

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 10TH OCTOBER 2016 IN THE JUBILEE HALL AT 7 PM**

PRESENT Cllrs. Carol Broad (Vice Chairman), Eric Bickley, Karen Meredith, John Webb, Sue Griffith, Martin Shackleton, Chris Whitehurst, John Bickley, The Clerk. Four members of the public.																									
125 APOLOGIES Cllrs. Charles Lowick Higgle, Adrian Waddelove, Roma Hancock, Tina Barnett, Sarah Thomas.																									
126 DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in items 145 and 146 of the minutes. Cllr Webb declared a non-pecuniary interest in item 145 of the minutes. Cllr Meredith declared a non-pecuniary interest in item 136.5 and 137 of the minutes. Cllr Shackleton declared a non-pecuniary interest in item 136.5 and 137 of the minutes. Cllr Griffith declared a non-pecuniary interest in items136.5, 137 and 138.1 of the minutes.																									
127 APPROVAL OF THE MINUTES Resolved: - The vice chairman signed the minutes of the Parish Council meeting that was held on 12 September as a true and proper record. Proposed by Cllr Webb and seconded by Cllr Shackleton.																									
128 OPEN FORUM The applicant spoke to the meeting about planning application 16/03744/FUL - Change of use of two outbuildings into a florist gift shop at Chester Villa, High Street, Malpas. Nigel Owen requested that the car parking bay be extended outside Londis.																									
129 POLICE REPORT 129.1 Report:- See attached for the monthly update for Malpas. 129.2 Operation Shield:- The rollout of Operation Shield has started with members of the Council accompanying police on visits to properties to help distribute the marking kits.																									
130 ACCOUNTS 130.1Payments Approved:- <table><tr><td>Chq No</td><td>Payee</td><td>Statutory Power</td><td>Amount</td></tr><tr><td>098</td><td>Operation Shield</td><td>s.137</td><td>£10,000.00</td></tr><tr><td>099</td><td>Running Costs</td><td>s.111</td><td>£ 11.12</td></tr><tr><td>100</td><td>Victoria Jubilee Hall</td><td>s.111</td><td>£ 11.00</td></tr><tr><td>101</td><td>CW&C - bench on Chester Road</td><td>s.111</td><td>£ 474.00</td></tr><tr><td>102</td><td>CHALC – training</td><td>s.111</td><td>£ 35.00</td></tr></table> The Clerk’s salary was paid by standing order. Receipts Received:- None have been received Bank Account:- The reconciled balance in the current bank account as at 1 st September 2016 was £71,394.41. The funds are allocated as follows:- • Parish Council - £14,377.00 • Christmas Lights Funding - £721.99; • Fencing to rear of public toilets funding - £850.00.		Chq No	Payee	Statutory Power	Amount	098	Operation Shield	s.137	£10,000.00	099	Running Costs	s.111	£ 11.12	100	Victoria Jubilee Hall	s.111	£ 11.00	101	CW&C - bench on Chester Road	s.111	£ 474.00	102	CHALC – training	s.111	£ 35.00
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• New Homes Bonus £53,351.00; • Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00; • Neighbourhood Plan £727.42; Resolved: - The Council agreed to the above payments. Proposed by Cllr Webb and seconded by Cllr John Bickley. 130.2 Budget Review:- the Council received the budget year to date accounts and the forecast figures to 31st March 2017 (see Attachment C)					
131 GRANT APPLICATIONS An email has been sent to last years' applicants with grant application forms. Posters have been placed on noticeboards in the village and on the website. The deadline is 31st October.					
132 CASUAL VACANCY The Council moved to Part 2 to consider the item and to agree action. The Council agreed to defer the co-option of a new candidate due to the actions of a member of the Council in relation to the co-option process which are currently being investigated.					
133 MEMBERSHIP OF OUTSIDE BODIES There was no consideration of this item as the procedure to co-opt governors at Malpas Alport changed when the Governing Body was reconstituted last year. When replacing a co-opted Governor, the Governing Body assess the skills audit of the present Governing Body, see what skills are required from the new member and then co-opt a suitable candidate.					
134 INTERNAL PROCEDURES The Clerk is in the process of updating the Fixed Assets schedule.					
135 SURGERY ROTA 135.1 To receive update from the October surgery:- <table border="1" data-bbox="129 1104 1383 1218"> <thead> <tr> <th data-bbox="129 1104 568 1142">ISSUE</th><th data-bbox="568 1104 1383 1142">CONCERNS RAISED AND ACTION TAKEN</th></tr> </thead> <tbody> <tr> <td data-bbox="129 1142 568 1218">(i) Community Speedwatch</td><td data-bbox="568 1142 1383 1218">Update received.</td></tr> </tbody> </table> 135.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 135.3 <u>To establish rota for future surgeries:-</u> November:- Cllrs Broad, Cllr Thomas, Cllr Meredith December:- Cllrs Shackleton, Cllr Hancock January:- Cllrs Whitehurst and Cllr Griffiths	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Community Speedwatch	Update received.	
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136 PLANNING 136.1 <u>Applications:-</u> 16/03744/FUL - Change of use of two outbuildings into a florist gift shop at Chester Villa, High Street, Malpas Resolved: - The Council agreed to accept the attached October Planning Report. Proposed by Cllr Shackleton and seconded by Cllr Webb. 136.2 <u>To consider any applications received after the agenda has been distributed:-</u> 16/03708/FUL - side conservatory at 2 Hollowood Road, Malpas 16/04009/DIS - Discharge of conditions 6 (samples) and 7 (highway) of planning application 13/03516/FUL. at Malpas Garage Old Hall Street Malpas 16/04288/AGR - agricultural building on land opposite Well Meadow, Well Street, Malpas under permitted rights development. 16/04457/HHE - single storey rear extension at 2 Beeches Villas, Tilston Road, Malpas. 16/04311/DIS - the discharge of condition 3 (samples) of planning permission 15/03126/FUL for Demolition of outbuilding and concrete garage, alterations &					

extension to existing house (Beeches Lodge), new detached garage for Lodge and construct 1 No. new two storey dwelling at Land adjacent Beeches Lodge. Resolved: - that the Council agree to accept the attached October Planning Report. Proposed by Cllr Shackleton and seconded by Cllr Webb. 136.3 <u>Recent decisions by CW&C:-</u> <u>Approval:-</u> 13/03826/OUT – Land Off Chester Road, Malpas 16/03438/FUL – 2 Beeches Villa, Tilston Road, Malpas 16/03111/FUL – The Angel House, Church Street, Malpas 16/03469/FUL – Green Acres, Whitewood Lane, Overton, Malpas 136.4 <u>To receive planning updates:-</u> Nothing to report. 136.5 <u>Bovis:-</u> The Council has met with Bovis and learnt that construction traffic is due to go through No Man's Heath to the Well Street entrance at the site. 136.6 <u>Planning Meeting:-</u> Cllr Broad is to circulate dates for the next planning meeting. 136.7 <u>Housing Update:-</u> Nothing to report.	
137 BOVIS – BUS SHELTERS Cllr Whitehurst is to make further enquiries with CW&C.	
138 HIGHWAYS 138.1 <u>Chester Road:-</u> The Council received the costings for road signage for 30mph flashing sign. Resolved: - that the Council agree to accept the quote of £8,558.00 to install two sign assemblies and extend the mains supply across Chester Road for two vehicle activated '30' signs with a SLOW DOWN safety message. The quote includes a 10 year inspection and maintenance. Should the Council wish to proceed with the scheme CW&C would require a contribution of £6,787.00. Cllr Whitehurst has agreed to contribute towards the cost from his members' budget. Proposed by Cllr Webb and seconded by Cllr Eric Bickley. 138.2 <u>Brockbank / Beeches pavement:-</u> Cllr Whitehurst updated the meeting regarding the change in entrance to the St Joseph's site which means that the new entrance will now come out opposite the pavement outside Brockbank cottages. 138.3 <u>Community Speed Watch on Church Street / Wrexham Road:-</u> Cllr Whitehurst updated the meeting about the Community Speed Watch initiative using the SID gun. 138.4 <u>AXA Roadsafes Campaign:-</u> Cllr Whitehurst briefed the meeting. 138.5 <u>Parking Enforcement:-</u> CW&C have advised that 50 parking tickets have been issued in High Street and 20 parking tickets have been issued in Church Street since December 2014. 138.6 <u>Lollipop Person:-</u> CW&C have advised that the crossing does qualify for an attendant. An advert for the position has been posted on the website, noticeboard and in local shops. 138.7 <u>Church Street:-</u> A meeting has been arranged with Highways to consider the request to introduce double yellow lines by the church.	
139 ALLOTMENTS The Clerk updated the meeting as follows:-	

• Paperwork and deposit received to rent a further plot. • There have been no quotes received for works at the allotment site. BJ Services have declined to quote. • A meeting with the plot holders to set up an Allotment Society is to be arranged with Cllr Shackleton acting as the Council liaison.	
140 PARISH INFORMATION BOARDS The meeting arranged with Nature Sign Designs for 14 September has been postponed.	
141 TOURISM SIGNAGE TO THE VILLAGE AND CHURCH Cllr Shackleton is looking into costings.	MS
142 CLAYHOLE CROFT See attached for report which details request for Council approval and funding for improvements to the small plot of common land known as Clayhole Croft on Wrexham Road. Resolved: - that the Council agree to approve the proposal and to consider financial support once the costs estimates have been provided. Proposed by Cllr Shackleton and seconded by Cllr Webb.	
143 VOLUNTEER EVENT A working group of Cllrs Webb, Broad, Lowick Higgle, Hancock and the Clerk met to discuss the proposed volunteer event. Update as follows:- • Booked YPC – 6 – 10 pm – Monday 24th October • Prepared poster / audit form / list • Email local organisations to invite them to attend • Advertised on Noticeboards, Website and Shops	
144 CHRISTMAS Cllr Shackleton updated the meeting about the Christmas event which is taking place on Saturday 26 th November. He advised that real Christmas trees are to be used instead of the fake trees as presented at last month's meeting.	
145 COMMUNITY MINIBUS See attached for report which details costings; the issues and requirements to provide a community minibus and an update regarding support in the community. Resolved:- that the Council agree in principle to support the initiative up to a maximum of £7,000.00 should the grant funding applied for be unsuccessful. Proposed by Cllr Shackleton and seconded by Cllr Eric Bickley.	
146 PARLIAMENTARY CONSTITUENCY The Council received and noted the report from the Boundary Commission consultation that has set out initial proposals for new Parliamentary constituency boundaries.	
147 REMEMBRANCE SERVICE Resolved:- that the Council agree to donate £100.00 towards the cost of the poppy wreath. Proposed by Cllr Shackleton and seconded by Cllr John Bickley.	
148 BOTTLE BANKS Malpas Sports Club have requested that the bottle banks located at the Club are removed. The request has been forwarded to CW&C.	
149 COMMUNITY PRIDE COMPETITION Cllr Lowick Higgle is to represent the Council at the 60th Community Pride Competition Awards Presentation on Thursday 13 th October at Sandbach Town Hall.	

150 DEMENTIA FRIENDLY MALPAS Cllr Webb updated the meeting about the recent Twinning / Learning Exchange Visit with representatives from Donegal. The Council thanked the Forget me Not café for providing refreshments and agreed to purchase coffee and tea for the café.		
151 CLERK'S REPORT		
(i) Grassed area in Springfields Avenue	The Clerk has written to advise that the Council have decided not to proceed with the investigation at this moment due to financial constraints.	
(ii) Ragwort and Japanese Knotweed at St Joseph's Site	The Clerk has contacted developers regarding the matter and to request that it is removed from the site.	
(iii) Locality Commissioning Shropshire - Parish Clustering	Email sent to advise that the Council are not minded to continue with ongoing discussions.	
(iv) Dog Waste	Numerous reports of dog waste being left in Well Street and the Springfield area of the village reported to the Dog Warden.	
(v) Highways	Reported the following:- (i) Footpath at back of St Oswald's Close – the Hedge needs cutting (ii) Gutters - Gutters full of weeds across the village (iii) Grids - Grass growing at blocked grids on Chester Road.	
(vi) Water Leak	Reported leak on Wrexham Road to Highways	
(vii) Streetscene	The Clerk is to write and complain about the poor standard of street cleaning in the village.	
(viii) Overgrown Hedge	The Clerk is to report the overgrown hedge to Malpas Alport Primary School.	
(ix) Litter Bin	The Clerk is to request that the litter bin next to the bus stop on Chester Road is reinstated.	
152 EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of correspondence received has been circulated to Cllrs. • School Crossing Patrol advert:- this has been placed on the Council noticeboards and website and is to be inserted in the Parish News. • A letter of complaint has been received therefore the Council moved to Part 2 to consider the item and to agree action.		
153 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.		

The meeting closed at 9.10 p.m.

NB copies of the attachments can be obtained from the Parish Clerk