

MALPAS PARISH COUNCIL

A MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 12TH SEPTEMBER 2016 IN THE JUBILEE HALL AT 7.00PM

AGENDA	Presented By
1. APOLOGIES	Standing Item
2. DECLARATIONS OF INTEREST	Standing Item
3. APPROVAL OF THE MINUTES The minutes of the annual meeting held on 11 July 2016 (see Attachment A)	
4. OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Standing Item
5. POLICE REPORT	Standing Item
5.1 To receive report	
5.2 Operation Shield – to receive update and agree funding for the rollout scheme	
6. ACCOUNTS	Standing Item
6.1 To approve accounts, payments & bank reconciliation (see Attachment B)	
6.2 Annual Audit:- to present annual return including Notice of Conclusion of Audit certificate which are to be approved and accepted	
6.3 To agree new bank signatory	
7. CASUAL VACANCIES To receive update and consider co-opting two new councillors	Standing Item
8. INTERNAL PROCEDURES To receive update	Standing Item
ITEMS FOR DECISION	
9. SURGERY ROTA	Standing Item
9.1 To receive update from September surgery	
9.2 To receive a verbal update on issues arising and agree any actions	
9.3 To establish rota for October surgery	
10. PLANNING	Standing Item
10.1 <u>Applications:-</u> 16/ 02567/S73 - Variation of condition 2 (approved plans) of planning permission 15/05132/S73 to enlarge garage to create an office and create a basement to house a swimming pool/leisure suite at Plot 1 Land Opposite West End Cottage Church Street Malpas 16/03111/FUL – Front of the house to be painted in sandtex Plymouth grey with white windows and surrounds at Angel House, Church Street, Malpas 16/03037/FUL – single storey rear extension at 3 St Oswald's Close, Malpas 16/03399/CAT - Fell Leylandii which now stands at 25+ foot tall at Woodville High Street Malpas 16/03225/TPO - 50% reduction of 2 sycamore trees at 5 Hughes Lane Malpas 16/03469/FUL - General alterations including forming two single storey front bays, adjusting front and side dormers, altering doors and windows, forming two single	

storey side porch extensions and new entrance gates at Green Acres Whitewood Lane Overton Malpas 16/03438/FUL - Single storey rear and two storey side extension at 2 Beeches Villas, Tilston Road, Malpas 16/01179/FUL - Demolition of existing outbuildings and erection of 6 dwellings at Boogles Barn, Tilston Road, Overton, Malpas 10.2 To consider any applications received after the agenda has been distributed 10.3 Recent decisions by CW&C 10.4 To receive planning updates 10.5 Bovis Development:- To receive update 10.6 Planning Meeting:- To receive report 10.7 Housing Update	
11. BOVIS - BUS SHELTERS To receive report regarding bus shelters at the Bovis site	CB
12. CAR PARK / PARKING RESTRICTIONS 12.1 Enforcement of Traffic Restrictions:- to receive report 12.2 Parking:- to receive update and agree action	CH
13. HIGHWAYS 13.1 Chester Road:- To receive update regarding road signage for 30mph flashing sign 13.2 Love Lane:- to receive update regarding order for width restriction 13.3 Overton Footpath:- Notice of Public Path Diversion Order for footpath in Overton	CW
14. UPKEEP OF BRIDLEWAYS / FOOTPATHS To receive report	CW
15. ALLOTMENTS To receive update and agree action	Clerk
16. PARISH INFORMATION BOARDS To receive update and agree action	Clerk
17. TOURISM SIGNAGE TO THE VILLAGE AND CHURCH To consider request received from Malpas Parochial Church Council for a contribution towards tourism signage	Clerk
18. VILLAGE PUMP To receive update regarding locating pump at the Bovis site	CB
19. VOLUNTEER EVENT To receive update	CB
20. CHRISTMAS 20.1 To receive report and agree action 20.2 To consider request to pay for fake for Christmas Trees and lights to go up in the village	MS
21. COMMUNITY MINIBUS To consider the idea of a community minibus	JW
22. LOCALITY COMMISSIONING To receive report regarding Locality Commissioning Shropshire - Parish Clustering	CW
23. RURAL SUPPORT GRANT To consider and agree any projects to put forward	CW
24. GRASSED AREA IN SPRINGFIELD AVENUE To receive report and agree action regarding request received to creating car parking spaces at the grassed area in Springfields Avenue	CH
25. COMMUNITY PRIDE COMPETITION	CH

To receive report and agree attendance	
26. CHALC ANNUAL MEETING To agree attendance	Standing Item
ITEMS TO RECEIVE UPDATES / REPORTS Unless the Council agree that an item is so urgent it needs a decision immediately	
27. CLERKS REPORT To receive report (see Attachment C)	Clerk
28. EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Standing Item
29. UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Standing Item
Part 2 1. PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items relate to matters regarding sensitive commercial interests. 2. CAR PARKING	

Signed By:- *Ruth Shackleton*
Clerk

Date:- 7th September 2016

List of Letters

29 Jul - Notice of Public Path Diversion Order for footpath in Overton
 3 Aug - Malpas Young Person's Project – Thank you letter for grant

List of Emails forwarded to Councillors:-

Date Received	Details of Email
5 July	Police Monthly Newsletter June 2016
6 July	Chalc Training Planning 2 - Enforcement, Appeals & Inquiries
7 July	Consultation - Community Infrastructure Levy Draft Charging Schedule – comments due 19 th August
7 July	ChALC E-bulletin
11 July	Weekly Email News Digest - Monday, 11 July, 2016
12 July	Locality Commissioning Shropshire - Parish Clustering
14 July	Rural Vulnerability Service - Rural Broadband - July 2016
14 July	CHALC E Bulletin
19 July	Weekly Email News Digest - Tuesday, 19 July, 2016
20 July	workshop to discuss Locality Commissioning in Shropshire will be held on Tuesday 26 th July at 7pm in Whitchurch Civic Centre
21 July	Chalc E-bulletin
26 July	Weekly Email News Digest - Tuesday, 26 July, 2016
28 July	ChALC E-bulletin
28 Aug	ChALC will be running a Chairmanship 1 training session on the evening of 5 th September in Cotebrook.
29 Aug	Super Surgery Week 15 th - 19 th August 2016
1 Aug	Police Monthly update
1 Aug	Weekly Email News Digest - Monday, 1 August, 2016
4 Aug	Chalc Weekly Bulletin Week Ending 5 th August 2016
4 Aug	Cheshire Police: Police & Crime Commissioner and Chief Constable's Update - July/August 2016
4 Aug	Traffic Calming in Malpas (Speed devices)
8 Aug	Weekly Email News Digest - Monday, 8 August, 2016
9 Aug	Rural Support Grant - one funding round 2016/17 financial year (deadline 30/09/16)
11 Aug	Weekly Bulletin week ending 12 th August 2016
11 Aug	Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Preferred approach consultation (due 23 Sep)
11 Aug	Speeding on Wrexham Road Malpas (email from resident)
16 Aug	Weekly Email News Digest - Tuesday, 16 August, 2016
18 Aug	Chalc Bulletin (Annual Meeting is 20 October)
19 Aug	Update From The Police & Crime Commissioner For Cheshire (19 th August 2016)
22 Aug	60 th Community Pride Competition Invitation – Thursday 13 th October at Sandbach Town Hall
24 Aug	Rural Spotlight on Heart of the Village
24 Aug	Update re Operation Shield
25 Aug	ChALC E-Bulletin
30 Aug	Weekly Email News Digest - Tuesday, 30 August, 2016
1 Sep	ChALC E-Bulletin (Cheshire West and Chester Residents' Parking Scheme Policy Consultation, Cheshire West and Chester Apprenticeship Open Events, NALC COMMUNITY LED HOUSING SURVEY – AT 21/7/16, Cheshire West and Chester HS2 Drop-In surgeries September 2016,
1 Sep	ChALC Newsletter
2 Sep	Police monthly update

Copy of letter sent for tenders for work at The Allotments:-

Install Car Park gates and pedestrian access gates; existing field gates to be closed off with barbed wire fence and hedging

Malpas Parish Council is seeking tenders for the completion of works at their Allotment site at the Mosslands, off Whitchurch Road, Malpas.

The work required includes the following:-

- Installation of Car Park gates and pedestrian access gates
- Cut back roadside hedge to create vehicle visibility splays at the access lane entrance
- Widening of the entrance drive to accommodate two vehicles alongside each other.
- Installation of barbed wire fence around car park
- Closure of 2 existing roadside gates with barbed wire fence.
- Landscape planting to conceal site from Whitchurch Road and surrounding countryside.

Please can you confirm if you wish to provide a quote for the work?

If you do wish to quote, I will then forward a full specification of the works that are required with a tender return date. I will also provide the Parish Councillor contact details to arrange a site meeting to go through the requirements.