

MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL HELD ON MONDAY 11TH JULY 2016 IN THE JUBILEE HALL AT 7 PM

PRESENT Cllrs. Carol Broad (Vice Chairman), Martin Shackleton, Eric Bickley, Chris Whitehurst, Adrian Waddelove, John Bickley, Karen Meredith. The Clerk. PC Gedd Gigg attended part of the meeting. The Council held a minute silence in memory of Cllr Jill Ardern who has sadly passed away.	
63 APOLOGIES Cllrs. Charles Lowick Higgle (Chairman), John Webb, Roma Hancock, Sue Griffith.	
64 DECLARATION OF INTERESTS Cllr Meredith declared a non-pecuniary interest in item 78.5 of the minutes. Cllr Shackleton declared a non-pecuniary interest in item 78.5 of the minutes. Cllr Whitehurst declared a non-pecuniary interest in item 80 of the minutes.	
65 APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 13th June 2016 as a true and proper record. Proposed by Cllr Eric Bickley and seconded by Cllr Meredith.	
66 OPEN FORUM In the absence of any members of the public there was no consideration of this item.	
67 POLICE REPORT 67.1 Report:- PC Gedd Gigg updated the meeting as below:- • Dog seized for neglect at Hampton; • Burglary at a dwelling on Hughes Lane; • Suspicious vehicle in Drakes Way as unknown van seen backing into cul-de-sac; • Alarm activation in Wrexham Road and High Street; • Suspicious persons in Greenfields Lane (male seen jumping over a fence near residential property); Springfield Avenue (male and female walking round estate); Oldcastle (male asking to tarmac driveway, quite pushy with his approach); • Warrant executed on Springfield Road; • Three reports of truancy at Bishop Heber High School; • Road Traffic Collision (with injury) on Chester Road and on Whitchurch Road; • Suspicious activity on Tilston Road (drug related)); • Road Traffic Collision (no injury) on High Street; • ASB – possible fighting outside The Vaults Hotel; bin pushed over on Tilston Road; youths hanging around the High Street; private act committed in a public place on Church Street; inconsiderate parking on Chester Road; • Sheds broken into in Cuddington; • Suspicious vehicle in Wigland (incident occurred on Friday but not reported until Sunday); PC Gigg raised concerns about recent anti-social behaviour that has not been reported to the police. This includes children on their way to Youth Club throwing chips at passing vehicles; children deliberately stepping onto the pedestrian crossing to force vehicles stop without having to. There has been anti-social behaviour at the old St Joseph's site. The police have visited the Bishop Heber regarding the matter and will be speaking to the developers regarding site safety. PC Gigg encouraged local residents to report all incidents to the local police. 67.2 Operation Shield:- There is no update to report.	

68 ACCOUNTS

68.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
089	Running Costs	s.111	£ 60.36
090	Gallery Flowers (wreath for Jill Arden)	s.111	£ 75.00
091	You Media	s.111	£ 88.40
092	Victoria Jubilee Hall	s.111	£ 129.50

The Clerk's salary was paid by standing order.

Receipts Received:-

None have been received

Bank Account:-

The reconciled balance in the current bank account as at 1st June 2016 was £72,838.07. The funds are allocated as follows:-

- Parish Council - £15,805.66
- Christmas Lights Funding - £721.99;
- Fencing to rear of public toilets funding - £850.00.
- New Homes Bonus £53,351.00;
- Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00;
- Neighbourhood Plan £742.42;

Resolved: - The Council agreed to the above payments. Proposed by Cllr Eric Bickley and seconded by Cllr Broad.

68.1 Annual Audit:-

No update to report.

69 PRIORITIES FOR 2016 – 2017 – CAPITAL SCHEMES

The Council considered priorities for capital schemes for 2016 – 2017 and agreed to focus on the following priorities:-

- Allotments;
- Information boards;
- Bus stops;
- Flashing 30 mph signage on Chester Road

Once a priority has been completed the Council will then revisit the list and consider which priority to move on to next.

70 CASUAL VACANCY

CW&C have written to confirm there have been no requests to hold a by-election for the Malpas Parish Vacancy following the resignation from the Council by Barbara Hughes. The Council will consider co-opting at the September meeting.

71 INTERNAL PROCEDURES

The Internal Procedures Working Group met on 20th June 2016 to carry out the Council Procedures as specified in the Standing Orders.

The following issues were raised:-

- There were a number of queries regarding the insurance cover for the fixed assets including the type of cover and the insurance value of the Cross. The Clerk is to obtain quotes for an increase in value should there be any damage to the cross.
- The Council agreed to obtain the actual cost to replace the Council's fixed assets every five years.

72 SOCIAL MEDIA POLICY

Further to the meeting of the Internal Procedures Working Group queries were raised regarding a number of points in the current Social Media Policy. It was felt that the current Policy relates to individual councillors and that the Council ought

to consider a new policy regarding the Council's website. The Clerk is to contact CW&C and CHALC for assistance in the matter. The Council discussed the possibility of appointing someone as to act as an editor to maintain and update the website. The Council agreed that at present the Clerk and the Chairman act as the moderator pending a review of the Social Media Policy.																			
73 COUNCIL STRUCTURE The Council discussed ways in which to make the Council more effective. It was agreed that where possible all councillors are to read reports prior to a meeting. The reports will then be taken as read at the meeting rather than read out. Should any councillors have any queries or wish to make any comments about the report they are encouraged to do so via email before the meeting. There will be an opportunity to discuss and debate the item at the meeting prior to there being a formal resolution made by the Council. The Council agreed to re-consider appointing working groups at the January meeting.																			
74 VOLUNTEER EVENT The Parish Meeting brought many local organisations together under the same roof. The Council considered ways to act as a facilitator for a future event. It was agreed to host an informal event in the form of a Cheese and Wine evening for local organisations to get together to see how they can help one another. The evening is to be held at the Young Person's Centre the week before the October half term. Local groups and organisations are to be invited as well as residents wishing to volunteer their services and time.																			
75 AUGUST MEETING Resolved:- The Council agreed not to hold a business meeting in August. Proposed by Cllr Shackleton and seconded by Cllr Eric Bickley.																			
76 SURGERY ROTA 76.1 To receive update from the July surgery:- <table border="1" data-bbox="129 1335 1382 2152"> <thead> <tr> <th data-bbox="129 1335 568 1373">ISSUE</th><th data-bbox="568 1335 1382 1373">CONCERNS RAISED AND ACTION TAKEN</th></tr> </thead> <tbody> <tr> <td data-bbox="129 1373 568 1447">(i) Leech Lane</td><td data-bbox="568 1373 1382 1447">Reported dog fouling and overgrown grass verges to CW&C.</td></tr> <tr> <td data-bbox="129 1447 568 1520">(ii) Church Street Parking</td><td data-bbox="568 1447 1382 1520">Complaint received about parking fines. Cllr Whitehurst has written to the resident.</td></tr> <tr> <td data-bbox="129 1520 568 1635">(iii) Cholmondeley Almshouses</td><td data-bbox="568 1520 1382 1635">Trustees have decided that the accommodation is unsuitable for disabled individuals. Resident thanked everyone for their support.</td></tr> <tr> <td data-bbox="129 1635 568 1783">(iv) Shuttle Bus</td><td data-bbox="568 1635 1382 1783">Concerns raised regarding withdrawal of the Shuttle Bus services to Wrexham. Cllr Webb has contacted CW&C officers to request they consider using the bus to Wrexham at least once a week.</td></tr> <tr> <td data-bbox="129 1783 568 1856">(v) Blocked Grids</td><td data-bbox="568 1783 1382 1856">Grids on Chester Road and Well Street are blocked with straw and mud. To be reported to Highways.</td></tr> <tr> <td data-bbox="129 1856 568 1930">(vi) The Crown</td><td data-bbox="568 1856 1382 1930">Concerns raised about the skip located outside The Crown. The skip has since been removed.</td></tr> <tr> <td data-bbox="129 1930 568 2045">(vii) Weeds</td><td data-bbox="568 1930 1382 2045">Concerns raised regarding the weeds on Springfield Avenue and Well Street. CW&C have been since to spray the streets.</td></tr> <tr> <td data-bbox="129 2045 568 2152">(viii) The Cross</td><td data-bbox="568 2045 1382 2152">The Council agreed to write a letter of thanks to Mr and Mrs John Bickley for weeding the steps at the Cross.</td></tr> </tbody> </table>	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Leech Lane	Reported dog fouling and overgrown grass verges to CW&C.	(ii) Church Street Parking	Complaint received about parking fines. Cllr Whitehurst has written to the resident.	(iii) Cholmondeley Almshouses	Trustees have decided that the accommodation is unsuitable for disabled individuals. Resident thanked everyone for their support.	(iv) Shuttle Bus	Concerns raised regarding withdrawal of the Shuttle Bus services to Wrexham. Cllr Webb has contacted CW&C officers to request they consider using the bus to Wrexham at least once a week.	(v) Blocked Grids	Grids on Chester Road and Well Street are blocked with straw and mud. To be reported to Highways.	(vi) The Crown	Concerns raised about the skip located outside The Crown. The skip has since been removed.	(vii) Weeds	Concerns raised regarding the weeds on Springfield Avenue and Well Street. CW&C have been since to spray the streets.	(viii) The Cross	The Council agreed to write a letter of thanks to Mr and Mrs John Bickley for weeding the steps at the Cross.	
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76.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 76.3 <u>To establish rota for August surgery:-</u> August: - Cllrs Whitehurst and Cllr Eric Bickley.	
77 ALLOTMENTS The Clerk updated the meeting as follows:- • Removal of Polytunnel and Shed – site has now been cleared. • Allotment Society to be set up. • To date, paperwork and deposits have been received in respect of plots 1, 2 and 3. • Works at the allotment site:- Cllr Whitehurst is to prepare a specification of works required. The Clerk is to obtain three quotes and to notify councillors. The Clerk is to then instruct the lowest quote received to carry out the work.	RS
78 PLANNING 78.1 <u>Applications:-</u> None have been received 78.2 <u>To consider any applications received after the agenda has been distributed:-</u> 16/ 02567/S73 - Variation of condition 2 (approved plans) of planning permission 15/05132/S73 to enlarge garage to create an office and create a basement to house a swimming pool/leisure suite at Plot 1 Land Opposite West End Cottage Church Street Malpas 78.3 <u>Recent decisions by CW&C:-</u> <u>No Objection:-</u> 16/01872/OHL - Install 2nd supply off existing line (retrospective) at Firdale, Wrexham Road, Malpas 78.4 <u>To receive planning updates:-</u> Nothing to report. 78.5 <u>Bovis:-</u> Bovis are to hold a meeting with the neighbours next month. 78.6 <u>Planning Meeting:-</u> There was no meeting due to there being no new planning applications. 78.7 <u>McCarthy Stone Development:-</u> Members of the Council met with McCarthy Stone and raised the following concerns:- • The design of the development is too urbanised; • Lack of S106 contribution towards the infrastructure; • Lack of car spaces allocated for each unit; • Request for a road crossing close to the entrance of the site; • Extend the current speed limit.	
79 BOVIS – BUS SHELTERS An email has been sent to Highways to advise that the Parish Council have discussed the style of the bus shelters and are in agreement that they would prefer a wooden structure. Request sent to CW&C to advise what action the Parish Council needs to take; whether they are to be consulted over the style of bus shelter and who is paying to build and install the bus shelters. CW&C have replied to advise the following:- • Bovis have responded and at present they are looking to pay for a traditional glass shelter, but would consider a wooden one. • CW&C can have a glass shelter designed to the Council's specifications of which CW&C can obtain some designs. Choosing to install a glass shelter would reduce maintenance costs and that mean the council would be responsible for if it gets damaged and needs repairing.	

	At present CW&C are only looking to install one shelter which is on Chester Road outside the development. The stops on Springfield road will just have a pole, timetable case and flag at the location. A site meeting is to be arranged later this month.	
80	CAR PARK / PARKING RESTRICITONS The Council has sent a request to CW&C that the parking restrictions not be enforced on Bank Holidays. CW&C have replied to advise that in order to be fair and consistent and to maintain road safety, parking restrictions will continue to be enforced on any day where they are valid, including bank holidays.	
81	PARISH INFORMATION BOARDS A line drawing is to be sent to Nature Sign Designs which is to be used as the map on the noticeboard. Once Nature Sign Designs have prepared a proof, a small working group are to meet with them to go through exactly what the Council requires for the design and copy for the noticeboard.	
82	HIGHWAYS 82.1 <u>Road Safety on Chester Road:-</u> Quotes are due from Highways. 82.2 <u>Love Lane:-</u> Nothing to report. 82.3 <u>Parking Strategy:-</u> Stakeholders attended a workshop in Malpas on 29th June to consider a borough wide parking strategy but the Parish Council was disappointed with the limited scope of the event.	
83	VILLAGE PUMP A letter has been sent to Bovis to request written confirmation regarding locating the village pump at Bovis site and to request details of the agreement and the installation. A reply has been received from Bovis to advise that Bovis are happy to locate the pump on their area of Public Open Space, to the Well Meadow end of site on the following terms. They have confirmed the following:- - The Pump, Stone Trough and Information Plaque are to be provided by Malpas Parish Council. - Bovis will provide the materials and labour to construct a plinth base to facilitate the above, including permanent fixings. They will then plant up the area. - The above is subject to a design produced which both parties are happy with. Bovis are happy to produce detailed drawings in line with future discussions regarding the design. - The upkeep/maintenance of the feature will then be passed onto a designated management company who will be looking after the remainder of the site. Bovis have requested a valuation of the pump etc. so the management company can insure against any damage or theft etc. The Council have put the value of the pump at £2,500.00. A letter has been sent to trustees of the Almshouses to advise of change of location for siting of village pump.	
84	COMMUNITY PRIDE COMPETITION The 15 hanging baskets have been distributed to businesses.	
85	COMMUNITY MINIBUS The Council considered the idea of a community minibus and agreed to explore the idea at the volunteer meeting.	
86	BIN STICKERS	

Resolved:- The Council agreed to purchase 500 stickers @ £1.80 each. These are to be distributed to properties on Chester Road, Old Hall Street, Springfields, Tilston Road, Church Street and Wrexham Road. Proposed by Cllr Shackleton and seconded by Cllr Waddelove.		
87 CLERK'S REPORT		
(i) Leech Lane	Reported dog fouling and overgrown grass verges to CW&C.	
(ii) Structural Maintenance Rolling Programme (SMRP):-	Suggestions submitted:- Mastiff Lane, Oldcastle Lane following recent damage, Love Lane – beyond the pumping station. Church Street Pavements – uneven and broken paving slabs	
(iii) Highways	- Reported overgrown trees / bushes that are obscuring road signs throughout the village and surrounding lanes. - Leech Lane:- the verges need cutting back as they are causing an obstruction on the footpath. - Junction at bottom of Well Street and Springfields:- the grass from the field is overgrown and encroaching onto the pavement restricting pedestrian access. - Footpath at the bottom of Well Street that runs between the rear of St Oswald's Close and the field that is currently being developed by Bovis Homes:- the verges need cutting back as they are causing an obstruction on the footpath. - Greenway Lane:- The hedges and grass verges are considerably overgrown down the whole of Greenway Lane on both sides, this is causing an obstruction for vehicles and the road is regularly used by pedestrians including pupils attending the Bishop Heber High School.	
(iv) Village Cleanse	Request submitted for deep street cleanse to take place after Village Fair	
88 EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of correspondence received has been circulated to Cllrs. Letters received:- - Thank you letter received from Malpas Ladies Choir - The Council welcomed the Dementia Twinning initiative received from Kilkenny, Ireland.		
89 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.		

The meeting closed at 9.30 p.m.

NB copies for the attachments can be obtained from the Parish Clerk