

**DRAFT MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 11TH APRIL 2016 IN THE JUBILEE HALL AT 7 PM**

	PRESENT Cllrs. John Webb (Chairman), Charles Lowick Higgle (Vice Chairman), Adrian Waddelove, John Bickley, Roma Hancock, Gill Barbara Hughes, Carol Broad, Chris Whitehurst (acting clerk), Tina Barnett, Karen Meredith, The Clerk. Three members of the public and the Malpas Area Police Community Safety Officer (PCSO), Jon Hurst attended part of the meeting.	
268	APOLOGIES Cllrs. Martin Shackleton, Eric Bickley, Sue Griffith, Gill Arden. Ruth Jacks (clerk).	
269	DECLARATION OF INTERESTS Cllr Whitehurst declared an outside body, non-pecuniary interest in item 281 of the minutes. Cllr Charles Lowick Higgle (Vice Chairman), declared a non-pecuniary interest in item 283.2 of the minutes.	
270	APPROVAL OF THE MINUTES Resolved: - The Chairman signed the minutes of the Parish Council meeting that was held on 14th March 2016 as a true and proper record with amendment as indicated in item 248. Proposed by Cllr Meredith and seconded by Cllr Barnett.	
271	OPEN FORUM 271.1 Edward Reeves gave a short statement on behalf of the Malpas Recreation Ground Trustees indicating that they were willing to enter into negotiations with the Parish Council to resolve the Car Parking space shortage in the village. Mr Reeves confirmed that any agreement would be subject to satisfactory financial arrangements. 271.2 Cyril Hand raised a number of questions with regards to the new allotment site. He stated that whilst he had received correspondence from the Parish Council with regards to the matter, no contact details had been included. He questioned why the Poly tunnel and shed he had erected had to be dismantled. The Chairman explained that the Parish Council rules governing the allotments and the planning permission granted by Cheshire West Council only permitted small sheds (6ft. x 4ft.) to be sited against the boundary hedges. Mr Hand questioned why no rules and regulations governing usage had been received by himself over the last 12 months. Cllr Higgle raised the issue of receipt of unsigned letters from the Parish Council. 271.3 Patrick Lomax gave an overview of the planning application 16/00958/FUL - Change of use of agricultural land to include equestrian use, with the erection of a stable block, horse walker and extension to existing driveway at Mount View Farm Wrexham Road Malpas. Mr Lomax gave assurances that he would give attention to both the vehicle access to the site and the proposed light for the establishment.	
272	POLICE REPORT PCSO Jon Hurst reported it had been a relatively quiet period through March with the following exceptions:- • Thefts from Tilston and Barton; • Vehicles ignoring the new Zebra Crossing; • Speeding in the village; • Building work and alterations on Church Street; • Interference with the road closure on Church Street. A contact point for police had been provided at the fire station. PCSO Hurst made reference to the recent fatal accident of a motorcyclist on A41.	

The Council raised the following concerns:-

- Parking on the Zebra Crossing Zig-Zag Lines;
- Parking on the pavements;
- The volume of traffic using Mastiff Lane and the damage occurring due to vehicles not following the correct diversion for Church Street closure.

273 ACCOUNTS

273.1 Payments Approved:-

Chq No	Payee	Statutory Power	Amount
065	CW&C – Zebra Crossing Funding	s.111	£ £5,095.50
066	Malpas parish News	s.111	£ 300.00

The Clerk's salary was paid by standing order.

Receipts Received:-

None have been received

Bank Account:-

The reconciled balance in the current bank account as at 1st April 2016 was £68,075.83. The funds are allocated as follows:-

- Parish Council - £5,874.67;
- Christmas Lights Funding - £890.74;
- Pedestrian Crossing funding - £5,000.00;
- Fencing to rear of public toilets funding - £850.00.
- New Homes Bonus £53,351.00;
- Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00;
- Neighbourhood Plan £742.42;

Resolved: - The Council agreed to the above payments. Proposed by Cllr Broad and seconded by Cllr Hancock.

273.2 Allotments Expenditure:-

The Council considered further development work in respect of fencing, hedging and gates at the allotment site using some of the allocated funding as above.

Resolved: - The Council agreed to expenditure. Proposed by Cllr Whitehurst and seconded by Cllr Webb.

274 INTERNAL AUDITOR

The internal audit for the 2015 - 16 financial year will be carried out by Harper Wright.

275 WEBSITE

Cllr Broad gave an update on the new Malpas Community Website, stating that although there was some considerable work still to do, it was planned to go live on Wednesday 27th April. The Facebook and Twitter pages are already active. Cllrs Meredith and Whitehurst were thanked for their contributions so far. It was requested that Councillors provide a current photograph and a short biography for the new Parish Council web page. The next step was to establish an editor's group from the local community. Any contributions of articles or photographs would be welcome.

An official launch of the site would form part of the Annual Parish Meeting on Tuesday 24th May.

276 ANNUAL GENERAL MEETING AND PARISH MEETING TUESDAY 24th May

Update as follows:-

- An advert for the event has been sent to the Parish News;
- A poster has been placed in the notice boards;
- A poster will be placed on the new website;
- Confirmation has been received that CWaC representatives Maria Byrne, Director of Place Operations and Rob Brooks, Senior Manager – Place Network and Environment Management will attend the meeting;

- An invitation to Antoinette Sandbach has been sent, but she is unable to attend due to prior commitments;
- An invitation has been sent to Louise Gittens, CW&C Cabinet Member;
- Invitations have also been sent to a number of local groups and organisations;
- The new community web site will be launched and refreshments of Cheese and Wine is to be served.

277 SURGERY ROTA

277.1 To receive update from the March surgery:-

ISSUE	CONCERNS RAISED AND ACTION TAKEN
(i) Allotment site	Concern with the untidiness and litter at the allotment site. Work to proceed in establishing the allotment tenants and an association under rules and regulations that will keep the site tidy and orderly.
(ii) Speeding on Tilston Road	Reported to PCSO Jon Hurst. Action is planned to address issue
(iii) Trees on Love Lane	Request to have the trees overhanging Love Lane cut. Resident advised that this is a matter for the owners of the trees and is related to the planning permission granted for the Beeches Lodge. It is also a conservation area so any tree cutting will require planning consent.
(iv) Bovis development site	Request for information on the Broselake development site. Resident advised of the phase 1 plan which will only see building operations on the northern end of the site at present.
(v) Weeds on top of Recreation Ground	Complaint about the weeds growing in the "wild" area at the top of the Recreation Ground. Resident is intending to spray her garden and plant a hedge outside her boundary fence. There is a request for the Recreation Ground Management committee to spray the area. The resident has been informed that it was not advisable to use chemical sprays on the Recreation Ground as it is a public place and insurance claims could Resident advised that they should not spray on the Recreation Ground site.
(vi) Church Street Access during gas Main works	Concern over how much and how long Church Street would be closed. Resident provided with a copy of the relevant traffic order.
(vii) Mastiff Lane	Complaint about the road surface, edges and potholes on Mastiff Lane and Sunnyside to Oldcastle Road. Issue reported to CWaC Highways department
(viii) Red Lion Inn Entrance	Complaint about parking across the Red Lion Car Park entrance. Issue raised with CWaC Highways. It was agreed that the Parish Council would meet the cost of the T bar lining.

277.2 To receive a verbal update on issues arising and agree any actions:-

See above

277.3 To review issues still current:-

Ongoing

277.4 To establish rota for May surgery:-

May: - Cllrs Whitehurst and Broad.

278 ALLOTMENTS

278.1 The allotments have been advertised as being available as follows:

Poster in the Parish News and in village notice boards. It is also planned to include an advert on the new web site

278.2	Further work is required at the site including screening of the car park and Fences. (See item 250.2 above.)	
278.3	Some 10 applications for plots have been received to date. The Clerk is to organise a meeting of applicants by the end of April, to provide rules of scheme, sign up holders and form an allotments committee. This will allow those allocated plots to begin to work on their plot by early May.	RJ
278.4	A representative of the Council is to act as liaison officer between the Council and the Allotments Association.	
278.5	Concerns were raised regarding the erection of a poly tunnel and large wooden shed on the site. A letter has been sent to the responsible individual requesting that the structure is removed by 15 th April.	JW
279	PLANNING	
279.1	<u>Applications:-</u>	
279.1.1	16/00958/FUL - Change of use of agricultural land to include equestrian use, with the erection of a stable block, horse walker and extension to existing driveway at Mount View Farm, Wrexham Road, Malpas. Concerns raised over the access and lighting of the site. Resolved: - The Council agreed to accept the observations in the Planning Report. Proposed by Cllr ???? and seconded by Cllr Barnett.	
279.2	<u>To consider any applications received after the agenda has been distributed:-</u> 16/01179/FUL - Demolition of existing outbuildings and erection of 6 dwellings at Boogles Barn, Tilston Road, Overton, Malpas. Concerns raised that there were no references made to the Neighbourhood Plan and Pedestrian safety, Access and affordable Housing 16/01075/FUL – erection of summer house in rear garden at 1 St George's Rise, Malpas Resolved: - The Council agreed to accept the observations in the Planning Report. Proposed by Cllr ???? and seconded by Cllr Barnett.	
279.3	<u>Recent decisions by CW&C:-</u> <u>Approval:-</u> 16/00635/S73 – Variation of conditions on Land Off Greenfields Lane, Malpas 16/01075/FUL - Erection of summer house in rear garden at 1 St Georges Rise Malpas.	
279.4	<u>To receive planning updates:-</u> Nothing to report.	
279.5	<u>Bovis:-</u> Cllrs Webb, Broad and Whitehurst met with CWaC Planning Officers and Bovis representative to establish a format and frequency for regular meeting to address any issues generated by building operations. Bovis are intending to proceed with building of Show Home despite not having approval for 3 conditions. Issues still remain with non-provision of Cheshire Railings and closure of footpath on Chester Road. The Council are to write to Bovis / CWaC to express displeasure at their actions Cllr Broad to consider scheduling Planning Working Group meetings.	CB CB
280	MALPAS ALPORT PRIMARY SCHOOL No decisions about the detail of the expansion have yet been made and no planning application has been submitted to date	
281	CAR PARK Cllrs Webb, and Whitehurst have held an initial meeting with Rob Brooks, CWaC Senior Manager, Place Network and Environment Management to discuss infrastructure issues in the village, which included extra car parking provision. Finding land suitable to site an extra car park was seen as a challenge. The council considered some of the merits of the offer from Mr Reeves. (see item 271.1 above)	

Resolved: - The council agreed to formally discuss the matter at the next meeting to establish the principle of entering into negotiations with The Malpas Recreation Ground Trust to provide additional Car Parking space for the village. Proposed by Cllr Waddelove and seconded by Cllr Barnett.		
282 PARISH INFORMATION BOARDS E-mail confirmation of order for 3 lecterns has been sent to Nature Designs Limited. A meeting is to be arranged to proof read content and agree final designs.		
283 HIGHWAYS 283.1 <u>Road Safety on Chester Road:-</u> Location of the two 30 mph restriction signs on Chester Road to be determined. Cllr Shackleton to meet with CWaC Highways engineer to agree position. 283.2 <u>Love Lane:-</u> One sign on Love Lane has just been updated. CWaC have been asked to proceed with the formal consultation on the proposed width restrictions on the lane. 283.3 <u>Cross o' th' Hill Road:-</u> CWaC Highways have agreed to install horse warning signage on the Cross o' th' Hill road.		
284 THE CROSS Nothing further to report - still waiting for designs.		
285 VILLAGE PUMP Bovis have offered to locate the pump as a permanent feature on their development site. The Clerk is to write to inform The Alms House Trust of the Council's decision to take up that offer.		
286 COMMUNITY PRIDE COMPETITION 286.1 <u>Hanging Baskets:-</u> Waiting for a reply on the cost of the baskets.		
287 CLERK'S REPORT		
(i) Route Finder on Sav Nav:-	Contacted Ordnance Survey and they are sending links for the two main companies that do the mapping data for sat navs (they are Tom and Navteq). Request sent to remove directing drivers up Overton Heath Lane, Malpas, and Greenway Lane, Malpas.	
(ii) Litter complaint	Complaint regarding litter on the sides of the Whitchurch Road the road - caused by the refuse lorries especially on windy days. Request sent to CW&C to clear up.	
(iii) Pedestrian Crossing	Complaint to PCSO Jon Hurst as vehicles not stopping - request for police presence at school drop off and collection times. He has replied to say that he will give periodic attention to the location. If in the future any drivers ignoring the crossing please try to note the Vehicle Registration Number and pass it on to him.	
(iv) Chester Road	Reported overgrown footpath from Bishop Heber High School to Hampton Heath.	
(v) Potholes	Reported potholes / damaged road surface in front of the junction of Well Street and Old Hall Street / High Street	
(vi) Highways	(i) Advised Highways that the PC decided not to proceed with the Build out at bottom of Well Street and thanked for the quote.	

	(ii) Request for White Hash Lines to be installed in front of the Red House and at the access route to the Bowling Club on the top of Castle Hill. (iii) Request made that existing road markings in the High Street are freshened up.	
288	EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). Nothing to report this month.	
289	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report this month.	

The meeting closed at 9.15 p.m.

NB copies for the attachments can be obtained from the Parish Clerk