

MALPAS PARISH COUNCIL

**A MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 10TH FEBRUARY 2020 IN THE JUBILEE HALL AT 7.00PM**

NO	AGENDA	Presented By
1.	APOLOGIES	Standing Item
2.	DECLARATIONS OF INTEREST	Standing Item
3.	APPROVAL OF THE MINUTES Minutes of the business meeting held on 13 th January 2020 (see Attachment A)	Standing Item
4.	OPEN FORUM - Malpas residents can raise issues with the Parish Council in open discussion - Richard Hoffman, Chairman of the VE Event, will make a presentation to the meeting in support of the grant application	Standing Item
5.	POLICE REPORT To receive update	Standing Item
6.	ACCOUNTS 6.1 To approve payment of additional hours worked by the Clerk 6.2 To approve accounts, payments & bank reconciliation (see Attachment B) 6.3 To appoint internal auditor 6.4 To consider action regarding payment of grant to Young Person's Centre 6.5 ICO:- to confirm payment of annual Data Protection fee by direct debit	Standing Item
7.	GRANT APPLICATION PROCESS 7.1 To receive update on actions required by grant process 7.2 Malpas VE 75 Years – to consider request for financial assistance to support event to commemorate the end of WW2	Standing Item
8.	PARISH MEETING To agree date for the Parish Meeting and the format of the meeting	Standing Item
9.	INTERNAL PROCEDURES 9.1 To consider adoption of GDPR policy 9.2 To receive update of review of internal documents	Standing Item
10.	STRUCTURE OF PARISH COUNCIL To consider setting up separate sub committees for Planning, Finance and Personnel	Standing Item
11.	SURGERY ROTA To receive any urgent updates	Standing Item
12.	PLANNING 12.1 <u>Applications:</u> - None have been received 12.2 To consider any applications received after the agenda has been distributed 12.3 Recent decisions by CW&C 12.4 To receive planning updates 12.5 Cheshire West and Chester Local Plan: Draft House Extensions and Domestic Outbuildings Supplementary Planning Document:- to receive report and agree action	Standing Item

	12.6 Neighbouring Parish Council - 19/03765/FUL - Change of use from residential (Use Class C3) to residential institutions (Use Class C2) including external alterations at Council Houses Cholmondeley Road Hampton Malpas – to receive report from meeting and agree action	JW
13.	BUS SHELTER ON OLD HALL STREET To receive update regarding replacement bus shelter and location	MW
14.	ALLOTMENTS / THE MOSSLANDS 14.1 Allotment Entrance Widening:- to receive quote(s) and agree action 14.2 Plots:- to receive update regarding allocation 14.3 Payment of Rent:- to receive update regarding payment of annual rent and to agree action	RC / CW CH / RS
15.	APPEARANCE OF MALPAS 15.1 Dog Bag Dispensers:- to agree the following:- - To agree the number of dispensers to purchase at a cost of £118.24 plus vat per unit; - To consider and agree locations of the dog bag dispensers; - To consider and agree actions for refilling the dog bag dispensers. 15.2 Planters:- to receive update	Clerk
16.	HIGHWAYS 16.1 Springfields:- to receive report regarding parking and to consider action 16.2 H Bars:- to agree action regarding H bars on Church Street	Clerk CW
17.	CHRISTMAS LIGHTS To receive report and agree action regarding Christmas Lights for the High Street	DT
18.	MALPAS COMMUNITY SAFETY ACTION GROUP To consider whether to request that PCSO Hurst be trained / authorised to issue particular parking tickets	RC
19.	COMMUNITY SPEED WATCH TRAINING To receive report	CW
20.	LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN To receive report and agree action regarding Local Cycling and Walking Infrastructure Plan	CW
21.	STOREROOM To receive report regarding maintenance and agree action	CW
22.	CW&C ANNUAL PARISH CONFERENCE To agree attendance at the CW&C Annual Parish Conference	Standing Item
23.	TREE PLANTING To receive report regarding tree planting in Malpas including costs, locations, works required	JW
24.	CLIMATE EMERGENCY To receive report regarding recycling by CW&C and agree action	ESH
25.	CLERKS REPORT To receive report (see Attachment D)	Standing Item
26.	EXTERNAL CORRESPONDANCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Standing Item
27.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Standing Item
	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and also relate to employee matters	Standing Item
1.	CAR PARKING IN THE VILLAGE To receive update and agree action including setting a date for Public Consultation and alternative locations	Standing Item

2.	CLERK'S WORKING HOURS AND ADDITIONAL HOURS To receive report and agree action	Standing Item
3.	PROTOCOL FOR THE DEATH OF SENIOR NATIONAL FIGURE To receive update regards to setting up a working group with Canon to produce a parish action plan	Standing Item

Signed By: - *Ruth Shackleton*
Clerk

Date: - 5th February 2020