

MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL HELD ON MONDAY 11TH JANUARY 2016 IN THE JUBILEE HALL AT 7 PM

	PRESENT Cllrs. John Webb (Chairman), Charles Lowick Higgie (Vice Chairman), Chris Whitehurst, Martin Shackleton, Tina Barnett, Adrian Waddelove, Carol Broad, Eric Bickley, John Bickley, Roma Hancock, Sue Griffith. The Clerk. One member of the public attended part of the meeting.													
197	APOLOGIES Cllrs Karen Meredith, Gill Ardern, Barbara Hughes.													
198	DECLARATION OF INTERESTS Cllr Lowick Higgie declared a non-pecuniary interest in item 212.1 of the minutes. Cllr Webb declared a non-pecuniary interest in item 210.1.1 of the minutes.													
199	APPROVAL OF THE MINUTES Resolved: - Item 177.1 was amended to include ‘Opal Club - Margaret Miles’. The Chairman then signed the minutes of the Parish Council meeting that was held on 14th December 2015 as a true and proper record. Proposed by Cllr Broad and seconded by Cllr Hancock.													
200	OPEN FORUM Ciaran Norton spoke to the meeting of his concerns regarding planning application 15/04888/LDC at Cherry Hill Pavilion.													
201	POLICE REPORT PCSO Jon Hurst sent his apologies. PC Tony Owens is due to retire, his replacement is PC Ged Gigg.													
202	ACCOUNTS <u>202.1 Payments Approved:-</u> <table><tr><td>Chq No</td><td>Payee</td><td>Statutory Power</td><td>Amount</td></tr><tr><td>052</td><td>Running Costs</td><td>s.111</td><td>£ 81.65</td></tr><tr><td>053</td><td>Victoria Jubilee Hall (£150: Christmas)</td><td>s.111</td><td>£194.00</td></tr></table> The Clerk’s salary was paid by standing order. <u>Receipts Received:-</u> The reconciled balance in the current bank account as at 30th December 2015 was £43,154.31. The funds are allocated as follows:- • Parish Council - £6,088.15; • Christmas Lights Funding - £1,040.74; • New Homes Bonus £28,066.00; • Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00; • Neighbourhood Plan £742.42; • Pedestrian Crossing funding - £5,000.00; • Fencing to rear of public toilets funding - £850.00. Resolved:- The Council agreed to the above payments. Proposed by Cllr Shackleton and seconded by Cllr Hancock. <u>202.2 Workplace Pensions Automatic Enrolment:-</u> The Clerk reported that the Council has been registered with NEST for the workplace pension scheme and had met it’s legal obligations by 1st Jan 2016.	Chq No	Payee	Statutory Power	Amount	052	Running Costs	s.111	£ 81.65	053	Victoria Jubilee Hall (£150: Christmas)	s.111	£194.00	
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203	BUDGET FOR 2016 - 2017 <u>203.1 To agree budget for 2016 - 2017 financial year (see Attachment C):-</u> See Attachment C. <u>203.2 To set precept for 2016 - 2017 financial year:-</u> The 2016 – 2017 Local Tax Base for the parish has been calculated as 765 for Band D equivalent properties. The Band D Local Council Tax Base for 2015 – 2016 was 747 for Band D equivalent properties.													

	The Council is due to receive a Council Tax Reduction Scheme (CTRS) grant of £924.00 from CW&C. The CTRS grant is to be used to reduce the precept request. Resolved:- The Council agreed to set the precept for 2016 - 2017 financial year at £17,595.00. The Local Council Tax Charge for properties in Council Tax Band D will be £23.00 for 2016 – 2017. This is the same as 2015 – 2016. Proposed by Cllr Whitehurst and seconded by Cllr Waddelove.									
204	FINANCIAL YEAR 2015 - 16 See items 209, 211, 213 and 214 for updates for the capital schemes for the current financial year (2015 – 16).									
205	DATES OF FUTURE MEETINGS The Council considered changing the dates of the Council meetings for September, October and November. The agreed not to change the dates.									
206	WEBSITE The working group are currently working on the layout and design of the website. The final layout and detail are to be shared with the Council before it goes live.									
207	CW&C STANDARDS PARISH REPRESENTATIVE The Council agreed to delegate the decision to Cllr Lowick Higgie.									
208	SURGERY ROTA 208.1 To receive update from the January surgery:- <table><tr><th>ISSUE</th><th>CONCERNS RAISED AND ACTION TAKEN</th></tr><tr><td>(i) Blocked Drains</td><td>Concerns were raised regarding the amount of blocked drains throughout the village.</td></tr><tr><td>(ii) Inconsiderate Parking</td><td>Complaint received regarding inconsiderate parking on Well Avenue and Church Street (at the housing site).</td></tr><tr><td>(iii) Lack of Pavement</td><td>Complaint received about lack of pavement from The Beeches development into the village.</td></tr></table> 208.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 208.3 <u>To review issues still current:-</u> Ongoing 208.4 <u>To establish rota for February surgery:-</u> February:- Cllrs Webb and Griffith.	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Blocked Drains	Concerns were raised regarding the amount of blocked drains throughout the village.	(ii) Inconsiderate Parking	Complaint received regarding inconsiderate parking on Well Avenue and Church Street (at the housing site).	(iii) Lack of Pavement	Complaint received about lack of pavement from The Beeches development into the village.	
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209	ALLOTMENTS The Council have met with Steven Holmes, CW&C Senior Planning Officer, to go through the planning application for the allotment site at the Mosslands. Further information is required regarding access to the site in order to process the application.									
210	PLANNING 210.1 <u>Applications:-</u> 210.1.1 15/15/05109/FUL - Carbon capture energy facility at Stockton Hall Farm Stockton Hall Lane Stockton Malpas 210.1.2 15/05060/FUL - Replacement of first floor bay window at Newhaven Old Hall Street Malpas 210.1.3 15/05069/LBC - Demolition of existing modern rear extension, new rear extension, alterations to roof, windows, cellar and internal alterations at Old Glebe Farmhouse, Church Street, Malpas See attached for report prepared by Cllr Broad on behalf of the Planning Steering Group for detailed observations of planning applications (210.1.1 – 210.1.3 and 210.2.1 – 210.2.2). Resolved:- The Council agreed to accept the observations with amendments as detailed in the Planning Report. Cllr Whitehurst abstained from voting.									

210.2 <u>To consider any applications received after the agenda has been distributed:-</u> 210.2.1 15/05131/DIS - discharge of conditions 3,4,5,6,9,10,12,13, 15 and 16 relating at Land Opp. West End Cottage, Church St, Malpas. 210.2.2 15/05132/S73 - variation of condition 2 15/02824/REM (replace garage on plot 17 with substation at Land Opp. West End Cottage, Church St, Malpas, See attached for report prepared by Cllr Broad on behalf of the Planning Steering Group for detailed observations of the above planning applications (210.2.1 – 210.2.3). Resolved:- The Council agreed to accept the observations with amendments as detailed in the Planning Report. Cllr Whitehurst abstained from voting. 210.2.3 <u>Cherry Hill Planning Application 15/04888/LDC:-</u> The Council considered the above planning application. Resolved:- The Council agreed to write to CW&C as a neighbouring Parish Council to express concerns regarding the cumulative effect of the increase in the volume of traffic on the already severely congested streets in Malpas that would be generated at the above site should the site be permitted to hold commercial events. 210.2.4 <u>15/05065/OUT - Outline application for 53 dwellings, a village hall and associated public open space, car parking and new access at Land At Bickley Lodge, Whitchurch Road, Macefen Malpas:-</u> Concerns were raised regarding the cumulative effect on infrastructure created by an additional 53 houses including primary and secondary schools, health services, traffic congestion and public transport. The Clerk is to pass on the concerns to Nomansheath and District Parish Council. 210.3 <u>Recent decisions by CW&C:-</u> <u>Approved:-</u> 15/04773/FUL - Aladdin's Cave, Church Street, Malpas 210.4 <u>To receive planning updates:-</u> Tattenhall Parish Council have sent a copy of a letter they have sent to CW&C regarding the withdrawal of the New Homes Bonus. The Council are to write a letter to CW&C to express their concerns regarding the withdrawal of the New Homes Bonus. 210.5 <u>Housing Day:-</u> The Housing Day is on 4th February between 1 – 7 pm at the High Street Church. A flyer is to be distributed with the Parish News and posters are to be distributed throughout the village. The Council considered payment of the costs for the Housing Day and for a Housing Survey. Resolved:- The Council agreed to pay approximate costs of £200.00 in respect of the promotion and room hire costs to hold the Housing Day. Proposed by Cllr Broad and seconded by Cllr Whitehurst. The Council decided not to carry out a Housing Survey. 210.6 <u>Planning Course:-</u> Cllrs Meredith and Broad are to attend the Chalc Planning Training Session on 23rd February 2016.	
211 STREET FURNITURE <u>Parish Notice / Information Boards:-</u> The Clerk is to arrange a meeting with David Hayns and Cllrs Waddelove and Lowick Higgie to discuss the content. Revised up to date quotes have been requested from suppliers. An email has been sent to United Utilities regarding the offer of funding.	

212 HIGHWAYS 212.1 <u>Love Lane:-</u> Letters have been sent to residents living on Love Lane regarding a proposed width restriction for the Love Lane. 212.2 <u>Road Layout and Signage at the Bottom of Well Street:-</u> The estimate is due for the proposed works. 212.3 <u>Road Safety on Chester Road:-</u> See below. 212.4 <u>Village Traffic Count Feedback and next actions:-</u> Cllr Whitehurst informed the meeting of the recent traffic counts for Well Street and Chester Road. Concerns were raised regarding the volume of vehicles that were exceeding the speed limit. The data has been passed onto the police to take appropriate action. The Council considered implementing road signage on Chester Road. This is to be considered at the February meeting. As ward councillor, Cllr Whitehurst has offered to allocate some of his member's budget towards the costs of the road signage.										
213 THE CROSS See attached report prepared by Cllrs Waddelove and Whitehurst. The Council are to consult with local people at the Housing Day regarding proposals for The Cross.										
214 VILLAGE PUMP Cllr Waddelove is to proof the legal agreement before confirmation is sent to the solicitor to proceed with the agreement.										
215 LET'S TALK CONSULTATION The response has been sent to CW&C.										
216 COMMUNITY PRIDE COMPETITION Copies of the Judges' comments for the 2015 competition are available upon request.										
217 CLERK'S REPORT <table><tr><td>(i) Village Pump</td><td>Email sent to solicitor acting on behalf of the Trustees of the Almshouses to confirm that PC will meet the legal costs of £370.00 in respect of the lease of the land that is required to locate the village pump on land at the Almshouses and to request that the lease be for 25 years. 18/12/15 – reply received to advise other than the length of term the PC is to confirm that the amendments are now agreed then he will issue the final document.</td></tr><tr><td>(ii) Give Way Sign at bottom of Well Street</td><td>Request made to Highways that the temporary Give Way Sign at the bottom of Well Street be made permanent.</td></tr><tr><td>(iii) Planning</td><td>Email sent to planning to express concern that planning applications were not received by the PC.</td></tr><tr><td>(iv) Dog Attack</td><td>Reported to Dog Warden.</td></tr></table>		(i) Village Pump	Email sent to solicitor acting on behalf of the Trustees of the Almshouses to confirm that PC will meet the legal costs of £370.00 in respect of the lease of the land that is required to locate the village pump on land at the Almshouses and to request that the lease be for 25 years. 18/12/15 – reply received to advise other than the length of term the PC is to confirm that the amendments are now agreed then he will issue the final document.	(ii) Give Way Sign at bottom of Well Street	Request made to Highways that the temporary Give Way Sign at the bottom of Well Street be made permanent.	(iii) Planning	Email sent to planning to express concern that planning applications were not received by the PC.	(iv) Dog Attack	Reported to Dog Warden.	
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218 EXTERNAL CORRESPONDANCE (incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of the post and emails received has been circulated to councillors. 218.1 Buckingham Palace Garden Parties 2016 - 19 May 2016:- The Council agreed to nominate Ann Wright should she wish to be nominated. If not, Cllr Lowick Higgle volunteered.										
219 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.										

The meeting closed at 9.30 p.m.

NB copies for the attachments can be obtained from the Parish Clerk