

MALPAS PARISH COUNCIL

A MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 12TH SEPTEMBER 2022
IN THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM

NO	AGENDA	Presented By															
1.	APOLOGIES	Clerk															
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	JW															
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 11 th July 2022 and the extraordinary meeting held on 26 th July 2022	JW															
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item															
5.	INTERNAL PROCEEDURES To receive update regarding reviewing / amending the council policies	MB															
6.	FINANCIAL RISK ASSESSMENT To consider additions to the Financial Risk Assessment	MB															
7.	POLICE REPORT To receive update	PCSO															
8.	CIRCUS EVENT GRANT REQUEST To consider grant request received from Malpas Alport PTA	Clerk															
9.	ACCOUNTS 9.1 To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>TBC</td></tr> <tr> <td>Cheshire Wildlife Trust</td><td>Survey and Ecological Enhancement Strategy</td><td>£1,620.00</td></tr> </tbody> </table> 9.2 Receipts:- To record receipts received 9.3 Accounts 2022 - 23:- To receive receipts and payments including bank reconciliation (see Attachment A) 9.4 Donation:- to consider donation towards poppy wreath	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room Hire	TBC	Cheshire Wildlife Trust	Survey and Ecological Enhancement Strategy	£1,620.00	Clerk
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Victoria Jubilee Hall	Room Hire	TBC															
Cheshire Wildlife Trust	Survey and Ecological Enhancement Strategy	£1,620.00															
10.	ANNUAL AUDIT 10.1 Audit Arrangements:- To consider the option as whether to opt out of the SAAA central external auditor appointment arrangements 10.2 Annual Audit:- To review and take action on external auditors report	Clerk															
11.	BUSINESS PRIORIITIES To consider business priorities / projects and the budgeting process for the next financial year (2023 – 24)	JW															
12.	NEIGHBOURHOOD PLAN 12.1 To receive update regarding the review 12.2 To consider whether to commission Cheshire Community Action to carry out the necessary changes to update the Neighbourhood Plan	MB															

13.	MAY 2023 ELECTIONS To agree a process to promote interest for the recruitment of new parish councillors	JW
14.	PLANNING 14.1 <u>Planning Applications:-</u> 22/01890/FUL - Single storey rear extension at 56 Springfield Avenue Malpas 22/02008/FUL - Replacement of existing carport with oak framed three bay garage, alterations to existing garden room, erection of wooden gates at Grove House High Street Malpas 22/02762/CAT - Cut back overhanging branches of tree to clear the car park at The Cedars Old Hall Street Malpas 22/02836/PDQ - Change of use from Agricultural barn to dwelling at Hollowood Farmhouse Mates Lane Edge Malpas 22/02627/FUL - Replacement windows to front and rear of property at 21 Oathills Malpas Cheshire 22/02778/FUL - Single storey rear extension, replacement roof to existing conservatory and removal of rear chimney stack at Walton Chester Road Malpas 22/03261/CAT - T1 Cedar - crown reduce (on house side) by 2-3m and crown clean remaining dead and gale damaged branches. T4 Sycamore - fell (root damage). T5 - Sycamore remove small stem. G3 - 3x limes - pollard to 7 to 8m at The Rectory Church Street Malpas 14.2 <u>To consider any applications received after the agenda has been distributed</u> 14.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 21/04515/FUL - Levoy Sunnyside Malpas 22/00856/FUL - Land To The Rear of 19 High Street Malpas 22/01377/S73 - Dog Lane Farm Dog Lane Oldcastle Malpas 22/01890/FUL - 56 Springfield Avenue Malpas <u>Withdrawn:-</u> 22/00215/FUL - Beech House High Street Malpas	KM
15.	SURGERIES 15.1 August / September surgeries:- To receive report 15.2 To consider whether to continue with monthly surgeries	CW / JW
16.	HIGH STREET CAR PARK To receive update	JW
17.	HIGHWAYS Church Street:- to receive update regarding the closure of Church Street and the diversion via Mastiff Lane / Dog Lane / Sunnyside	JW
18.	ALLOTMENTS To receive update and agree any action(s)	Clerk
19.	WEBSITE To receive quotes and consider whether to have a separate website dedicated to Council business	Clerk
20.	FACEBOOK To support an uplift in community posting by appointing an additional admin	RC
21.	PARISH ON LINE DATA RECORDING SYSTEM To receive report and agree action	CW
22.	COMMUNITY RESILIENCE PLAN To consider the approval of the Malpas Community Resilience Plan	RC
23.	COST OF LIVING HUB To consider the provision of a location where people struggling to heat their homes could meet on a regular basis.	CW

24.	APPEARANCE OF MALPAS 24.1 Street Furniture:-to receive update 24.2 Bus Shelter Old Hall Street:- to receive update and agree any actions 24.3 Planters:- to consider and agree arrangements for replanting during winter	RS / MW
25.	THE CROSS 25.1 Steps located to the left hand side of The Cross:- to receive update 25.2 Steps which surround The Cross:- to receive update further to site meeting with G Marsh Stonemason to discuss works / maintenance to and agree action	RS
26.	CYCLE LOCKERS To receive report and agree any costs to install the equipment	JW
27.	DEFIBRILLATOR To receive update and agree any actions	MW
28.	FIREWORKS DISPLAY To receive report and consider action regarding holding an event in November	MG
29.	REMEMBRANCE SUNDAY To receive report and agree actions regarding road closure including applying for licence and payment	CW
30.	CHRISTMAS To consider the following:- - To apply for an events licence to cover a street closure for Old Hall Street - To apply for an alcohol licence for the Christmas event - To organise medical assistance for the event - To apply and cover the cost for the liability insurance to cover the event - To pay the cost to erect and take down the Christmas Street lighting - To consider and agree actions regarding the Christmas trees in the village	MW
31.	MALPAS COMMUNITY MINIBUS To receive update on the minibus	JW
32.	FIRE SERVICE UPGRADE To receive report regarding review of the criteria for having a permanently staffed Fire Station	CW
33.	CLERKS REPORT To receive report	Clerk
34.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
35.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART TWO	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature	Stg Item
1.	THE MOSSLAND To consider rent review of The Mosslands	JW
2.	OPERATION LONDON BRIDGE To receive report and consider action	JW
3.	CAR PARK To receive update and to agree any actions regarding purchase of land	JW

*Stg Item:- Standing Item

Signed By: - *Ruth Shackleton*
Clerk

Date: - 6th September 2022

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by telephone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2022 Meeting Dates:-

Monday 10th January 2022 (High Street Church, Malpas)

Monday 14th February 2022

Monday 14th March 2022

Monday 11th April 2022

Monday 9th May 2022

Monday 13th June 2022

Monday 11th July 2022

Monday 12th September 2022

Monday 10th October 2022

Monday 14th November 2022

Monday 12th December 2022