

MALPAS PARISH COUNCIL

MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 13TH DECEMBER 2021
IN ROOMS 2 AND 3 AT THE JUBILEE HALL AT 7.00PM
(Due to Covid restrictions, should any parishioners wish to attend the
meeting, please can they contact the clerk)

NO	AGENDA	Presented By																																							
1.	APOLOGIES	Stg Item																																							
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																							
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 8 th November 2021 (see Attachment A)	Stg Item																																							
4.	OPEN FORUM - Malpas residents can raise issues with the Parish Council in open discussion - To present certificate to John Hibbert in recognition of 21 years in the Fire Service serving the Community of Malpas	Stg Item																																							
5.	POLICE REPORT To receive update	PCSO																																							
6.	CASUAL VACANCIES 6.1 To receive update for the current three casual vacancies 6.2 To consider co-option to fill third casual vacancy	Stg Item																																							
7.	ACCOUNTS 7.1 Co-op Community Grant:- to confirm receipt of the grant to pay for gifts for the Christmas event and to confirm the expenditure previously made 7.2 Christmas:- To authorise expenditure for Christmas event 7.3 To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>R Shackleton</td><td>Salary</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>TBC</td></tr> <tr> <td>Spark Medical</td><td>Medical cover provision at Christmas Market</td><td>£ 469.20</td></tr> <tr> <td>Walkers Nurseries</td><td>Planter refill (x 4); purchase of 3 new planters (installed and planted)</td><td>£2,282.94</td></tr> <tr> <td>Walkers Nurseries</td><td>Christmas Trees</td><td>£ 643.44</td></tr> <tr> <td>Zurich Insurance</td><td>Insurance cover for Christmas event</td><td>£ 288.96</td></tr> <tr> <td colspan="3">Invoices Paid:-</td></tr> <tr> <td>Amberon</td><td>CAD Drawings and cost of road closure for Christmas event</td><td>£1,002.00</td></tr> <tr> <td>YOU Media</td><td>Leaflets for CAN event</td><td>£ 109.32</td></tr> <tr> <td>B&M</td><td>Gifts for Christmas event (Co-op grant)</td><td>£ 150.00</td></tr> </tbody> </table>	Payee	Details	Amount	R Shackleton	Running Costs	TBC	R Shackleton	Salary	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room Hire	TBC	Spark Medical	Medical cover provision at Christmas Market	£ 469.20	Walkers Nurseries	Planter refill (x 4); purchase of 3 new planters (installed and planted)	£2,282.94	Walkers Nurseries	Christmas Trees	£ 643.44	Zurich Insurance	Insurance cover for Christmas event	£ 288.96	Invoices Paid:-			Amberon	CAD Drawings and cost of road closure for Christmas event	£1,002.00	YOU Media	Leaflets for CAN event	£ 109.32	B&M	Gifts for Christmas event (Co-op grant)	£ 150.00	Stg Item
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7.4	Receipts:- To record receipts received																																								

18.	CHRISTMAS EVENT To receive feedback from the event and agree any action	MW
19.	APPEARANCE OF MALPAS To receive update	RS
20.	JUBILEE HALL To discuss the issues arising from recent meetings with Jubilee Hall	MB / SR / MG
21.	DEFIBRILLATOR To consider purchasing a defibrillator to be located at the Jubilee Hall	MW
22.	SOCIAL MEDIA AND COMMUNICATIONS To receive update and agree any action	SR
23.	WEBSITE To receive update regarding an independent accessibility audit of the Community Website	CW
24.	QUEEN'S PLATINUM JUBILEE EVENT To receive report regarding the Queen's Platinum Jubilee Event 2 nd June to 5 th June 2022	CW
25.	THE QUEEN'S GREEN CANOPY To receive update regarding plant a tree for the Jubilee celebrations in June 2022	CH
26.	CLERKS REPORT To receive report	Clerk
27.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Stg Item
28.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and also relate to employee matters	Stg Item
1.	CAR PARKING IN THE VILLAGE To receive update and agree any action	JW
2.	THE MOSSLANDS To confirm the Statutory Declaration in support of an application for land registration	Stg Item

*Stg Item:- Standing Item

Signed By: - *Ruth Shackleton*
Clerk

Date: - 7th December 2021

Please note, that due COVID 19 legislation the meeting is limited to a maximum of 21 people.

To ensure that the capacity is not exceeded, members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2022 Meeting Dates:-

Monday 10th January 2022
Monday 14th February 2022
Monday 14th March 2022
Monday 11th April 2022
Monday 9th May 2022
Monday 13th June 2022
Monday 11th July 2022
Monday 8th August 2022
Monday 12th September 2022
Monday 10th October 2022
Monday 14th November 2022
Monday 12th December 2022