

DRAFT MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL HELD ON MONDAY 8TH FEBRUARY 2016 IN THE JUBILEE HALL AT 7 PM

	PRESENT Cllrs. John Webb (Chairman), Charles Lowick Higgie (Vice Chairman), Chris Whitehurst, Martin Shackleton, Tina Barnett, Adrian Waddelove, Carol Broad, Eric Bickley, Karen Meredith, John Bickley, Sue Griffith. The Clerk. One member of the public attended the meeting.																									
220	APOLOGIES Cllrs. Roma Hancock, Gill Ardern, Barbara Hughes.																									
221	DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in item 236 and 239 of the minutes. Cllr Lowick Higgie declared a non-pecuniary interest in item 233.2 of the minutes. Cllr Shackleton declared a pecuniary interest in item 233.1 of the minutes. Cllr Meredith declared a pecuniary interest in items 233.1 and 239 of the minutes. Cllr Griffith declared a pecuniary interest in item 233.1 and a non-pecuniary interest in items 233.1 and 236 of the minutes. Cllr Webb declared a non-pecuniary interest in item 239 and 241 of the minutes.																									
222	APPROVAL OF THE MINUTES Resolved: - Item 200 was amended from Kieran to Ciaran. The Chairman then signed the minutes of the Parish Council meeting that was held on 11th January 2016 as a true and proper record. Proposed by Cllr Lowick Higgie and seconded by Cllr Broad.																									
223	OPEN FORUM There was no consideration of this item.																									
224	POLICE REPORT PCSO Jon Hurst updated the meeting on recent burglaries in the area. He is meeting with a representative from Highways to discuss road safety in the village following complaints received regarding inconsiderate parking in Old Hall Street and Church Street.																									
225	ACCOUNTS <u>225.1 Payments Approved:-</u> <table><tr><th>Chq No</th><th>Payee</th><th>Statutory Power</th><th>Amount</th></tr><tr><td>054</td><td>Running Costs</td><td>s.111</td><td>£ 41.77</td></tr><tr><td>055</td><td>Victoria Jubilee Hall</td><td>s.111</td><td>£ 11.00</td></tr><tr><td>056</td><td>HOUSING DAY: You Media (leaflets)</td><td>s.111</td><td>£ 85.98</td></tr><tr><td>057</td><td>Information Commissioner</td><td>s.111</td><td>£ 35.00</td></tr><tr><td>058</td><td>HOUSING DAY:- St Oswald's (advert in the Parish News)</td><td>s.111</td><td>£ 40.00</td></tr></table> The Clerk's salary was paid by standing order. <u>Receipts Received:-</u> CW&C New Homes Bonus:- £25,285.00 CW&C Members Grant for website:- £1,000.00 <u>Bank Account:-</u> The reconciled balance in the current bank account as at 1st February 2016 was £67,349.75. The funds are allocated as follows:- • Parish Council - £5,148.59; • Christmas Lights Funding - £890.74; • New Homes Bonus £53,351.00; • Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00; • Neighbourhood Plan £742.42; • Pedestrian Crossing funding - £5,000.00; • Fencing to rear of public toilets funding - £850.00.		Chq No	Payee	Statutory Power	Amount	054	Running Costs	s.111	£ 41.77	055	Victoria Jubilee Hall	s.111	£ 11.00	056	HOUSING DAY: You Media (leaflets)	s.111	£ 85.98	057	Information Commissioner	s.111	£ 35.00	058	HOUSING DAY:- St Oswald's (advert in the Parish News)	s.111	£ 40.00
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	Resolved:- The Council agreed to the above payments. Proposed by Cllr Lowick Higgle and seconded by Cllr E Bickley.											
225.2	Pension Update:- A letter had been written to the Clerk to formally advise of Nest pension scheme arrangements and how automatic enrolment works. The Declaration of Compliance has been completed and sent to the Pensions Regulator.											
226	QUALITY COUNCIL AWARD Resolved:- The Council agreed to register for the Foundation Level of the Local Council Award Scheme. The Clerk is to contact CHALC to register the Council. Proposed by Cllr Lowick Higgle and seconded by Cllr Shackleton.											
227	FINANCIAL YEAR 2015 - 16 The Zebra Crossing on Chester Road has now been completed. See items 234, 237 and 238 for updates for the capital schemes for the current financial year (2015 – 16).											
228	COMMUNITY INFRASTRUCTURE LEVY PRELIMINARY DRAFT CHARGING SCHEDULE AND REGULATION 123 LIST The Council considered their response to the Community Infrastructure Levy Preliminary Draft Charging Schedule and Regulation 123 List consultation. CW&C Cllr Whitehurst is proposing changes at the Hampton Heath roundabout and the Nomansheath junction onto the A41. Cllrs are invited to put forward suggestions by email for the list to improve infrastructure to be included on the 123 list.											
229	WEBSITE The working group are currently working on the layout and design of the website. Volunteers are invited to get involved with updating the website. The website is to have links to other local groups and organisations.											
230	ANNUAL PARISH MEETING The Council agreed to invite Steve Robinson, Chief Executive of CW&C, and Samantha Dixon, Leader of CW&C, to the Annual Parish Meeting to talk to the village about how the principal authority engages with Malpas Parish Council to resolve current and future issues, especially traffic, road safety and parking, focussing on how CW&C are going to resolve issues with the Parish Council. Local groups and organisations are to be invited after a date for this meeting has been set.											
231	SURGERY ROTA 231.1 To receive update from the February surgery:- <table><tr><th>ISSUE</th><th>CONCERNS RAISED AND ACTION TAKEN</th></tr><tr><td>(i) Parking</td><td>Concerns raised regarding parking on Church Street / Wrexham Road. Action:- Write to Sports Club to ask if they can accommodate car parking for local people.</td></tr><tr><td>(ii) Love Lane</td><td>Concerns raised over closure of Love Lane. Action:- Advised of width restriction and that a public consultation is to take place.</td></tr><tr><td>(iii) Trees on Beeches Lodge site overhanging property</td><td>Request for trees to be cut.</td></tr><tr><td>(iv) Weeds at Recreation Ground</td><td>Wild flower area at top of Recreation Ground. Complaint about weeds in front of resident's property and request made that the area sprayed with weed killer.</td></tr></table>	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Parking	Concerns raised regarding parking on Church Street / Wrexham Road. Action:- Write to Sports Club to ask if they can accommodate car parking for local people.	(ii) Love Lane	Concerns raised over closure of Love Lane. Action:- Advised of width restriction and that a public consultation is to take place.	(iii) Trees on Beeches Lodge site overhanging property	Request for trees to be cut.	(iv) Weeds at Recreation Ground	Wild flower area at top of Recreation Ground. Complaint about weeds in front of resident's property and request made that the area sprayed with weed killer.	
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	Action:- Resident advised would not normally spray weed killer on ground in open public spaces.	
(v) Potholes	Potholes and Damage on Love Lane. Action:- Clerk has reported potholes to CWaC Highways.	
(vi) Speeding	Reports of van speeding on Love Lane. Action:- Resident advised to obtain vehicle details and pass these onto the police to take action.	
(vii) Quad Bike	Complaint that Quad bike touring around the Recreation Ground Ann. Request made to ban them at the Rec. Action:- Issue noted. Resident asked to record days and approximate times. Incident passed to Jon Hurst.	
(viii) Dog walkers on the Recreation Ground	Request to ban dog walkers on the Recreation Ground. Action:- Issue noted.	
(ix) Footpath to Beeches Development	Query regarding footpath to Beeches Development. Action:- Cllr Whitehurst has raised the issue with CWaC Planning Enforcement.	
(x) No Street Name at the Beeches	Query regarding no Street Name at the Beeches. Action:- Cllr Whitehurst has raised the issue with CWaC Planning Enforcement.	
(xi) Exit Gate at Primary School on Tilston Road	Exit Gate at Primary School on Tilston Road is a Safety Hazard for the Children at the Primary School. Action:- Cllr Webb has written to Sarah Worthington to request repairs are made to the exit gate.	
(xii) Inconsiderate Parking	A vehicle parking on the corner at Londis reversed into a resident as she was crossing the road. Driver gave her verbal abuse. Action:- Incident reported to PCSO Jon Hurst.	
(xiii) Parking Restrictions	Confirmation requested that parking has improved following the introduction of the parking restrictions. Action:- Resident provided feedback that fewer vehicles are breaking the 2 hour limit and the 2 car parks are now virtually full most days of the week.	
(xiv) Zebra Crossing, Alport School Parking, and congestion	Resident commented that the Zebra Crossing was an improvement, but it had now resulted in cars being parked further along Chester Road, and the associated congestion was delaying Meredith's coaches.	
(xv) Car parking in front of the Red House	Resident complained as difficulty entering the Red House drive due to cars parked across entrance. Action:- Cllr Whitehurst is to ask Graham Lowe about the provision of a white bar.	
(xvi) Trees at back of West End Farm Development	Is it appropriate that the trees at back of West End Farm Development have been removed at back of Ox Heys Field. Action:- Copy of relevant planning document to be shared with resident.	
(xvii) Difficult exiting the Beeches development	Difficult exiting the Beeches development by Car – Lack of visibility. Resident enquired if planning permission to install a mirror was required. Action:- Resident advised her to go ahead for safety reasons.	
(xviii) Concerns at the Beeches	Alarm going off in the Beeches Property and Heated Pad on The Beeches entrance Heated Pad not working on slope into Beeches entrance. Action:- Cllr Whitehurst is to write to the agent for the Beeches Development.	

(xix) Footpath across the Ox Heys Field	Field has been ploughed leaving the footpath is uneven. Action:- Clerk is to report to CW&C.
(xx) Road Condition	Road outside the Crown is uneven and broken surface outside the Crown Inn and at the top of Well Street. Action:- Clerk has reported to Highways.
(xxi) Bovis Development	Concerns raised at the Bovis Development – resident presented a drawing of the Malpas Flood Plain to register fact revised layout puts new house in the Environmental Agency medium risk flood area. Action:- Parish Council to respond to planning application.
In light of the ever increasing problems with traffic, road safety and parking, it was agreed to write to CWaC, seeking their urgent support to find solutions. 231.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 231.3 <u>To review issues still current:-</u> Ongoing 231.4 <u>To establish rota for March surgery:-</u> March:- Cllrs John Bickley and Eric Bickley.	
232 ALLOTMENTS 232.1 The Planning Department requested further information regarding access to the site in order to process the planning application. This information has been sent, 232.2 A letter has been sent to the individual who has built a polytunnel to request that they remove it with immediate effect as polytunnels are not permitted at the site. 232.3 The wording in the tenancy agreement is to be amended to include that allotment holders request for permission before the erection of any buildings at the allotments site. 232.4 Cllr Webb is to contact Cllr Hughes about arranging a meeting to set up the Allotments Association.	
233 PLANNING 233.1 <u>Applications:-</u> 233.1.1 16/00063/FUL - New proposed Summer House in garden at Manor Farm Cottage Lower Wych Lane Wychough Malpas 233.1.2 16/00265/LBC - Demolish existing outbuildings add new breakfast room/TV room and rear porch. Remove fireplace wall on ground floor and extend kitchen at Georgian House, Church Street, Malpas 233.1.3 15/03721/REM – Amended plans at Land Rear of Broselake Farm, Greenway Lane, Malpas See attached for report prepared by Cllr Broad on behalf of the Planning Steering Group for detailed observations of planning applications (233.1.1 – 233.1.3). Resolved:- The Council agreed to accept the observations with amendments as detailed in the Planning Report. Proposed by Cllr Broad and seconded by Cllr Barnett. Cllr Whitehurst abstained from voting. 233.2 <u>To consider any applications received after the agenda has been distributed:-</u> 16/00359/FUL - Render property and single storey extension to replace existing at Wigland View, 9 Church Street, Malpas – the Council agreed to defer the observations to the Planning Steering group which are then to be circulated to Cllrs for any comments. 233.3 <u>Recent decisions by CW&C:-</u> None have been received. 233.4 <u>To receive planning updates:-</u> Cllrs Broad, Webb and Meredith are attending a site visit at Stockton Hall Farm. 233.5 <u>Housing Day:-</u>	

	The Housing Day was held on 4th February between 1 – 7 pm at the High Street Church. The Council gave a vote of thanks to Cllr Broad for organising the Housing Day and to Cllrs Webb, Whitehurst, Meredith, Eric Bickley and Waddelove who assisted at the event. The event was a success as it increased awareness of local housing in the village and it brought local residents together with the developers who are building in the local area.	
234	STREET FURNITURE Parish Notice / Interpretation Boards:- • Cllr Waddelove and the Clerk have met with David Hayns to discuss the content of the noticeboards. • An email has been sent to United Utilities to follow up the offer of funding. • Revised up to date quotes have been received from suppliers. These have been circulated to Cllrs. Resolved:- The Council agreed to choose Nature Sign Design to design and provide the interpretation boards. Proposed by Cllr Broad and seconded by Cllr Meredith.	
235	HIGHWAYS 235.1 <u>Love Lane:-</u> Signage is due to be put up regarding the proposed width restriction for the Love Lane. 235.2 <u>Road Layout and Signage at the Bottom of Well Street:-</u> The estimate is due for the proposed works. 235.3 <u>Road Safety on Chester Road:-</u> Cllr Whitehurst is due to meet with Graham Lowe, CW&C Highways. The Clerk is to make enquiries regarding the 30mph stickers that are attached to resident's wheelie bins. 235.4 <u>Route Finder in Malpas:-</u> The Clerk is to contact the RAC and AA to request that they remove directing drivers up lanes they shouldn't use such as Greenway Lane and Love Lane.	
236	PARKING The Recreation Ground trustees promised that if people of Malpas wanted it, the temporary car park at the bottom of the Recreation Ground could remain as a public car park. Resolved:- The Council is to write to the trustees to request that they clarify the position regarding the car park at the Recreation Ground. Proposed by Cllr Shackleton and seconded by Cllr John Bickley.	
237	THE CROSS Cllr Waddelove advised that the offer to help with the design of the Cross has been withdrawn due to personal reasons. Cllr Waddelove suggested that local people are approached to express a willingness to prepare designs and provide an indicative estimate for the design work.	
238	VILLAGE PUMP The legal agreement requires permission from the various utilities to site the pump at the Almshouses and the draft legal agreement itself means the Parish Council could be asked to remove the pump at only a week's notice. The Council agreed to look at alternative sites before proceeding with the agreement.	
239	SHUTTLE BUS CW&C are due to review the Shuttle Bus as it is under used and running at a loss. Suggestions are invited for alternative uses of the Shuttle Bus in the local community to retain this facility.	

240 COMMUNITY PRIDE COMPETITION	
The Council has been invited to apply to the Community Pride Competition. There are seven categories; the Council is to agree which categories to enter at the March meeting.	
241 CRADDOCK COURT	
Sanctuary Housing were invited to attend the meeting to explain the recent cut backs with warden facilities at Craddock Court. The Council is to write to Sanctuary Housing to express concerns of the cut backs and to request that the decision is reversed.	
242 CLERK'S REPORT	
(i) Cherry Hill	Comments re increase in cumulative effects of traffic congestion in Malpas sent to Planning.
(ii) Planning Application for 53 houses in Nomansheath	Comments sent to NMHD PC to re infrastructure concerns and impact on Malpas.
(iii) Buckingham Palace Garden Party	Ann Wright declined the offer to nominate her to attend the Buckingham Palace Garden Party. Email has been sent to Chalc to nominate Cllr Lowick Higgie.
(iv) Signage	Email sent to Planning to query whether planning permission is required for the new signage @ Grillworx. CW&C advised probably not but requested that a photo be sent for them to verify.
(v) Chester Road Speeding	Graham Lowe advised that the data had been shared with Police liaison contact.
(vi) Footpath Complaint	A resident emailed to complain about the causing damage to the footpath to the rear of Hayside Walk and the Sports Club. Reported to CW&C who have replied accordingly.
(vii) Christmas Trees	Trees have now been collected by CW&C.
(viii) New Homes Bonus	Letter sent to Financial Planning (CW&C) and Leader of the Council to oppose CW&C's Proposal to Withdraw 20% of New Homes Bonus to town and parish council's
243 EXTERNAL CORRESPONDANCE (incl. the RED SUGGESTION BOX located in Londis near the Post Office counter).	
A list of the post and emails received has been circulated to councillors. 243.1 Clean For The Queen 4 - 6 March:- Cllr Lowick Higgie is organising a clean up in the village.	
244 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	
Nothing to report.	

The meeting closed at 9.30 p.m.

NB copies for the attachments can be obtained from the Parish Clerk