

MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL HELD ON MONDAY 9TH JANUARY 2017 IN THE JUBILEE HALL AT 7 PM

PRESENT Cllrs. Charles Lowick Higgle (Chairman), John Webb, Adrian Waddelove, Martin Shackleton, Chris Whitehurst, Eric Bickley, Sue Griffith, Sarah Thomas, Tina Barnett, Ann Woollam. The Clerk. PCSO Jon Hurst. 27 members of the public.	
220 APOLOGIES Cllrs. Karen Meredith, John Bickley, Roma Hancock.	
221 DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in items 226 and 242 of the minutes. Cllr Shackleton declared a non-pecuniary interest in items 234, 241 and 243 of the minutes. Cllr Griffith declared a non-pecuniary interest in item 234 of the minutes. Cllr Webb declared a non-pecuniary interest in item 242 of the minutes. Cllr Lowick Higgle declared a non-pecuniary interest in items 233.2 of the minutes.	
222 APPROVAL OF THE MINUTES Resolved: - The chairman signed part one the minutes of the Parish Council meeting that was held on 12th December 2016 as a true and proper record. Proposed by Cllr Thomas and seconded by Cllr Barnett.	
223 OPEN FORUM 223.1 Residents raised the following concerns regarding the proposed parking restrictions on Church Street and Wrexham Road:- • Reduction of six parking spaces will cause carnage; • Many residents living on Church Street and Wrexham Road do not have a problem with the current situation; • Proposal will cause major hardship to several homeowners; • Questions were raised about why the restrictions have been proposed and what are the alternatives; • Request made to stop the consultation to save local taxpayers money; • Hayside Walk residents advised of problems encountered when trying to exit Hayside Walk due to parked vehicles; • Problems encountered by pedestrians with vehicles parking on the pavements and speeding vehicles; • Resident requested double yellow lines outside his house on Church Street to prevent vehicles parking outside his house; • Resident living in Church Walk informed the meeting that it is a private road and parking is only available for residents living in Church Walk and church visitors; • Suggestion for signage to indicate 'Passing Places'; • Suggestion that Clayhole Croft and / or Malpas Sports Club could be used for residents parking; • Concerns raised for larger vehicles due to lack of passing places; • Suggestion for residents parking permits; On 17th January, Highways, CW&C are holding a consultation in the village. Residents are encouraged to attend and voice their concerns over parking in the village.	

223.2 Patrick Lomax, LA Planning, spoke to the meeting regarding proposed amendments at the Mount View Development, Church Street, Malpas and other proposed developments in the village.													
224 POLICE REPORT 224.1 <u>Report:-</u> PCSO Jon Hurst updated the meeting which included:- • Windows broken on High Street; • Thefts at properties in neighbouring parishes; • Damage to vehicle in Well Street; • Reporting of drink drivers; • Parking enforcement at the Bishop Heber High and also at the junction of High Street / Chester Road. 224.2 <u>Operation Shield:-</u> The packs have been well received. The Council are due to receive £1.000.00 contribution towards the cost from Sanctuary Housing. The Police are due to refund approximately £1,000.00 to the Council. 224.3 <u>PCSO exclusive to Malpas:-</u> Resolved: - The Council agreed write to the Police Commissionaire to request for a PCSO exclusive for Malpas. Proposed by Cllr Whitehurst and seconded by Cllr Eric Bickley.													
225 ACCOUNTS 225.1 <u>Payments Approved:-</u> <table><tr><td>Chq No</td><td>Payee</td><td>Statutory Power</td><td>Amount</td></tr><tr><td>115</td><td>Running Costs</td><td>s.111</td><td>£ 33.28</td></tr><tr><td>116</td><td>Victoria Jubilee Hall</td><td>s.111</td><td>£ 156.00</td></tr></table> The Clerk's salary was paid by standing order. <u>Receipts Received:-</u> None have been received. <u>Bank Account:-</u> The reconciled balance in the current bank account as at 1st November 2016 was £58,092.31. The funds are allocated as follows:- • Parish Council - £10,357.40 • Christmas Lights Funding - £1,085.49 • Fencing to rear of public toilets funding - £850.00. • New Homes Bonus - £43,351.00; • Allotments (balance of £3,600 transferred from NHB allocation) - £1,721.00; • Neighbourhood Plan - £727.42; Resolved: - The Council agreed to the above payments. Proposed by Cllr Webb and seconded by Cllr Eric Bickley.	Chq No	Payee	Statutory Power	Amount	115	Running Costs	s.111	£ 33.28	116	Victoria Jubilee Hall	s.111	£ 156.00	
Chq No	Payee	Statutory Power	Amount										
115	Running Costs	s.111	£ 33.28										
116	Victoria Jubilee Hall	s.111	£ 156.00										
226 GRANT APPLICATIONS Malpas Ladies Choir and the Village Fair Committee have provided the additional information that was requested in respect of their grant applications. The Community Land Trust have yet to respond.													
227 BUDGET FOR 2017 - 2018 227.1 <u>To provisionally ear mark potential donations for the financial year 2017 – 2018:-</u> The Council agreed to allocate a maximum of £8,000.00 in respect of the grant applications that have been received. The individual amounts are to be considered at the annual meeting in May. 227.2 <u>To agree budget for 2017 - 2018 financial year:-</u> See attached for budget in respect of the 2017 – 2018 financial year.													

228 PRECEPT The 2017 – 2018 Local Council Tax Base for the parish of Malpas has been calculated as 812 for Band D equivalent properties. The Band D Local Council Tax Base for 2016 – 2017 was 765 for Band D equivalent properties. The Council is due to receive a Council Tax Reduction Scheme (CTRS) grant of £1,386.00 from CW&C. This is a one off payment for the period 2017 – 2020. The CTRS grant is to be used to reduce the precept request. Resolved:- The Council agreed to set the precept for 2017 - 2018 financial year at £19,414.00 (see attachment). The Local Council Tax Charge for properties in Council Tax Band D will be £23.91 for 2017 – 2018. This represents an increase of 3.9%. Proposed by Cllr Lowick Higgie and seconded by Cllr Barnett. Cllr Waddelove requested that it be minuted that he voted against the increase.					
229 INTERNAL PROCEDURES <u>229.1 To receive report regarding update of Council Procedures:-</u> Further to the meeting held in December, the amended Financial Timetable, Standing Orders and Complaints Procedure have been circulated to the working group. There is to be a follow up meeting of the working group to go through the documents. <u>229.2 Councillor Code of Conduct Training:-</u> CHALC are due to hold a Councillor Code of Conduct training session.					
230 VICE CHAIRMAN The Council agreed not to elect a new vice chairman.					
231 CASUAL VACANCY CW&C have been informed of new vacancy. The website and noticeboard have been updated.					
232 SURGERY ROTA <u>232.1 To receive update from the January surgery:-</u> <table border="1" data-bbox="129 1346 1382 1462"> <thead> <tr> <th data-bbox="129 1346 568 1384">ISSUE</th><th data-bbox="568 1346 1382 1384">CONCERNS RAISED AND ACTION TAKEN</th></tr> </thead> <tbody> <tr> <td data-bbox="129 1384 568 1462">(i) Proposed Parking Enforcement</td><td data-bbox="568 1384 1382 1462">Concerns raised by members of the public.</td></tr> </tbody> </table> <u>232.2 To receive a verbal update on issues arising and agree any actions:-</u> See above <u>232.3 To establish rota for future surgeries:-</u> February:- Cllrs Whitehurst and Griffiths March:- Cllrs Eric Bickley and John Bickley April:- Cllrs Hancock and Woollam	ISSUE	CONCERNS RAISED AND ACTION TAKEN	(i) Proposed Parking Enforcement	Concerns raised by members of the public.	
ISSUE	CONCERNS RAISED AND ACTION TAKEN				
(i) Proposed Parking Enforcement	Concerns raised by members of the public.				
233 PLANNING <u>233.1 Applications:-</u> 16/05363/FUL - Extension to left hand side and rear at 11 Oathills, Malpas Resolved: - The Council agreed to accept the attached January Planning Report. Proposed by Cllr Barnett and seconded by Cllr Thomas. Cllr Whitehurst abstained from the vote. <u>233.2 To consider any applications received after the agenda has been distributed:-</u> 16/05662/FUL - In-filling of carport to form garage at The Drayton, Cross o th Hill, Malpas. The Council agreed to defer comments to the planning group.					

233.3 <u>Recent decisions by CW&C:-</u> None have been received. 233.4 <u>To receive planning updates:-</u> Nothing to report. 233.5 <u>Bovis:-</u> The social housing provider at the Bovis site are Plus Dane. They have agreed to attend a Council meeting. The Council are due to meet with Bovis Homes. Various concerns to be raised include:- • Perimeter fence has blown down; • State of the surrounding roads including the High Street caused by vehicles visiting the site has been reported to enforcement; • There is an 8 foot deep water trench located at the bottom of the site. 233.6 <u>Planning Meeting:-</u> See report. 233.7 <u>Mount View Development, Church Street, Malpas:-</u> See Open Forum for update.	
234 BOVIS – BUS SHELTERS CW&C are looking into locating a new bus shelter at the top of Springfields.	
235 HIGHWAYS 235.1 <u>Chester Road Update:-</u> Work is due to start. 235.2 <u>Church Street:-</u> To receive update regarding yellow lines near to St Oswald's Church. Resolved: - The Council agreed to suspend the public consultation for the proposed planning restrictions on Church Street. This will allow time for the Council to explore alternative options and to develop a new scheme. This will involve input from CW&C and representatives of the local community. It will take place after the feedback has been collated from the CW&C Public Consultation on 17th January in the Co-op, Malpas. Cllr Shackleton agreed act as the Council liaison with residents on Church Street. Proposed by Cllr Waddelove and seconded by Cllr Webb. 235.3 <u>Church Street / Wrexham Road:-</u> To receive update regarding introduction of single lines too enable passing places (towards Sports Club) on Church Street / Wrexham Road. Resolved: - The Council agreed to suspend the public consultation for the proposed planning restrictions on Church Street and Wrexham Road. This will allow time for the Council to explore alternative options and to develop a new scheme. This will involve input from CW&C and representatives of the local community. It will take place after the feedback has been collated from the CW&C Public Consultation on 17th January in the Co-op, Malpas. Cllr Shackleton agreed act as the Council liaison with residents on Church Street. Proposed by Cllr Waddelove and seconded by Cllr Webb. 235.4 <u>Mastiff Lane:-</u> The Council are looking into installing a mirror opposite the junction.	
236 ALLOTMENTS 236.1 Three new enquires have been received. 236.2 Plot 10 has been allocated to a new tenant.	

236.3	A meeting with the allotment holders to set up an Allotment Society is to be arranged.									
237	PARISH INFORMATION BOARDS Nature Sign Designs have sent a proof.									
238	VILLAGE WELCOME SIGNS Highways have advised that the village welcome signs can include a reference to St Oswald's Church. Quotes are due to provide the artwork and five welcome signs on Chester Road, Whitchurch Road, Tilston Road, Wrexham Road and Cross o' th' Hill.									
239	CLAYHOLE CROFT Work in ongoing at the site. A request has been submitted to CW&C for an information board to be located at the site.									
240	THE CROSS No update.									
241	CHRISTMAS The Council thanked Cllr Shackleton for organising the Christmas lights and event. The finances were presented to the Council (see attached).									
242	COMMUNITY MINIBUS Cllr Webb advised that they should know in January if the grant application to the Department of Transport has been successful.									
243	BOTTLE BANKS Malpas Sports Club have hosted the bottle banks free of charge for over 15 years and wish to relocate them at the site. This will involve mounting the bottle banks on a concrete base with a wooden fencing surround. Resolved: - The Council agreed reallocate the funds of £850.00 that were allocated in the accounts for fencing to the rear of the public toilets in the High Street car park to pay towards the concrete base and fencing to house the bottle banks at Malpas Sports Club. Proposed by Cllr Shackleton and seconded by Cllr Lowick Higgle.									
244	PCC MEETING WITH PARISH COUNCILS Cllr Shackleton agreed to attend the meeting.									
245	SYCAMORE TREE AT THE OX HEYES The Council are to look into the cost to replace the sycamore tree at Ox Heyes that was burnt down last year and liaise with the Church of England who own the land.	CW								
246	CONSULTATION Individuals are invited to respond to the Cheshire and Wirral Clinical Commissioning Groups (CCGs) Service Review Policy consultation.									
247	CLERK'S REPORT <table><tr><td>(i) Jubilee Clock</td><td>The clock is due to be repaired.</td></tr><tr><td>(ii) Room Bookings</td><td>Confirmation has been sent for 2017 room bookings for meetings and surgeries at the Jubilee Hall.</td></tr><tr><td>(iii) CW&C Planning Evening</td><td>Cllr Meredith is to attend the event on 30th January.</td></tr><tr><td>(iv) Chester Mayor</td><td>Response sent in respect of Consultation.</td></tr></table>	(i) Jubilee Clock	The clock is due to be repaired.	(ii) Room Bookings	Confirmation has been sent for 2017 room bookings for meetings and surgeries at the Jubilee Hall.	(iii) CW&C Planning Evening	Cllr Meredith is to attend the event on 30 th January.	(iv) Chester Mayor	Response sent in respect of Consultation.	
(i) Jubilee Clock	The clock is due to be repaired.									
(ii) Room Bookings	Confirmation has been sent for 2017 room bookings for meetings and surgeries at the Jubilee Hall.									
(iii) CW&C Planning Evening	Cllr Meredith is to attend the event on 30 th January.									
(iv) Chester Mayor	Response sent in respect of Consultation.									

248 EXTERNAL CORRESPONDANCE (Incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of correspondence received has been circulated to Cllrs. 248.1 Electoral Review of Cheshire West & Chester Council Town and Parish Council Briefing – 1 February 2017 – Cllrs Lowick Higgle and Waddelove are to attend.	
249 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES Nothing to report.	
Part 2	
250 PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public. Proposed by Cllr Lowick Higgle and seconded by Cllr Eric Bickley.	

The meeting closed at 9.20 p.m.

NB copies of the attachments can be obtained from the Parish Clerk

Website:- <http://www.malpascheshire.org/>