

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 14TH DECEMBER 2015 IN THE JUBILEE HALL AT 7 PM**

PRESENT Cllrs. John Webb (Chairman), Charles Lowick Higgie (Vice Chairman), Chris Whitehurst, Martin Shackleton, Tina Barnett, Adrian Waddelove, Karen Meredith, Carol Broad, Gill Ardern, Barbara Hughes. The Clerk. PCSO Hurst and seven members of the public attended part of the meeting.	
174 APOLOGIES Cllrs Eric Bickley, John Bickley, Roma Hancock, Sue Griffith.	
175 DECLARATION OF INTERESTS Cllr Lowick Higgie declared a non-pecuniary interest in items 180 and 188.1 of the minutes. Cllr Whitehurst declared a non-pecuniary interest in items 180 and 181.4 of the minutes. Cllr Waddelove declared a non-pecuniary interest in item 180 of the minutes. Cllr Meredith declared a pecuniary interest in items 180 and 186.2 of the minutes. Cllr Shackleton declared a non-pecuniary interest in item 192 of the minutes and a pecuniary interest in item 186.2 of the minutes. Cllr Broad declared a non-pecuniary interest in item 180 of the minutes and a pecuniary interest in item 186.1 of the minutes. Cllr Webb declared a non-pecuniary interest in item 180 of the minutes.	
176 APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 9th November 2015 as a true and proper record. Proposed by Cllr Waddelove and seconded by Cllr Lowick Higgie. Cllr Whitehurst wished to have noted that since the last meeting he has since found out that he only has to declare an outside body interest (as listed in appendix B) in item 173 of the minutes. The Chairman signed the minutes of the Parish Council extraordinary meeting that was held on 30th November 2015 as a true and proper record. Proposed by Cllr Waddelove and seconded by Cllr Broad.	
177 OPEN FORUM 177.1 The following grant applicants made presentations to the Council and answered questions regarding their applications for the 2016 - 17 financial year:- • Village Fair Committee – Rachael Reeves and Cathy Reynolds • Walking for Health – Sue Norwood • Minerva Arts – Hollie Winpenny • Opal Club – • Malpas Ladies Choir – Christine Whitehurst • Young Person’s Centre – John Pierson 177.2 A representative of Mr Kevin Dodd spoke to the meeting regarding the proposed closure of Love Lane. 177.3 Cllr Broad spoke to the meeting about planning application 15/04750/FUL - Residential development of land for 7 dwellings (3 of which to be affordable) at Land Off Greenfields Lane Malpas and raised the following concerns:- whether the affordable houses will be truly affordable; the size of the properties and access to the site.	
178 POLICE REPORT PCSO Jon Hurst updated the meeting of the following:-	

- Criminal activity:- stolen vehicle; equipment stolen from the Stuart Milne site; shoplifting in the village; the fire station was broken into; attempted burglary of a residential property.
- Highways:- use of the speed gun on Chester Road; parking tickets issued to vehicles parked outside the Bishop Heber; parking tickets issued to vehicles parked in the bus lane at the Bishop Heber.
- Local Presence:- the police now have a computer base at the Bishop Heber which means incidents can be logged without them having to travel back to Blacon.

The Council raised concerns regarding dangerous and inconsiderate parking by vans on Church Street.

179 ACCOUNTS

179.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
042	Then Media Ltd (this replaces chq 41)	s.111	£ 400.00
043	CW&C - Planning Application for allotments	SHAs23,26,42	£ 97.50
044	Running Costs	s.111	£ 112.30
045	Victoria Jubilee Hall	s.111	£ 24.50
046	High Street Church	s.111	£ 9.00
047	Well Farm Estate Joinery (repairs to bench @ Jubilee)	s.111	£ 50.00
048	D&M Fencing (cherry picker for clock & bunting)	s.111	£ 210.00
049	Walkers (Christmas trees – to be reimbursed by businesses and £200.00 paid out of Christmas funds)	s.111	£ 760.20
050	Smiths of Derby (maintenance)	s.111	£ 253.50
051	Christmas Costs (grotto, Santa, brass band, lights)	s.111	£ 807.20

The Clerk's salary was paid by standing order.

A letter was signed to confirm amendment to the standing order for the Clerk's salary.

Receipts Received:-

New Homes Bonus:-

The reconciled balance in the current bank account as at 30th November 2015 was £45,081.25. The funds are allocated as follows:-

- Parish Council - £7,831.49;
- Christmas Lights Funding - £1,126.84;
- New Homes Bonus £28,066.00;
- Allotments (balance of £3,600 transferred from NHB allocation) £1,464.50;
- Neighbourhood Plan £742.42;
- Pedestrian Crossing funding - £5,000.00;
- Fencing to rear of public toilets funding - £850.00.

Resolved:- The Council agreed to the above payments. Proposed by Cllr Lowick Higgie and seconded by Cllr Broad.

179.1 Workplace Pensions Automatic Enrolment:-

The Council received a report regarding Workplace Pensions Automatic Enrolment. There are a number of actions required. The Clerk is to report back to the Council at the next meeting.

180 GRANT APPLICATIONS

The grant applicants made presentations in the Open Forum and answered questions regarding their applications.

181 FINANCIAL YEAR

The updates for capital schemes for 2016 – 2017 are as follows:-

181.1 Parish Notice / Information Boards:- see item 187.3 for update. 181.2 Web Site / Facebook page:- see item 183 for update. 181.3 School crossing at the Bishop Heber High School:- see item 188.4 for update. 181.4 Additional car parking – Cllr Lowick Higgle advised that letters had been sent to land owners regarding potential car park sites in the village. 181.5 Installation of village water pump - see item 190 for update.					
182 LOCAL COUNCIL AWARD SCHEME Chalc is holding a Joint Area Committee Meeting on Wednesday 27th January from 7pm at the High Street Church in Malpas, this will include a presentation from CCLA and a presentation on the Local Council Award Scheme					
183 WEBSITE The working group are preparing the format, layout and content of the website.					
184 SURGERY ROTA 184.1 To receive update from the December surgery:- <table border="1" data-bbox="129 622 1382 701"> <thead> <tr> <th data-bbox="129 622 539 660">ISSUE</th><th data-bbox="539 622 1382 660">CONCERNS RAISED AND ACTION TAKEN</th></tr> </thead> <tbody> <tr> <td data-bbox="129 660 539 701">(i) Christmas Lights-</td><td data-bbox="539 660 1382 701">Query regarding cost of the lights.</td></tr> </tbody> </table> 184.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 184.3 <u>To review issues still current:-</u> Ongoing 184.4 <u>To establish rota for January surgery:-</u> January:- Cllrs Shackleton and Hughes.	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Christmas Lights-	Query regarding cost of the lights.	
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185 ALLOTMENTS The planning application for the allotment site at the Mosslands has been submitted to CW&C Planning Department.					
186 PLANNING 186.1 <u>Applications:-</u> 15/04773/FUL - Renovation of existing retail area and ground floor store room. Change of use of first, second and third floors to a single residential unit. Replacement of windows in existing openings. Erection of raised timber platform to the rear at Aladdin's Cave, Church Street, Malpas Resolved:- See attached report for detailed observations. Proposed by Cllr Lowick Higgle and seconded Cllr Hughes. 15/04750/FUL - Residential development of land for 7 dwellings (3 of which to be affordable) at Land Off Greenfields Lane Malpas Resolved:- See attached report for detailed observations. Proposed by Cllr Shackleton and seconded Cllr Meredith. 186.2 <u>To consider any applications received after the agenda has been distributed:-</u> Concerns were raised as the Council has not received notification of the below planning applications. The Clerk is to follow this up with CW&C. 15/04825/DIS - Discharge of conditions 10 (play provision), 13 (works to be outside bird nesting season). 15 (ecology survey report), 32 (tree hedgerow protection), and 33 (habitat landscape and management plan) of planning application 13/01213/OUT at land at the rear of Broselake farm, Greenway Lane, Malpas. 15/04545/DIS - Discharge of condition 26 (house noise insulation scheme) of planning application 13/01213/OUT for land at the rear of Broselake Farm, Malpas. 15/04525/DIS - Discharge of conditions 5 (phasing of development), 18 (construction traffic phasing scheme) and 27 (construction environmental management plan) on land at the rear of Broselake Farm, Malpas. Resolved:- See attached report for detailed observations for all of the above planning applications. Proposed by Cllr Lowick Higgle and seconded Cllr Barnett.	RJ				

186.3 <u>Recent decisions by CW&C:-</u> <u>Withdrawn:-</u> 15/02742/OUT – Land between Ringwood and Smithy House, Mate Lane, Ebnal, Malpas <u>Approved:-</u> 15/04054/FUL – 18 Springfield Avenue, Malpas 15/02824/REM – Land Opposite West End Cottage, Church Street, Malpas 186.4 <u>To receive planning updates:-</u> There is an opportunity for the local authority to bid for £60,000.00 to better integrate Neighbourhood Plans. CW&C are aware of this. 186.5 <u>Housing Day:-</u> The Housing Day is on 4th February between 1 – 7 pm at the High Street Church. See attached for full report. 186.6 <u>New Homes Bonus:-</u> £25,285.00 has been received in respect of the New Homes Bonus. A questionnaire is due to be completed by February. 186.7 <u>Meeting with CW&C:-</u> Members of the Parish Council met with Nial Casselden, Planning Team Manager at CW&C, and Fiona Hore, Senior Manager of Planning and Strategic Transport at CW&C on 7th December. See attached for notes from meeting.	
187 STREET FURNITURE 187.1 <u>Grit Bins:-</u> CW&C have installed two further grit bins:- one grit box is located at Well Farm Close and the other at Lanceley Court. 187.2 <u>Bench Seat outside the Jubilee Hall:-</u> Paul Williams has repaired the bench seat. 187.3 <u>Parish Notice / Information Boards:-</u> The Clerk is to look at other suppliers since Shelly Signs have not responded to requests. The Clerk has contacted David Hayns who has agreed to help with the copy for the noticeboard. The Clerk is arrange a meeting with David Hayns and Cllrs Waddelove and Lowick Higgle in the new year to discuss the content.	RJ RJ
187 HIGHWAYS 188.1 <u>Love Lane:-</u> Cllrs Whitehurst and Webb have visited residents living in Love Lane regarding the proposed closure of Love Lane for their feedback. Mr Kevin Dodd has written a letter to express his concerns should the road be closed. 188.2 <u>Road Layout and Signage at the Bottom of Well Street:-</u> The estimate is due for the proposed works. 188.3 <u>Pedestrian Crossing Chester Road:-</u> The electrical connections will be completed by 20/11/15 and the lining works to be completed the week commencing 23rd November. At this point the crossing will be complete. The required street lighting upgrade will be installed in January. 188.4 <u>School crossing at the Bishop Heber High School:-</u> The Clerk has spoken with David Curry regarding a pedestrian crossing on Chester Road. The Bishop Heber would be happy to support the Crossing. The Clerk is to arrange a meeting with Highways to further the matter. 188.5 <u>Bus Stop Infrastructure Improvements:-</u> CW&C have agreed to the request to relocate the flag from outside The Crown to the actual bus shelter outside The Crown.	RJ

189 THE CROSS Cllr Waddelove advised the landscape designer is willing to help and has a further meeting tomorrow to discuss enhancement of the Cross.		AW																
190 VILLAGE PUMP The Clerk is to respond to the solicitor acting on behalf of the Trustees of the Almshouses to confirm that the Council will meet the legal costs of £370.00 in respect of fees for the lease of the land that is required to locate the village pump on land at the Almshouses and to request that the lease be for 25 years.		RJ																
191 LET'S TALK CONSULTATION Cllr Webb is to circulate a draft response for approval by the Council.		JW																
192 CHRISTMAS Cllr Shackleton updated the meeting of the costs of the event. The Council formally thanked Cllr Shackleton and his team for all their work organising the Christmas event in the village.																		
193 CLAYHOLE CROFT Cllr Webb informed the meeting the surplus soil at the Sports Club is to be used at Clayhole Croft to enhance the appearance of the site.																		
194 CLERK'S REPORT <table><tr><td>(i) Proposed Planning Forum</td><td>Email has been sent to Chalc to advise the Council welcome the suggestion to organise a Local Council Planning Forum and support the initiative.</td></tr><tr><td>(ii) Jubilee Clock</td><td>Reported light bulb isn't working to Smiths of Derby, they came on 4th December to repair the clock, Smiths are to pay the cost of the cherry picker.</td></tr><tr><td>(iii) Springfields</td><td>Reported that grass cuttings not collected after grass was cut by CW&C (pavement was unsafe as pedestrians could slip on the cuttings).</td></tr><tr><td>(iv) Footpaths</td><td>The following overgrown footpaths have been reported to Highways:- • from Mastiff Lane through to Parbutts Lane; • footpath to the rear of the Farmer's Club. </td></tr><tr><td>(v) Street Lighting</td><td>The light in the High Street car park is not working and has been reported to Highways.</td></tr><tr><td>(vi) Lloyds Bank</td><td>On 9th July 2015 there was a charge of £15.00 in respect of an Unauthorised Borrowing Fee. Lloyds have agreed to refund the £15.00 charge.</td></tr><tr><td>(vii) Give Way Sign at bottom of Well Street</td><td>Sign knocked over in the winds – reported to CW&C. Network Steward for the Malpas Area has been to re-erect the give way sign. The Clerk is to request that a permanent Give Way road sign is put in place.</td></tr><tr><td>(viii) Parking Restrictions</td><td>Email received from Graham Lowe to advise that as no formal objections were received within the six month objection period, arrangements will be made for a permanent traffic regulation order for the parking restrictions to come into force when the existing experimental order expires in May 2016.</td></tr></table>		(i) Proposed Planning Forum	Email has been sent to Chalc to advise the Council welcome the suggestion to organise a Local Council Planning Forum and support the initiative.	(ii) Jubilee Clock	Reported light bulb isn't working to Smiths of Derby, they came on 4 th December to repair the clock, Smiths are to pay the cost of the cherry picker.	(iii) Springfields	Reported that grass cuttings not collected after grass was cut by CW&C (pavement was unsafe as pedestrians could slip on the cuttings).	(iv) Footpaths	The following overgrown footpaths have been reported to Highways:- • from Mastiff Lane through to Parbutts Lane; • footpath to the rear of the Farmer's Club.	(v) Street Lighting	The light in the High Street car park is not working and has been reported to Highways.	(vi) Lloyds Bank	On 9 th July 2015 there was a charge of £15.00 in respect of an Unauthorised Borrowing Fee. Lloyds have agreed to refund the £15.00 charge.	(vii) Give Way Sign at bottom of Well Street	Sign knocked over in the winds – reported to CW&C. Network Steward for the Malpas Area has been to re-erect the give way sign. The Clerk is to request that a permanent Give Way road sign is put in place.	(viii) Parking Restrictions	Email received from Graham Lowe to advise that as no formal objections were received within the six month objection period, arrangements will be made for a permanent traffic regulation order for the parking restrictions to come into force when the existing experimental order expires in May 2016.	RJ
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195 EXTERNAL CORRESPONDANCE (incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of the post and emails received has been circulated to councillors.																		
196 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.																		

The meeting closed at 9.30 p.m.

NB copies for the attachments can be obtained from the Parish Clerk