

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 14TH NOVEMBER 2016 IN THE JUBILEE HALL AT 7 PM**

PRESENT Cllrs. Charles Lowick Higgle (Chairman), Carol Broad (Vice Chairman), Eric Bickley, John Webb, Adrian Waddelove, Sue Griffith, Martin Shackleton, Chris Whitehurst, John Bickley, Tina Barnett. The Clerk. PCSO Jon Hurst and two members of the public attended part of the meeting.	
156 APOLOGIES Cllrs Roma Hancock, Karen Meredith, Sarah Thomas.	
157 DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in items 162 and 176 of the minutes. Cllr Lowick Higgle declared a non-pecuniary interest in items 166.1 of the minutes. Cllr Griffith declared a non-pecuniary interest in items 166.6, 167 and 168 of the minutes. Cllr Shackleton declared a non-pecuniary interest in item 166.6, 175 and 187 of the minutes. Cllr Webb declared a non-pecuniary interest in items 162 and 176 of the minutes. Cllr Broad declared a non-pecuniary interest in item 162 of the minutes.	
158 APPROVAL OF THE MINUTES Resolved: - The chairman signed the minutes of the Parish Council Extraordinary meeting that was held on 3rd October 2016 as a true and proper record. Proposed by Cllr Barnett and seconded by Cllr Broad. The chairman signed part one of the minutes of the Parish Council meeting that was held on 10th October 2016 as a true and proper record. Proposed by Cllr Eric Bickley and seconded by Cllr Broad.	
159 OPEN FORUM • Residents raised their concerns regarding the Council's proposal for yellow lines on Church Street and problems encountered by traffic using Church Street. • Cllr Broad read out a personal statement to the meeting. • Richard Carmichael, Appletree Estates, spoke to the meeting regarding the proposed changes to the St Joseph's development. These included the reduction in dwellings from 45 to 41; the amended access on Love Lane and the extension of the public footpath on Tilston Road.	
160 POLICE REPORT 160.1 Report:- PCSO Jon Hurst updated the meeting of recent incidents which included:- • Theft and criminal damage at the St Joseph's site; • Female driver stopped on Ebnal Lane by a male asking for money for petrol; • Damage caused to vehicles in the village; • Abandoned vehicle on Tilston Road; • Machinery theft at farm in Bradley; • Theft from vehicles in Market Place, Hampton; • Break in at the Bowling Club. Residents are encouraged to report any crimes or suspicious activity to the police as soon as it occurs. 160.2 Operation Shield:- The rollout of Operation Shield is now nearly complete in the village and has been well received by residents.	
161 ACCOUNTS 161.1 Payments Approved:-	

Chq No	Payee	Statutory Power	Amount
103	Running Costs	s.111	£ 68.11
104	Smiths of Derby (clock maintenance)	s.111	£ 260.40
105	Young Persons Project – hire of room for volunteer event	s.111	£ 48.00
106	N&J Owen Ltd (volunteer event costs)	s.111	£ 33.28
107	DONATION: Royal British Legion	s.137	£ 100.00
109	LITE Ltd Christmas Lights		£2,448.00

The Clerk’s salary was paid by standing order.

Receipts Received:-
None have been received

Bank Account:-
The reconciled balance in the current bank account as at 1st November 2016 was £59,950.95. The funds are allocated as follows:-

- Parish Council - £12,933.54
- Christmas Lights Funding - £721.99;
- Fencing to rear of public toilets funding - £850.00.
- New Homes Bonus £43,351.00;
- Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00;
- Neighbourhood Plan £727.42;

Resolved: - The Council agreed to the above payments. Proposed by Cllr Webb and seconded by Cllr Broad.

162 GRANT APPLICATIONS The following grant applications have been received for 2017 - 2018:- • Young Persons Centre – £1,500.00 • Village Fair - £3,000.00 • Walking for Health £500.00 • Victoria Jubilee Hall - £5,000.00 • Malpas and District Community Land Trust - £500.00 • Malpas Community Mini Bus - £1,500.00 • Malpas Cricket Club - £1,500.00 • Malpas Ladies Choir - £500.00 The applications will be considered at the January meeting where grant amounts will be provisionally ear marked.							
163 CASUAL VACANCY Resolved: - The Council agreed to co-opt Anne Woollam. Proposed by Cllr Lowick Higgle and seconded by Cllr Barnett.							
164 INTERNAL PROCEDURES The Clerk is to arrange a meeting of the Internal Procedures working group to review the Council’s Standing Orders and Complaints Procedure.	RS						
165 SURGERY ROTA 165.1 To receive update from the November surgery:- <table><tr><th>ISSUE</th><th>CONCERNS RAISED AND ACTION TAKEN</th></tr><tr><td>(i) Highways Concerns</td><td>Concerns raised have been forwarded to PC Gigg:- • speeding traffic • request for further speeding enforcement and traffic calming measures • cars vandalised in the High Street Car Park • parking on the High Street </td></tr><tr><td>(ii) Residents Permits</td><td>Advice was given on how residents can apply to the borough council.</td></tr></table>		ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Highways Concerns	Concerns raised have been forwarded to PC Gigg:- • speeding traffic • request for further speeding enforcement and traffic calming measures • cars vandalised in the High Street Car Park • parking on the High Street	(ii) Residents Permits	Advice was given on how residents can apply to the borough council.
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(iii) Parking	Concern raised regarding parking especially now the Church is having work and residents cannot use the area to park. Advice given regarding car parking. Clerk has contacted the Jubilee Hall and see if they are willing to issue a restricted number of residents permits to those who live on Church Street and/or High Street (see item 168.10). The Clerk has contacted highways to enquire if there is any possibility for a disabled bay to be provided in Church Street (see item 168.9).	
(iv) Operation Shield	Advice given regarding stickers.	
(v) Pot Holes and Road Surface	Concern was expressed regards the state of the roads at Mastiff Lane, Sunnyside and Oldcastle. Cllr Whitehurst is to raise the issue of re-surfacing when the next round of asking for 'suggested roads for work'.	
165.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above 165.3 <u>To establish rota for future surgeries:-</u> December: - Cllrs Shackleton, Cllr Hancock January:- Cllrs Whitehurst and Cllr Griffiths February:- Cllrs Whitehurst and Webb March:- Cllrs Eric Bickley and John Bickley		
166 PLANNING 166.1 <u>Applications:-</u> 16/04768/TPO – work on trees at rear of 50 Hughes lane, Malpas 16/04716/FUL - Amendments to the consented scheme 10/12705/FUL. Proposal reduces consented 45 dwellings to 41 dwellings and omits 5 storey new apartment building. Proposal includes 12 affordable houses (completed under 10/12705/FUL), 10 dwellings in former college building, 4 dwellings in Chapel and Barns (commenced under 10/12705/FUL), 6 dwellings in Beeches Close (completed under 10/12705/FUL), 4 dwellings Mews building and 5 detached dwellings at St Joseph's College Tilston Road Malpas 16/4643/S73 - Variation of condition 2 of planning permission 16/02567/S73 to amend the size of plot 5, alter design of the dwelling to the rear elevation and addition of a door and window to the garage at Plot 5 Land Opposite West End Cottage Church Street Malpas 16/02806/LBC – replacement windows at Ebnal Old Hall Ebnal Lane Malpas 16/04688/CAT – overgrown trees at Bank Cottage, Old Hall Street, Malpas 16/04508/TPO –tree removal at 23 Hughes lane, Malpas Resolved: - The Council agreed to accept the attached November Planning Report. Proposed by Cllr Broad and seconded by Cllr John Bickley. Cllr Whitehurst abstained from the vote. 16/04642/LBC - Single storey extension to north side of church at St Oswald's Church Church Street Malpas Resolved: - The Council agreed to support the application. 166.2 <u>To consider any applications received after the agenda has been distributed:-</u> 166.3 <u>Recent decisions by CW&C:-</u> <u>Approval:-</u> 16/03744/FUL – Chester Villa, High Street, Malpas 16/00671/FUL – Overton Edge, Whitewood Lane, Overton, Malpas 16/01179/FUL – Boogles Barn, Tilston Road, Malpas <u>Refused:-</u> 16/03708/FUL - 2 Hollowood Road, Malpas		

166.4 <u>To receive planning updates:-</u> McCarthy Stone have submitted information requested in respect of car parking. Updated drawings for the proposed site have been submitted to CW&C which includes a revision of the car parking layout which has increased the spaces by two. They are prepared to pay £10,000.00 towards highways improvements with speed control measures in the form of a vehicle activated speed warning sign on Whitchurch Road. Resolved: - The Council agreed to write and request that the £10,000.00 that has been allocated towards highways improvements be used instead towards installing a raised pedestrian crossing in the interests of pedestrian safety. Proposed by Cllr Shackleton and seconded by Cllr Broad. 166.5 <u>Bovis:-</u> At the monthly meeting the Council received an update regarding the delay with the flooding works at the site which means that Bovis are unable to progress onto phase two. No Man's Heath and District Parish Council have expressed concerns regarding construction traffic going through No Man's Heath to make deliveries to the site. The Clerk agreed to act as the liaison with regard to any concerns / complaints. Plus Dane have been named as the affordable housing provider at the site. Resolved:- The Council agreed to invite Plus Dane to attend a Council meeting. Proposed by Cllr Broad and seconded by Cllr Webb. 166.6 <u>Planning Meeting:-</u> Cllr Meredith has agreed to take the lead with the Planning working group and prepare the Planning Reports. 166.7 <u>Planning Protocol:-</u> The Council considered the Planning Protocol consultation from CW&C Planning Department. Resolved:- The Council welcomed the document. Comments to be forwarded as part of the consultation are as follows:- • To request that paper copies of documents and plans are still sent out with all planning applications ending in the code FUL. • That planning applications ending with the codes EXT, COU and LBC be dealt with electronically. Proposed by Cllr Broad and seconded by Cllr Waddelove. 166.8 <u>Public Path Diversion Order:-</u> Notification of confirmation for order CW&C Public Footpath No 1 (part Overton) Public Path Diversion Order 2016 has been received. 166.9 <u>Housing Update:-</u> Nothing to report.	RS RS
167 BOVIS – BUS SHELTERS The 278 agreement states that the funds must go towards the provision of a bus shelter and cannot be used for other purposes. The Council are to request that the footpath from the site be extended in front of the BT exchange through the Fire Station car park to Leech Lane and to reverse the locations of the bus shelter and bus stop so as the bus shelter is located on Springfields and the bus stop on Chester Road.	RS
168 HIGHWAYS 168.1 <u>Chester Road signage for 30mph flashing sign:-</u> Confirmation has been sent to Highways to advise that the Council agree to accept the quote of £8,558.00 to install two sign assemblies and extend the	

	mains supply across Chester Road for two vehicle activated '30' signs with a SLOW DOWN safety message. The quote includes a 10 year inspection and maintenance. Should the Council wish to proceed with the scheme CW&C would require a contribution of £6,787.00. Cllr Whitehurst has agreed to contribute £6,730.00 towards the cost from his members' budget. Highways have replied to advise that arrangements will be made for a works package to be submitted to their contractor.	
168.2	<u>Church Street:-</u> The Council considered putting yellow lines alongside St Oswald's Church Yard wall and discussed various options. The Clerk is to contact Highways to ask about extending the parking bays further up Church Street to the steps outside Market House and to ask what other alternatives are available. The Clerk is to contact Highways to enquire about replacing the single yellow line with double yellow lines at the junction of Church Street and High Street.	RS
168.3	<u>Church Street / Wrexham Road:-</u> The Council considered the introduction of single lines to enable passing places on Church Street and Wrexham Road (towards Sports Club). The Clerk is to request clarification from Highways.	RS
168.4	<u>Whitchurch Road:-</u> The Council considered requesting the extension of 30 mph speed limit restriction to the turning for Higher Wych just beyond the Mosslands. The request has been forwarded to the Road Safety Engineering team and will be back in touch after they have completed the speed limit assessment.	RS
168.5	<u>Mastiff Lane:-</u> The Council agreed to explore the possibility of installing a mirror on at the end of Mastiff Lane.	RS
168.6	<u>Chester Road parking bay:-</u> The Council agreed to request that CW&C extend the parking bays on Chester Road and to install double yellow lines around the junction with High Street as per plan.	RS
168.7	<u>Tilston Road / Recreation Ground:-</u> The Council considered parking, traffic controls and installation of a pedestrian crossing. When the development at West End Farm has been completed traffic calming measures are due to be implemented on Hughes Lane. This will include the re-location of the Recreation Ground Pedestrian entrance. The Council agreed to explore road safety options available at the location with CW&C and at the same time request that an assessment in undertaken for a pedestrian crossing.	
168.8	<u>Wrexham Road:-</u> The Council considered installing vehicle activated '30' signs. Highways have advised that of the count information from a counter located within the length of Wrexham Road subject to a 30 mph speed limit. The results showed that the majority of drivers exceeded the speed limit at the survey point with average speeds of 35.6 mph for westbound traffic and 34.8 mph for eastbound traffic. Given these speeds match funding would be available for vehicle activated '30' signs should the Parish Council wish to pursue this option. 50% match funding would be required.	

The Council is aware of a Community Speed Watch initiatives being set up on Church Street, Wrexham Road, Cuddington and Threapwood The Council agreed to consider the item after assessing the impact of the vehicle activated signs that are due to be installed on Chester Road. 168.9 Disabled Parking Bay:- Highways have advised while it would be possible to provide a disabled bay after going through the Traffic Regulation Order process, it would require the removal of two of the three limited waiting bays at that location due to the increased width of a disabled bay. The Council decided not to pursue the matter. 168.10 Jubilee Hall Car Parking for resident permits:- The Committee have replied to invite a couple of representatives from the Parish Council to join the Jubilee Hall committee for a meeting on Tuesday 6th December at 7pm in Room 1. Cllrs Shackleton and Eric Bickley agreed to attend.	RS
169 ALLOTMENTS The Clerk updated the meeting as follows:- • There have been no quotes received for works at the allotment site. • A meeting with the plot holders to set up an Allotment Society is to be arranged with Cllr Shackleton acting as the Council liaison.	
170 PARISH INFORMATION BOARDS The Clerk and Cllr Waddelove are to meet with Nature Sign Designs to go through the layout and content.	
171 TWINNING SIGNS The Council considered replacing the twinning signs with new signs. The Clerk is to obtain costings.	RS
172 TOURISM SIGNAGE TO THE VILLAGE AND CHURCH Cllr Shackleton is to obtain further information.	MS
173 CLAYHOLE CROFT Work has commenced at the site.	
174 VOLUNTEER EVENT The event was held on Monday 24th October at the Young Person's Centre. It was well attended by local organisations and residents. The responses are in the process of being collated. It is hoped to hold a regular informal meetings of local voluntary organisations.	
175 CHRISTMAS Cllr Shackleton updated the meeting about Christmas event which is taking place on Saturday 26th November. Donations towards the Christmas Lights have been received from the Tights for Lights clothes sale, Cllr Whitehurst and Biznet. In addition to the surplus funds that are already ring fenced in the Council bank account, this will cover the costs of the additional street lights and costs associated to hold the event (see attached for details of full breakdown). Resolved: - The Council agreed the costings as presented in the report. Proposed by Cllr Broad and seconded by Cllr Griffiths.	
176 COMMUNITY MINIBUS Cllr Webb updated the meeting regarding the licence and grant applications for the new community minibus	
177 PROSPECT HOUSE	

Mr and Mrs Peter Howell have sold Prospect House. The Council will consider how they wish to recognise their contribution to the village at the December meeting.																
178 BOTTLE BANKS Malpas Sports Club since advised that they are happy to retain the bottle banks located at the Club however they wish to put the banks on concrete slabs and put fencing up. This would cost approximately £900.00. Resolved: - The Council support the idea in principle and will formally consider the request at the December meeting. Proposed by Cllr Webb and seconded by Cllr Broad.																
179 RECYCLING PODS See item 178.																
180 COMMUNITY PRIDE COMPETITION Cllr Lowick Higgie represented the Council at the 60th Community Pride Competition Awards Presentation. Malpas came 6 th in their group. The results are to be circulated.																
181 CHALC ANNUAL MEETING Cllr Lowick Higgie represented the Council at the CHALC Annual Meeting and heard about the Government’s proposed cap on parish precepts. The Council has written to Antoinette Sandbach MP to object to the Government’s proposal to cap all Local Council precepts.																
182 DOG FOULING Cllr Broad reported an increase in dog fouling throughout the village. The matter is to be reported to the dog warden and a request for posters to go up in the village.		RS														
183 CLERK’S REPORT <table><tr><td>(i) Bank</td><td>Amends to signatories, completed form sent to Lloyds. Lloyds have written to confirm amendments.</td></tr><tr><td>(ii) Poppy Wreath</td><td>Ordered for Remembrance Service.</td></tr><tr><td>(iii) Christmas Trees</td><td>Order placed for 38 trees.</td></tr><tr><td>(iv) Speed Signs for Wheelie Bins</td><td>Cllr Lowick Higgie offered to distribute to properties on Chester Road, Tilston Road, Church Street, Wrexham Road, Whitchurch Road.</td></tr><tr><td>(v) Streetscene</td><td>Email sent re concerns raised regarding the overall cleanliness throughout the village - e.g. doo waste, bins not being emptied, discarded cigarette ends not cleaned up, weeds on the Cross, litter throughout – request that action be taken to improve the overall service of street cleansing in the village.</td></tr><tr><td>(vi) Litter Bin</td><td>Request sent for litter bin at the bus stop on Chester Road by Alport to be reinstated.</td></tr><tr><td>(vii) Clock Maintenance</td><td>Smiths of Derby due to service the Jubilee clock – Dave Adams to provide a cherry picker to enable access.</td></tr></table>		(i) Bank	Amends to signatories, completed form sent to Lloyds. Lloyds have written to confirm amendments.	(ii) Poppy Wreath	Ordered for Remembrance Service.	(iii) Christmas Trees	Order placed for 38 trees.	(iv) Speed Signs for Wheelie Bins	Cllr Lowick Higgie offered to distribute to properties on Chester Road, Tilston Road, Church Street, Wrexham Road, Whitchurch Road.	(v) Streetscene	Email sent re concerns raised regarding the overall cleanliness throughout the village - e.g. doo waste, bins not being emptied, discarded cigarette ends not cleaned up, weeds on the Cross, litter throughout – request that action be taken to improve the overall service of street cleansing in the village.	(vi) Litter Bin	Request sent for litter bin at the bus stop on Chester Road by Alport to be reinstated.	(vii) Clock Maintenance	Smiths of Derby due to service the Jubilee clock – Dave Adams to provide a cherry picker to enable access.	
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184 EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of correspondence received has been circulated to Cllrs.																
185 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.																
Part 2																
186 PRESS AND PUBLIC																

Resolved:- To resolve to exclude the press and members of the public as the items relate to matters regarding a code of conduct complaints and staffing matters. Proposed by Cllr Broad and seconded by Cllr Shackleton.	
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The meeting closed at 9.30 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>