

MALPAS PARISH COUNCIL

**MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 13TH SEPTEMBER 2021
IN ROOMS 2 AND 3 AT THE JUBILEE HALL AT 7.00PM
(Due to Covid restrictions, should any parishioners wish to attend the
meeting, please can they contact the clerk)**

NO	AGENDA	Presented By												
1.	APOLOGIES	Stg Item												
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item												
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meetings held on 12 th July 2021 and 9 th August 2021 (see Attachment A)	Stg Item												
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item												
5.	POLICE REPORT To receive update	PCSO												
6.	CASUAL VACANCY To receive update	Stg Item												
7.	INTERNAL PROCEDURES To receive report regarding reviewing / amending the council policies and to agree timescales	Stg Item												
8.	AUDIT To review and take action on external auditors report	Stg Item												
9.	ACCOUNTS 9.1 To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>Cheshire Community Action</td><td>Subscriptions</td><td>£50.00</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>£21.00</td></tr> </tbody> </table> 9.2 To record receipts received 9.3 To approve the accounts and bank reconciliation (see Attachment B) 9.4 Allotment deficit in accounts:- Council to agree action 9.5 Donation:- to consider donation towards poppy wreath	Payee	Details	Amount	R Shackleton	Running Costs	TBC	Cheshire Community Action	Subscriptions	£50.00	Victoria Jubilee Hall	Room Hire	£21.00	Stg Item
Payee	Details	Amount												
R Shackleton	Running Costs	TBC												
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Victoria Jubilee Hall	Room Hire	£21.00												
10.	BANK ACCOUNT To receive update regarding opening of new bank account	Stg Item												
11.	GRANTS To consider grant application received from Malpas Girls Junior Football Club	Stg Item												
12.	SURGERIES To review surgery arrangements from October	JW												
13.	PLANNING 13.1 <u>Planning Applications:-</u> 21/02430/FUL - Re-build of existing conservatory at Bank Cottage Old Hall Street Malpas (observations previously submitted)	KM												

	21/03012/LBC - Re-build of existing conservatory at Bank Cottage Old Hall Street Malpas (observations previously submitted) 20/03648/FUL - Proposed subdivision of existing farmhouse into two dwellings at Ebnal Farm Ebnal Lane Malpas (observations previously submitted) 21/02754/FUL - Single storey and first floor rear extensions at The Nest Old Hall Street Malpas (observations previously submitted) 21/02750/FUL - Demolition of existing outbuildings and erection of single and two storey rear extensions at 3 Moss Villas Old Hall Street Malpas (observations previously submitted) 21/03070/FUL - Two storey rear extension and detached double garage at Stockton Gate Cottage Stockton Hall Lane Stockton Malpas 21/03599/FUL - Two story rear extension and single story entrance extension at Laurel Bank Surgery Old Hall Street Malpas 13.2 <u>To consider any applications received after the agenda has been distributed</u> 13.3 <u>Recent decisions by CW&C:-</u> <u>Approved:-</u> 21/00354/REM - Land Off Chester Road Malpas 21/01938/TPO - Land At 7 Love Lane Overton Malpas 21/01728/FUL - The Old Dairy The Hough Higher Wych Road Wigland Malpas 21/02097/TPO - Inglewood 3 Love Lane Overton Malpas 21/02482/FUL - Ebnal Bank Farm Ebnal Lane Malpas <u>Withdrawn:-</u> 21/00632/FUL - Alport Farm Overton Heath Lane Overton Malpas 13.4 <u>CW&C - Local Plan Early Conversation 2021:-</u> to consider the Council's response to the consultation	
14.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2021 / 2022 To develop the work plan for 2021 / 22 based on priorities discussed at the August meeting and to consider whether to invite key CWaC officers / lead members to discuss their key priorities and how to link them with the Parish Council's priorities	JW
15.	ALLOTMENTS Drainage:- to consider improving drainage at the allotment site and the costings	MB
16.	HIGHWAYS 16.1 Zebra Crossing on Chester Road:- to consider upgrading the lights	JW
17.	APPEARANCE OF MALPAS 17.1 Planters:- to agree purchase and confirm location 17.2 Dog Bag Dispensers:- to receive update 17.3 Bench (Chester Road):- to receive update	Clerk
18.	MALPAS CHRISTMAS MARKET AND CHRISTMAS LIGHTS To receive report and agree action regarding the Christmas Market, road closure for Christmas Market and Christmas Lights	MW
19.	CLIMATE EMERGENCY EXHIBITION To receive report and agree any actions required for the event	MB
20.	STORAGE ROOM AT THE CAR PARK To receive report regarding repairs and request to share storage space Ref shared storage	CW
21.	THE QUEEN'S GREEN CANOPY To consider action regarding plant a tree for the Jubilee celebrations in June 2022	CW
22.	CLERKS REPORT To receive report	Clerk
23.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Stg Item
24.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs

	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and also relate to employee matters	
1.	CAR PARKING IN THE VILLAGE - To receive update - To agree to proceed with planning application - To agree process regarding purchase of land - To confirm arrangements for village Information / feedback event	Stg Item
2.	CLERK'S PAY GRADE AND HOURS To agree for the Clerk to work an additional 4 hours per week for October 2021	JW JC

*Stg Item:- Standing Item

Signed By: - *Ruth Shackleton*
Clerk

Date: - 7th September 2021

Please note, that due COVID 19 legislation the meeting is limited to a maximum of 21 people.

To ensure that the capacity is not exceeded, members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

Meeting Dates:-

11th October 2021

8th November 2021

13th December 2021