

MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL HELD ON MONDAY 12TH DECEMBER 2016 IN THE JUBILEE HALL AT 7 PM

PRESENT Cllrs. Charles Lowick Higgle (Chairman), John Webb, Adrian Waddelove, Martin Shackleton, Chris Whitehurst, John Bickley, Roma Hancock, Sarah Thomas, Tina Barnett, Ann Woollam. The Clerk.																									
190 APOLOGIES Cllrs. Karen Meredith, Eric Bickley, Sue Griffith. Cllr. Carol Broad has submitted a letter of resignation from the Council.																									
191 DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in items 196 and 209 of the minutes. Cllr Shackleton declared a non-pecuniary interest in item 201, 208 and 211 of the minutes.																									
192 APPROVAL OF THE MINUTES Resolved: - The chairman signed the minutes of the Parish Council meeting that was held on 14rd November 2016 as a true and proper record. Proposed by Cllr Hancock and seconded by Cllr Barnett.																									
193 OPEN FORUM • Luke Neal, Meres and Mosses spoke to the meeting about Nature Improvement Areas which are directly mentioned in the National Planning Policy Framework and how this might influence planning decisions in the Parish. There is an event for guiding appropriate development in local communities on 21st March 2017. • Ken Prior, Parking Services at CW&C, updated the meeting regarding the recent parking review drop in session that was held in Malpas. Local and specific measures were discussed including parking concerns, inadequate public transport, health and safety concerns due to large vehicles driving through the village, options for car parks, disabled parking, concerns regarding traffic at the Alport and the Heber. On 13th January 2017 there will be a public drop in session at the Co-operative in Malpas between 3 – 7 pm. • Nigel Shone, Malpas Cricket Club, spoke to the meeting about the plans for the relaunch of the senior cricket club next year and their grant request for a wicket mower.																									
194 POLICE REPORT 194.1 <u>Report:-</u> In the absence of the police there was no consideration of this item. 194.2 <u>Operation Shield:-</u> No update.																									
195 ACCOUNTS 195.1 <u>Payments Approved:-</u> <table><tr><th>Chq No</th><th>Payee</th><th>Statutory Power</th><th>Amount</th></tr><tr><td>110</td><td>CHRISTMAS:- Amberon street closure</td><td>LGA 144</td><td>£ 228.00</td></tr><tr><td>111</td><td>Running Costs</td><td>s.111</td><td>£ 234.98</td></tr><tr><td>112</td><td>CHRISTMAS:- TLC Direct - tree lights</td><td>LGA 144</td><td>£ 358.80</td></tr><tr><td>113</td><td>Victoria Jubilee Hall</td><td>s.111</td><td>£ 88.00</td></tr><tr><td>114</td><td>Walkers Nurseries</td><td>LGA 144</td><td>£ 581.40</td></tr></table> The Clerk's salary was paid by standing order.	Chq No	Payee	Statutory Power	Amount	110	CHRISTMAS:- Amberon street closure	LGA 144	£ 228.00	111	Running Costs	s.111	£ 234.98	112	CHRISTMAS:- TLC Direct - tree lights	LGA 144	£ 358.80	113	Victoria Jubilee Hall	s.111	£ 88.00	114	Walkers Nurseries	LGA 144	£ 581.40	
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<u>Receipts Received:-</u> Donations towards Christmas :- £2,892.50 Allotments deposit:- £50.00 Allotments Rent:- £104.00 <u>Bank Account:-</u> The reconciled balance in the current bank account as at 1st November 2016 was £59,950.95. The funds are allocated as follows:- • Parish Council - £12,933.54 • Christmas Lights Funding - £721.99; • Fencing to rear of public toilets funding - £850.00. • New Homes Bonus £43,351.00; • Allotments (balance of £3,600 transferred from NHB allocation) £1,367.00; • Neighbourhood Plan £727.42; Resolved: - The Council agreed to the above payments. Proposed by Cllr Thomas and seconded by Cllr Hancock. 195.2 <u>Council Tax Reduction Scheme (CTRS):-</u> CW&C have written to inform the Council of the annual payments in respect of the CTRS over the next four years and to offer the opportunity to receive the total grant payment of £1,386.00 as a single lump sum payment in 2017/18. The Council agreed to write to CW&C and request how much CW&C will receive in respect of New Homes Bonus for the 2016/17 financial year.	RS				
196 GRANT APPLICATIONS Requests for further information are to be sent to Malpas Ladies Choir, Village Fair Committee and Community Land Trust in respect of their grant applications.	RS				
197 CHAIRMAN Resolved:- The Council agreed move to Part Two to consider the proposal to formally propose a vote of no confidence in the Chairman. The Council agreed to formally record the decision in Part One of the minutes. Proposed by Cllr Waddelove and seconded by Cllr Lowick Higgie. The Council moved to Part Two to consider the item; the decision is recorded as below. Resolved:- A vote of no confidence in the Chairman was proposed by Cllr Shackleton and seconded by Cllr John Bickley. An amendment was added to request that Cllr Lowick Higgie resign as Chairman and as parish councillor. Proposed by Cllr Webb and seconded by Cllr Barnett. Six voted in favour; three voted against. Cllr Lowick Higgie refused to resign as Chairman and as parish councillor.					
198 INTERNAL PROCEDURES 198.1 <u>To receive report regarding update of Council Procedures:-</u> A meeting has been arranged for Tuesday 13th December to go through Standing Orders and Complaints Procedure 198.2 <u>Councillor Code of Conduct Training: -</u> Cllr Lowick Higgie is to attend Councillor Code of Conduct training. Cllrs were invited to attend Councillor Code of Conduct training but declined.					
199 SURGERY ROTA 199.1 To receive update from the December surgery:- <table border="1" data-bbox="129 1955 1385 2033"> <thead> <tr> <th>ISSUE</th><th>CONCERNS RAISED AND ACTION TAKEN</th></tr> </thead> <tbody> <tr> <td>(i) Parking</td><td>Concerns raised by members of the public.</td></tr> </tbody> </table> 199.2 <u>To receive a verbal update on issues arising and agree any actions:-</u> See above	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Parking	Concerns raised by members of the public.	
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199.3 <u>To establish rota for future surgeries:-</u> January:- Cllrs Whitehurst and Cllr Griffiths February:- Cllrs Whitehurst and Webb March:- Cllrs Eric Bickley and John Bickley April:- Cllrs Hancock and Woollam	
200 PLANNING 200.1 <u>Applications:-</u> 16/04679/FUL - Two storey side extension and single storey rear extension at Inglebrae 15 Hollowood Road Malpas Resolved: - The Council agreed to accept the attached December Planning Report. Proposed by Cllr Barnett and seconded by Cllr Thomas. Cllr Whitehurst abstained from the vote. 200.2 <u>To consider any applications received after the agenda has been distributed:-</u> 16/05363/FUL - Extension to left hand side and rear at 11 Oathills, Malpas. The Council agreed to defer comments to the planning group. 200.3 <u>Recent decisions by CW&C:-</u> <u>Approval:-</u> 16/03037 – 3 St Oswalds Close, Malpas <u>Refused:-</u> 16/03734/FUL – Malpas Alport Endowed Primary School, Chester Road, Malpas 200.4 <u>To receive planning updates:-</u> <u>McCarthy Stone:-</u> Request has been sent to CW&C planning officer to ask that the £10,000.00 that has been allocated towards highways improvements be used instead towards installing a raised pedestrian crossing in the interests of pedestrian safety. CW&C have replied to advise that consideration has been given to a pedestrian crossing, raised tables in this location, however neither of which were considered appropriate in this location on highway safety grounds. £10,000 will therefore be secured through the imposition of a legal agreement for highways improvements towards an activated advance speed warning sign. <u>Mount View Development, Church Street, Malpas:-</u> Land Planning have written to the Council to advise of the additional amendments to the site. The Council agreed to invite Patrick Lomax to attend the January meeting. The amendments will be considered by the Council when the planning application is submitted. 200.5 <u>Bovis:-</u> • An invitation has been sent to Plus Dane to attend a Council meeting. • No Man's Heath and District Parish Council have been informed that the clerk will act as liaison regarding the Bovis construction traffic going through No Man's Heath. • Complaints have been received regarding the generator going through the night; mud on the road throughout the village and contractors working onsite until 9.30pm on Saturday. 200.6 <u>Planning Meeting:-</u> See report. 200.7 <u>Cheshire West and Chester Planning Evening – 30/01/17:-</u> The Council agreed to ask Cllr Meredith if she would attend. 200.8 <u>Cheshire West and Chester Local Plan - Consultation: Draft Parking Strategy SPD:-</u> The item was deferred.	RS RS

201 BOVIS – BUS SHELTERS A request has been sent to CW&C that the footpath from the site be extended in front of the BT exchange through the Fire Station car park to Leech Lane and to reverse the locations of the bus shelter and bus stop so as the bus shelter is located at the top of Springfield's and the bus stop on Chester Road.	
202 HIGHWAYS 202.1 <u>Chester Road Update:-</u> The order has been placed for the road signage for 30mph flashing sign and is due to be installed. Cllr Whitehurst has agreed to contribute £6,730.00 towards the cost from his members' budget. Highways have advised that arrangements will be made for a works package to be submitted to their contractor 202.2 <u>Church Street:-</u> The Council considered putting yellow lines alongside St Oswald's Church Yard wall and discussed various options. Highways have been contacted to enquire about extending the parking bays further up Church Street to the steps outside Market House and to replace the single yellow line with double yellow lines at the junction of Church Street and High Street. Highways have sent an amended plan emailed including an extension of the limited waiting bays and double yellow lines at the Church Street/High Street junction. Resolved:- The Council agreed to hold a six week consultation about the above proposals. Proposed by Cllr Thomas and seconded by Cllr Webb. 202.3 <u>Church Street / Wrexham Road:-</u> The Council considered the introduction of single lines to enable passing places on Church Street and Wrexham Road (towards Sports Club). Graham Lowe has submitted plans forwarded which include double yellow lines as they are more easily understood and better respected than single yellow lines. Single yellow lines also require signs specifying the times the restriction is in operation (usually 8am-6pm) placed at regular intervals on both sides of the road. This would present practical difficulties due to the narrow, and in some places lack of, footway on Church Street. Resolved:- The Council agreed to hold a six week consultation about the above proposals. Proposed by Cllr Thomas and seconded by Cllr Webb. 202.4 <u>Whitchurch Road:-</u> Update to extend 30 mph speed limit restriction to the turning for Higher Wych just beyond the Mosslands. The request has been forwarded to the Road Safety Engineering team and will be back in touch after they have completed the speed limit assessment. The assessment will take several months completed. 202.5 <u>Mastiff Lane:-</u> The Council are exploring the possibility of installing a mirror opposite the junction.	
203 ALLOTMENTS 203.1 Invoices have been sent to the allotment holders and Edward Reeves. 203.2 A meeting with the allotment holders to set up an Allotment Society is to be arranged in January.	
204 PARISH INFORMATION BOARDS The Clerk and Cllr Waddelove have met with Nature Sign Designs to discuss the layout and content. The information has been sent and a proof is due.	

205 TWINNING SIGNS The Council are to look into combining ‘Welcome’ signs to the village to include St Oswald’s church.	CW														
206 CLAYHOLE CROFT Work has commenced to clear the site.															
207 THE CROSS Patrick Lomax, Local Planning, has agreed to carry out the design work and scheme for improvements to the Cross area. Resolved:- The Council agreed to pay for a topographical survey of The Cross and surrounding area at a cost of £380 plus vat. Proposed by Cllr Waddelove and seconded by Cllr Webb.															
208 CHRISTMAS There was no consideration of this item.															
209 COMMUNITY MINIBUS Cllr Webb updated the meeting regarding the grant applications for the new community minibus.															
210 CHESTER'S HISTORIC LORD MAYOR CW&C have written to the Council regarding the consultation process which informs CW&C residents of the Charter Trustees Area (which includes Malpas) will be expected to meet the costs of the Lord Mayor, Lord Deputy Mayor and Sheriff of Chester. Based on current expenditure, it is expected to cost residents of a Band D property £5.50 per year. The Council agreed to respond to the consultation to oppose the additional cost to residents.	RS														
211 BOTTLE BANKS There was no consideration of this item.															
212 PCC MEETING WITH PARISH COUNCILS IN CHESHIRE WEST Cllrs are to advise if they wish to attend the meeting.															
213 SPECIAL EXPENSES The Council agreed to oppose the changes. Cllr Lowick Higgie is to prepare a response.	CH														
214 PROSPECT HOUSE Cllr Lowick Higgie is to speak with Canon Davenport regarding how to recognise Mr and Mrs Howell’s contribution to the village.	CH														
215 CLERK’S REPORT <table><tr><td>(i) Insurance</td><td>Christmas Lights:- Zurich Insurance have added the lights to the policy.</td></tr><tr><td>(ii) Meeting of Volunteer Orgs</td><td>Feedback forms have been collated and circulated to Cllrs.</td></tr><tr><td>(iii) Christmas</td><td> • Risk Assessment for event prepared • Money for trees collected / invoiced </td></tr><tr><td>(iv) Forget me not</td><td>Coffee and tea purchased.</td></tr><tr><td>(v) Speed signs</td><td>Cllr Lowick Higgie is distributing the 30mph stickers.</td></tr><tr><td>(vi) Dog Fouling</td><td>Reported to dog warden / request for posters made</td></tr><tr><td>(vii) Planning Protocol consultation</td><td>Reply to consultation sent:- The Council welcomed the document. Comments to be forwarded as part of the consultation are as follows:-</td></tr></table>	(i) Insurance	Christmas Lights:- Zurich Insurance have added the lights to the policy.	(ii) Meeting of Volunteer Orgs	Feedback forms have been collated and circulated to Cllrs.	(iii) Christmas	• Risk Assessment for event prepared • Money for trees collected / invoiced	(iv) Forget me not	Coffee and tea purchased.	(v) Speed signs	Cllr Lowick Higgie is distributing the 30mph stickers.	(vi) Dog Fouling	Reported to dog warden / request for posters made	(vii) Planning Protocol consultation	Reply to consultation sent:- The Council welcomed the document. Comments to be forwarded as part of the consultation are as follows:-	
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	• To request that paper copies of documents and plans are still sent out with all planning applications ending in the code FUL. That planning applications ending with the codes EXT, COU and LBC be dealt with electronically.	
(viii) Jubilee Clock	Damage caused due to bunting. Smiths of Derby advised callout charge of £150 plus VAT cherry picker booked.	
216 EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of correspondence received has been circulated to Cllrs.		
217 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.		
Part 2		
218 PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items relate to matters regarding a vote of no confidence in the Chairman. Proposed by Cllr Waddelove and seconded by Cllr Lowick Higgle.		

The meeting closed at 9.15 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>