	Clerk / RC						

16.	<b>SPEEDWATCH</b> To receive report and consider setting up Speedwatch Group for Wrexham Road	BS
17.	<b>HIGHWAYS</b> 17.1 <u>B5395 Speed Limit:-</u> To receive update and agree whether to pay 50% of the approximate cost of £9,000.00 to implement a 50 mph speed limit to the county boundary at Grindley Brook 17.2 <u>Chester Road Pavement:-</u> To receive progress report and agree any actions 17.3 <u>Footpath 10 (from Hughes Lane to the Church):-</u> To receive update regarding the improvement works	MW
18.	<b>HIGH STREET CAR PARK</b> To receive update	MW
19.	<b>THE CROSS</b> To receive quotes and specifications to clean and repoint the steps surrounding the Cross and to agree action(s).	Clerk
20.	<b>CCTV PHASE 2</b> To receive update and agree any actions for phase 2 CCTV in the village	OL
21.	<b>APPEARANCE OF MALPAS</b> 21.1 <u>Street Furniture:-</u> To receive update and agree any actions 21.2 <u>Bus Shelter Old Hall Street:-</u> To receive update and agree any actions	Stg Item
22.	<b>MALPAS RECREATION GROUND</b> To receive update and agree any action	CH / RC
23.	<b>CHESHIRE FIRE AUTHORITY</b> To consider the Council's response to Cheshire Fire Authority 2024-2028 Draft Community Risk Management Plan	AW
24.	<b>MALPAS CHRISTMAS MARKET AND CHRISTMAS LIGHTS</b> To receive update and agree any actions regarding the Christmas Event	MW / Clerk
25.	<b>VILLAGE FAIR</b> To consider being the responsibility of the Parish Council	OL
26.	<b>SURVEY</b> To consider the Council's response to the Survey: Achieving Net Zero across Local Councils	Stg Item
27.	<b>CLERKS REPORT</b> To receive report	Clerk
28.	<b>EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX</b> (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
29.	<b>UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES</b>	Cllrs
	<b>PART 2</b>	
30.	<b>PRESS AND PUBLIC</b> To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
31.	<b>HIGH STREET CAR PARK</b> To receive update and agree any action(s)	Stg Item
32.	<b>PERSONNEL</b> To consider for the Clerk to have access to an external Human Resource body (or suitable alternative) for advice and annual pay awards	RC

\*Stg Item:- Standing Item

Signed By: - Ruth Shackleton Date: - 23<sup>rd</sup> November 2023  
Clerk

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.**

**Please contact the Clerk by email, [malpaspc@hotmail.com](mailto:malpaspc@hotmail.com) or phone 01948 770678.**

**From October 2023 the Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).**

**2024 Meeting Dates:-**

Thursday 25<sup>th</sup> January  
Thursday 29<sup>th</sup> February  
Thursday 28<sup>th</sup> March  
Thursday 25<sup>th</sup> April  
Thursday 30<sup>th</sup> May  
Thursday 27<sup>th</sup> June  
Thursday 25<sup>th</sup> July  
Thursday 29<sup>th</sup> August  
Thursday 26<sup>th</sup> September  
Thursday 31<sup>st</sup> October  
Thursday 28<sup>th</sup> November

**There is no scheduled meeting in December**

**Parish Council Surgery Dates**

The Surgeries take place between 10.00 am – 12.00 noon at the Jubilee Hall on the following dates:-  
Saturday 2<sup>nd</sup> December 2023

**Useful links to Cheshire West and Chester Council: -**

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)  
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker - [Report it status checker - Case status - Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)