MALPAS PARISH COUNCIL

MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON MONDAY 13TH DECEMBER 2021

IN ROOMS 2 AND 3 AT THE JUBILEE HALL AT 7.00PM

(Due to Covid restrictions, should any parishioners wish to attend the

meeting, please can they contact the clerk)

	AGENDA		_	Presented By		
1.	APOLOGIES			Stg Item		
2.	DECLARATIONS OF INTEREST					
	Councillors to declare any interest under the following categories: Pecuniary					
	interest, Outside Bodies interest and family, friend or close associate interest					
3.	APPROVAL OF THE MINUTES					
	To approve the minutes of the business meeting held on 8 th November 2021 (see Attachment A)					
4.	OPEN FORUM					
4.	- Malpas residents can raise issues with the Parish Council in open discussion					
	- To present certificate to John Hibbert in recognition of 21 years in the Fire					
	Service serving the Community of Malpas					
5.	POLICE REPORT	· · ·				
J.	To receive update			PCSO		
6.	CASUAL VACANCIES			Stg Item		
•		for the current three casual vacancies				
		ion to fill third casual vacancy				
7.	ACCOUNTS			Stg Item		
	7.1 Co-op Community Grant:- to confirm receipt of the grant to pay for gifts for					
		nt and to confirm the expenditure previously	/ made			
	7.2 Christmas:- To authorise expenditure for Christmas event					
	7.3 To approve the following payments and any other payments that are due:-					
	Payee	Details	Amount			
	Payee R Shackleton		Amount TBC			
		Details	Amount			
	R Shackleton	Details Running Costs	Amount TBC			
	R Shackleton R Shackleton	Details Running Costs Salary PAYE / National Insurance	Amount TBC TBC			
	R Shackleton R Shackleton HMRC	Details Running Costs Salary PAYE / National Insurance	Amount TBC TBC TBC			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal	Details Running Costs Salary PAYE / National Insurance I Room Hire	Amount TBC TBC TBC TBC TBC			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical	Details Running Costs Salary PAYE / National Insurance Room Hire Medical cover provision at Christmas Market	Amount TBC TBC TBC TBC TBC \$\frac{1}{2}\$\$\$ \$469.20\$\$\$\$\$			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal	Details Running Costs Salary PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new	Amount TBC TBC TBC TBC TBC			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries	PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted)	Amount TBC TBC TBC TBC E 469.20			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries	Paye / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted) Christmas Trees	Amount TBC TBC TBC TBC TBC £ 469.20 £2,282.94 £ 643.44			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries Zurich Insurance	PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted)	Amount TBC TBC TBC TBC E 469.20			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries Zurich Insurance Invoices Paid:-	Paye / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted) Christmas Trees Insurance cover for Christmas event	Amount TBC TBC TBC TBC £ 469.20 £2,282.94 £ 643.44 £ 288.96			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries Zurich Insurance	Running Costs Salary PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted) Christmas Trees Insurance cover for Christmas event CAD Drawings and cost of road closure	Amount TBC TBC TBC TBC TBC £ 469.20 £2,282.94 £ 643.44			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries Zurich Insurance Invoices Paid:- Amberon	Running Costs Salary PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted) Christmas Trees Insurance cover for Christmas event CAD Drawings and cost of road closure for Christmas event	Amount TBC TBC TBC TBC \$\frac{1}{2}\$\$ \$469.20 \$\frac{1}{2}\$\$ \$2,282.94 \$\frac{1}{2}\$\$ \$643.44 \$\frac{1}{2}\$\$ \$288.96 \$\frac{1}{2}\$\$ \$1,002.00			
	R Shackleton R Shackleton HMRC Victoria Jubilee Hal Spark Medical Walkers Nurseries Walkers Nurseries Zurich Insurance Invoices Paid:-	Running Costs Salary PAYE / National Insurance Room Hire Medical cover provision at Christmas Market Planter refill (x 4); purchase of 3 new planters (installed and planted) Christmas Trees Insurance cover for Christmas event CAD Drawings and cost of road closure	Amount TBC TBC TBC TBC £ 469.20 £2,282.94 £ 643.44 £ 288.96			

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	7.5 Accounts:- To approve the accounts and bank reconciliation (see	
	Attachment B)	MD
8.	7.6 Budget Setting:- to receive report BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2022 / 2023	MB Staltom
Ο.		Stg Item
	To receive update regarding business priorities and projects for the next financial	
_	year (2022 – 2023)	
9.	ELECTION OF REPRESENTATIVES	Stg Item
	To appoint two Councillors to sit on the Personnel Committee	
10.	INTERNAL PROCEDURES	MB / AW /
	To receive report from Working Party regarding the review / amendments of	CW
	Council policies	
11.	COMMUNITY GOVERNANCE	
	To formally agree to notify CWaC that Malpas Parish Council wish to request to	
	merge with Cuddington Parish	
12.	PLANNING	KM
	12.1 Planning Applications:-	
	21/04146/FUL - : Replacement of windows north east (facing Old Hall	
	Street) and north west (facing the High Street) aspect of the property at Old	
	Hall Residential Home Old Hall Street Malpas	
	21/04312/FUL - Replacement of entrance door from timber to white powder coated aluminium door with automatic controls at 1 The Cross Church	
	Street Malpas	
	21/04515/FUL - Alterations and extension to existing stables to create a	
	single residential dwelling, erection of detached carport/outbuilding at	
	Levoy Sunnyside Malpas	
	12.2 To consider any applications received after the agenda has been	
	distributed	
	12.3 Recent decisions by CW&C:-	
	Approved / Decided:-	
	20/04826/S73 - Land At The Sycamores Old Hall Street Malpas	
	20/04830/FUL - The Tithebarn Church Street Malpas	
	20/04831/LBC - The Tithebarn Church Street Malpas	
	21/00211/FUL - Wrexham Road Farm Wrexham Road Malpas	
	21/01478/FUL - (Neighbouring Parish) - The Mill, Hampton	
	21/02086/FUL - 34 Springfield Road Malpas	
	21/03599/FUL - Laurel Bank Surgery Old Hall Street Malpas	CW
	21/03697/CAT - Castle Hill Mound Church Street Malpas	
	12.4 Planning Process:-	
	To receive report on the suggested revised process for making	
4.0	observations on planning applications and to agree action	0. 1.
13	SURGERIES	Stg Item
4.4	To receive report from the December surgery	O)A/ / !!A/
14.	HIGHWAYS	CW / JW
15	Speeding Issues Consultation:- to receive update	N 4\ A /
15.	ROAD SAFEY	MW
	To consider a donation to purchase high viz jackets for every child at Malpas	
	Alport Primary School, to ensure sure that the children are safe whilst walking to	
10	and from school and to encourage children to walk to school	
16.	COMMUNITY RESILIENCE PLAN	DC.
	16.1 To receive update regarding developing a Community Resilience Plan	RC MC
	16.2 To consider what actions the Council could take in the event of a severe	MG
17.	weather emergency CLIMATE EMERGENCY EXHIBITION	MB
17.	To receive feedback from the CAN exhibition	IVID
	TO TOUGHT TEEUDOOK HOTH LITE OATH EXHIBILIOH	

18.	CHRISTMAS EVENT	MW
10.	To receive feedback from the event and agree any action	10100
19.	APPEARANCE OF MALPAS	RS
	To receive update	
20.	JUBILEE HALL	MB/SR/
	To discuss the issues arising from recent meetings with Jubilee Hall	MG
21.	DEFIBRILLATOR	MW
	To consider purchasing a defibrillator to be located at the Jubilee Hall	
22.	SOCIAL MEDIA AND COMMUNICATIONS	SR
	To receive update and agree any action	
23.	WEBSITE	CW
	To receive update regarding an independent accessibility audit of the Community	
	Website	
24.	QUEEN'S PLATINUM JUBILEE EVENT	CW
	To receive report regarding the Queen's Platinum Jubilee Event 2 nd June to	
	5 th June 2022	
25.	THE QUEEN'S GREEN CANOPY	CH
	To receive update regarding plant a tree for the Jubilee celebrations in June 2022	
26.	CLERKS REPORT	Clerk
	To receive report	
27.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX	Stg Item
	(The RED SUGGESTION BOX located in Londis near the Post Office counter)	
28.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART TWO	
	PRESS AND PUBLIC	Stg Item
	To resolve to exclude the press and members of the public as the items to be	
	discussed are either of a contractual or sensitive nature and also relate to	
	employee matters	
1.	CAR PARKING IN THE VILLAGE	
	To receive update and agree any action	
2.	THE MOSSLANDS	Stg Item
	To confirm the Statutory Declaration in support of an application for land	
	registration	

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton Date: - 7th December 2021

Clerk

Please note, that due COVID 19 legislation the meeting is limited to a maximum of 21 people.

To ensure that the capacity is not exceeded, members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2022 Meeting Dates:-

Monday 10th January 2022 Monday 14th February 2022 Monday 14th March 2022 Monday 11th April 2022 Monday 9th May 2022 Monday 13th June 2022 Monday 11th July 2022 Monday 12th August 2022 Monday 12th September 2022 Monday 14th November 2022 Monday 12th December 2022