

MALPAS PARISH COUNCIL

**MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 14TH FEBRUARY 2022
IN THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM
(Due to Covid restrictions, should any parishioners wish to attend the
meeting, please can they contact the clerk)**

NO	AGENDA	Presented By																											
1.	APOLOGIES	Stg Item																											
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																											
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 10 th January 2022 (previously circulated)	Stg Item																											
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																											
5.	POLICE REPORT 5.1 To receive update 5.2 To discuss any issues any to raise when the Chairman and Ward Cllr meet with the Police and Crime commissioner	PCSO																											
6.	CASUAL VACANCY To consider co-option to fill the casual vacancy	Stg Item																											
7.	DEFIBRILLATOR To consider purchasing a defibrillator to be located at the Jubilee Hall using the will legacy that was bequeathed to the Parish Council	MW																											
8.	PARISH NEWS To consider action regarding the Parish News	Stg Item																											
9.	ACCOUNTS 9.1 To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>R Shackleton</td><td>Salary</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Barlows</td><td>Erection and removal of Christmas lights</td><td>£1,800.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room Hire</td><td>£ 66.00</td></tr> <tr> <td>Cheshire Wildlife Trust</td><td>Professional Fees</td><td>£ 786.00</td></tr> <tr> <td>CWaC</td><td>Uncontested election fees</td><td>£ 475.63</td></tr> <tr> <td>CHALC</td><td>Training Course</td><td>£ 30.00</td></tr> </tbody> </table> 9.2 Receipts:- To record receipts received 9.3 Accounts:- To approve accounts and bank reconciliation (see Attachment A) 9.4 ICO:- to confirm payment of annual Data Protection fee by direct debit 9.5 Internal Audit:- to appoint internal auditor 9.6 Grant Process:- to agree any actions required	Payee	Details	Amount	R Shackleton	Running Costs	TBC	R Shackleton	Salary	TBC	HMRC	PAYE / National Insurance	TBC	Barlows	Erection and removal of Christmas lights	£1,800.00	Jubilee Hall	Room Hire	£ 66.00	Cheshire Wildlife Trust	Professional Fees	£ 786.00	CWaC	Uncontested election fees	£ 475.63	CHALC	Training Course	£ 30.00	Stg Item
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10.	CODE OF CONDUCT To receive the new CWaC Member Code of Conduct which comes into force on 1 st April 2022	Stg Item
11.	ASSET CHECKS To receive update and agree any actions required (see attachment)	Stg Item
12.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2022 / 2023 To receive update regarding business priorities and projects for the next financial year (2022 – 2023)	Stg Item
13.	PLANNING 13.1 <u>Planning Applications:-</u> 21/04922/FUL - Two storey side extension and single storey rear extension at 5 Leech Road Malpas 21/05042/S73 - : Proposed subdivision of existing farmhouse into two dwellings - Variation of condition 2 (approved plans) on planning permission 20/03648/FUL at Ebnal Farm Ebnal Lane Malpas 13.2 <u>To consider any applications received after the agenda has been distributed</u> 13.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> <u>Withdrawn:-</u> 21/03648/LDC - The Stables Church Street Malpas 13.4 <u>Planning Process Review:-</u> To consider report and agree action (see attachments) 13.5 <u>Duchy Homes:-</u> To consider request to vary conditions at Sandstone Gate.	KM JW JW
14.	SURGERIES 14.1 February surgery:- To receive report 14.2 Rota:- To agree Councillor rota	Stg Item
15.	HIGHWAYS 15.1 Church Street:- to discuss preparing for the closure of Church Street and to request, to work with CWaC officers to ensure the unofficial diversion via Mastiff Lane / Dog Lane / Sunnyside is properly prepared 15.2 Highways Initiative:- to receive feedback	JW
16.	ALLOTMENTS To receive update	RS
17.	COMMUNITY RESILIENCE PLAN To receive update regarding developing a Community Resilience Plan	RC
18.	APPEARANCE OF MALPAS To receive update	RS
19.	SOCIAL MEDIA AND COMMUNICATIONS To receive update and agree any action	SR
20.	WEBSITE To agree action regarding Councillors profiles on website	JW
21.	QUEEN'S PLATINUM JUBILEE EVENT 2 ND – 5 TH JUNE 2022 To receive update on the plans and agree any actions	CW
22.	THE QUEEN'S GREEN CANOPY To receive update regarding plant a tree for the Jubilee celebrations in June 2022	CH
23.	SETTING UP ROAD MANAGEMENT COMPANY To receive report and agree action	CH
24.	CLERKS REPORT To receive report	Clerk
25.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Stg Item
26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs

	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature and also relate to employee matters	Stg Item
1.	CAR PARKING IN THE VILLAGE To receive update and agree any action	JW
2.	THE MOSSLANDS To receive update regarding the Statutory Declaration in support of an application for land registration	Stg Item
3.	PERSONNEL COMMITTEE To receive report about Clerks performance review and objectives setting	JW

*Stg Item:- Standing Item

Signed By: - *Ruth Shackleton*
Clerk

Date: - 8th February 2022

Please note, that due COVID 19 legislation the meeting is limited to a maximum of 21 people.

To ensure that the capacity is not exceeded, members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

It is politely requested that FACE MASKS are to be worn AT ALL TIMES.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2022 Meeting Dates:-

Monday 10th January 2022 (High Street Church, Malpas)
Monday 14th February 2022
Monday 14th March 2022
Monday 11th April 2022
Monday 9th May 2022
Monday 13th June 2022
Monday 11th July 2022
Monday 8th August 2022
Monday 12th September 2022
Monday 10th October 2022
Monday 14th November 2022
Monday 12th December 2022