

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON MONDAY 18TH APRIL 2023
IN THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM**

	PRESENT Cllrs Tina Barnett, Mike Boxall, Roger Clifford, Morgan Granger, Charles Higgle, Karen Meredith, Adrian Waddelove, John Webb (Chairman), Chris Whitehurst, Michael Williams. The Clerk. Four members of the public attended part of the meeting.
316	APOLOGIES There were no apologies.
317	DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in item 330.1.4 of the minutes as he is Chairman of the Recreation Ground Committee. Cllr Higgle declared a non-pecuniary interest in item 328.9 of the minutes as he is on the Malpas Joint Burial Board. Cllr Waddelove declared a non-pecuniary interest in item 328.9 of the minutes as he is on the Malpas Joint Burial Board. Cllr Granger declared a non-pecuniary interest in item 328.13 of the minutes as she is on the Jubilee Hall Committee. Cllr Williams declared a non-pecuniary interest in item 328.13 of the minutes as his wife is on the Jubilee Hall Committee and item 337 as he is on the Fair Committee.
318	APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting held on 13th March 2023:-</u> Resolved:- Item 292 was amended to delete the ex-councillors; item 301 was amended to include ‘pavement’. The Council then approved the minutes of the Parish Council Meeting held on 13th March 2023 as a true and proper record; the Chairman is to sign the amended minutes. Proposed by Cllr Waddelove and seconded by Cllr Higgle.
319	OPEN FORUM A member of the public expressed concerns in respect of planning application 23/00898/FUL, these included traffic and anti-social behaviour. Cllr Whitehurst spoke to the meeting regarding planning application 23/00898/FUL.
320	POLICE REPORT There was no consideration of this item. Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.
321	DATES OF PARISH COUNCIL MEETINGS The Council confirmed that the Annual Parish Meeting will take place at 7.00 pm on Monday 15th May 2023 and the first business meeting of the new Parish Council will take place at 7.00 pm on Monday 22nd May 2023
322	RECRUITMENT OF NEW PARISH COUNCILLORS Eleven candidates were nominated for the May elections. This means it is an uncontested election and the Council may fill the three vacancies by co-option. This item will be considered by the new Council in May.
323	PROCESS TO ELECT CHAIRMAN AND VICE CHAIRMAN Candidates wishing to stand for the position of Chairman and Vice Chairman will be invited to make a brief presentation to the Council the reason why they wish to be considered for the role. Candidates are invited to express their interest if they wish to stand for either position at the Annual Parish Meeting.

324	ANNUAL PARISH MEETING The Annual Parish Meeting will take place on Monday 15 th May 2023. Mike Ainslie will provide a defibrillator training session. Last year’s grant recipients have been invited to attend the meeting and make a brief presentation about how they spent the grants. There will also be a presentation about the Neighbourhood Plan and the Parish Council budget.																											
325	CHAIRMANS REPORT The Council received and noted Cllr Webb’s draft Chairmans Report.																											
326	CLOCK ANNUAL SERVICE Smith of Derby has emailed to advise they wish to carry out the annual maintenance / service of the Jubilee Clock. The Council needs to arrange for a cherry picker to enable access to carry out the work. The Council suggested that they do not have an annual service of the clock and instead instruct Smith of Derby if any work is required to the clock. The Clerk is to investigate and report back to the meeting.																											
327	ACCOUNTS 327.1 <u>To approve payments:-</u> <table><tr><th>Chq No</th><th>Payee</th><th>Amount</th></tr><tr><td>542</td><td>HMRC:- PAYE Mar 2023</td><td>£ 93.36</td></tr><tr><td>543</td><td>HMRC:- PAYE Apr 2023</td><td>£ 107.16</td></tr><tr><td>544</td><td>Running Costs</td><td>£ 57.80</td></tr><tr><td>545</td><td>Victoria Jubilee Hall (PC - £66.00; NP - £14.50)</td><td>£ 80.50</td></tr><tr><td>546</td><td>CHALC (annual subs)</td><td>£ 666.00</td></tr><tr><td>548</td><td>Groundwork UK (return unspent grant)</td><td>£1,952.90</td></tr><tr><td>549</td><td>J Webb (reimburse for bark at The Mossland)</td><td>£ 30.00</td></tr><tr><td>550</td><td>Victoria Jubilee Hall</td><td>£ 59.00</td></tr></table> The Clerk’s salary was paid by standing order. Resolved:- The Council agreed to the above payments. Proposed by Cllr Boxall and seconded by Cllr Clifford. Cllr Boxall queried the Barlows invoices to erect and take down the Christmas street lighting and the invoice for the batteries for the Christmas tree lights. Cllr Williams explained that the Council paid for the batteries as it is the Council has always provided the lights for the Christmas trees. The Clerk is to check the details of the quote and advise the Council accordingly. 327.2 <u>Receipts Received as at 1st March 2023:-</u> Christmas Trees - £241.22 Refund of deposit from Hill Dickinson - £7,500.00 CIL - £15,000.00 Police Grant - £3,000.00. 327.3 <u>Accounts and Bank Reconciliation:-</u> The summary of Receipts and Payments was previously circulated. The reconciled balance in the current bank account as at 13st March 2023 was £258,161.17. The funds are allocated as follows:- Parish Council – £36,634.29 Christmas Event Funding - £361.47 New Homes Bonus - £23,265.78 Community Infrastructure Levy (CIL):- £155,684.33 Allotment Deposits (ring fenced in accounts):- £550.00 Allotment Maintenance funds (ring fenced in accounts):- £87.83	Chq No	Payee	Amount	542	HMRC:- PAYE Mar 2023	£ 93.36	543	HMRC:- PAYE Apr 2023	£ 107.16	544	Running Costs	£ 57.80	545	Victoria Jubilee Hall (PC - £66.00; NP - £14.50)	£ 80.50	546	CHALC (annual subs)	£ 666.00	548	Groundwork UK (return unspent grant)	£1,952.90	549	J Webb (reimburse for bark at The Mossland)	£ 30.00	550	Victoria Jubilee Hall	£ 59.00
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	Neighbourhood Plan:- £1,961.62 Bus Shelter (Insurance Claim and Members Grant):- £3,798.57 Will Legacy:- £893.95 Christmas Trees :- (£28.22) to be reimbursed Police Grant:- £3,000.00 S106 Funds (to be transferred to MDSC) -£31,951.55 327.4 <u>S106 funding:-</u> Work has started at the Sports Club to replace the surface.																																																												
328	GRANT PROCESS The Council noted the following grant applications that have been received for the 2023 – 2024 financial year:- <table><tr><th>No</th><th>Organisation</th><th>Project</th><th>Amount</th></tr><tr><td>1</td><td>Malpas Cricket Club</td><td>Replacement Cricket Scoreboard</td><td>£ 1,910.00</td></tr><tr><td>2</td><td>Friday Friends Group</td><td>Lunch Outings with minibus expenses</td><td>£ 200.00</td></tr><tr><td>3</td><td>Malpas Community Links</td><td>King Charles III Coronation Celebrations</td><td>£ 1,833.79</td></tr><tr><td>4</td><td>Malpas Library</td><td>Summer Reading Challenge event</td><td>£ 100.00</td></tr><tr><td>5</td><td>Malpas Community Minibus</td><td>Keeping the Wheels Turning</td><td>£ 1,000.00</td></tr><tr><td>6</td><td>Malpas Young Persons</td><td>Malpas Young Persons Project</td><td>£ 1,500.00</td></tr><tr><td>7</td><td>1st Malpas Scout Group</td><td>Tent Replacement</td><td>£ 800.00</td></tr><tr><td>8</td><td>Buzz About Playgroup</td><td>Family Baking - Learn to Cook / Bake</td><td>£ 347.95</td></tr><tr><td>9</td><td>Malpas Joint Burial Board</td><td>Renovation of Malpas Cemetery Lodge</td><td>£ 5,000.00</td></tr><tr><td>10</td><td>Magpie Books Storystation</td><td>Storystation</td><td>£ 550.00</td></tr><tr><td>11</td><td>Malpas Bowling Club</td><td>Replace channel boards</td><td>£ 1,070.95</td></tr><tr><td>12</td><td>Malpas Alport PTA</td><td>Keeping Safe in our Environment</td><td>£ 1,205.14</td></tr><tr><td>13</td><td>Jubilee Hall</td><td>New Community Kitchen replacement</td><td>£ 2,000.00</td></tr><tr><td></td><td></td><td></td><td>£17,517.83</td></tr></table> Cllrs have submitted queries regarding some of the grant applications which are to be forwarded to the applicants for a response. The Council agreed to invite a representative of Malpas Joint Burial Board to the May meeting as it was felt there ought to be a formal discussion between both parties.	No	Organisation	Project	Amount	1	Malpas Cricket Club	Replacement Cricket Scoreboard	£ 1,910.00	2	Friday Friends Group	Lunch Outings with minibus expenses	£ 200.00	3	Malpas Community Links	King Charles III Coronation Celebrations	£ 1,833.79	4	Malpas Library	Summer Reading Challenge event	£ 100.00	5	Malpas Community Minibus	Keeping the Wheels Turning	£ 1,000.00	6	Malpas Young Persons	Malpas Young Persons Project	£ 1,500.00	7	1st Malpas Scout Group	Tent Replacement	£ 800.00	8	Buzz About Playgroup	Family Baking - Learn to Cook / Bake	£ 347.95	9	Malpas Joint Burial Board	Renovation of Malpas Cemetery Lodge	£ 5,000.00	10	Magpie Books Storystation	Storystation	£ 550.00	11	Malpas Bowling Club	Replace channel boards	£ 1,070.95	12	Malpas Alport PTA	Keeping Safe in our Environment	£ 1,205.14	13	Jubilee Hall	New Community Kitchen replacement	£ 2,000.00				£17,517.83
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329	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2023 / 2024 This was deferred to the May meeting of the new Council.																																																												
330	PLANNING 330.1 <u>Planning Applications:-</u> 330.1.1 23/00815/LBC - Rebuilding part of the South West facing gable wall. New casement window to replace existing upper gable window. Three new conservation rooflights to the rear elevation at 1 Church Street Malpas SY14 8NN Observations:- The Council would make the observations as documented below: Background Factors:- Within settlement boundary; Conservation area; Listed Building Relevant Neighbourhood Plan Policies:- BE3, BE4, SF2 Potential benefits to the community:- None identified Other relevant information:- The Council understands that the work on the gable wall, and gable window needs to be carried out for safety reasons. The Council would want to ensure that the conservation officer is satisfied that the materials and work is in keeping with the listed building status of this building and the conservation area. <i>The Council like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this.</i>																																																												

specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

330.1.2 23/00814/FUL - Rebuilding part of the South West facing gable wall. New casement window to replace existing upper gable window. Three new conservation rooflights to the rear elevation at 1 Church Street Malpas SY14 8NN

Observations:-

The Council would make the observations as documented below:

Background Factors:- Within settlement boundary; Conservation area; Listed Building Relevant Neighbourhood Plan Policies:- BE3, BE4, SF2

Potential benefits to the community:- None identified

Other relevant information:- The Council understands that the work on the gable wall, and gable window needs to be carried out for safety reasons. The Council would want to ensure that the conservation officer is satisfied that the materials and work is in keeping with the listed building status of this building and the conservation area.

The Council like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

330.1.3 23/00843/FUL - Replacement of existing window in the dining area with a partially glazed hardwood door at End Barn The Hough Higher Wych Road Wigland Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Open countryside

Potential benefits to the community:- None identified.

Potential impact on neighbours:- None identified

Potential impact on wider community:- None identified

The Council like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

Resolved:- The Council agreed to accept all the above planning observations. Proposed by Cllr Clifford and seconded by Cllr Higgle.

330.1.4 23/00898/FUL - Construction of a new car park together with associated access and landscaping works at Malpas Recreation Ground Tilston Road Malpas

Observations:-

Notices for this planning application have been posted on social media and noticeboards. The Council considered whether to hold an extraordinary meeting to consider this planning application.

Resolved:- The Council agreed not to hold an extraordinary meeting to consider planning application 23/00898/FUL.

Proposed by Cllr Meredith and seconded by Cllr Boxall.

The Council would make the observations as documented below:

The Council feels that on balance the benefit of extra parking spaces outweigh the loss of part of an open recreational space in the centre of Malpas.

The Council therefore supports the application on conditions that if the Cheshire West Council Planning Authority is minded to approve the application the Parish

Council would request that the following conditions be included:

1/ the grass surface is maintained to allow it to easily change back to a recreational area, should circumstances change

2/ charging points for electrical vehicles

3/ a bicycle rack is included

	4/ Request that parking restrictions to be imposed on parts of Tilston Road in interests of road safety especially around the junction with Hughes Lane and the entrance to Alport Primary School 5/ the Council would like the proposed car park be closed overnight and CCTV cameras installed to prevent anti-social behaviour Background Factors:- Within settlement boundary; Conservation area Relevant Neighbourhood Plan Policies:- LE2 Potential benefits to the community:- Additional 24 car parking (including 4 disabled) spaces within the settlement boundary and thus ease the parking and congestion in the area; It will provide a safe parking close to Malpas Alport School currently there is only on street parking which leads to congestion and potentially safety issues with small children; It will also enable the less mobile residents and their families to enjoy the facilities at the recreation ground. Potential impact on neighbours:- There is likely to be a visual impact until the proposed planting of additional native trees and shrubs mature sufficiently to screen the car park. Potential impact on wider community:- The loss of open green space. The rec is 1.4ha and the proposed car park uses 1050 m2. (7.5%) Other relevant information:- The car park will provide safe parking for the Alport Primary School drop off and pick-ups. Currently cars are parked on street which results in traffic congestion and is a potential safety hazard. <i>The Council like CWaC, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.</i> Resolved:- The Council agreed to accept all the above planning observations. Proposed by Cllr Higgle and seconded by Cllr Clifford. 330.2 <u>To consider any applications received after the agenda has been Distributed:-</u> No new applications have been received. 330.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 22/03179/FUL - Bishop Heber High School Chester Road Malpas 22/04032/FUL - Whitewood Lane Farm Whitewood Lane Overton Malpas 22/04487/FUL - South Barn Preston Hall Farm Mastiff Lane Malpas 23/00138/TPO - Hayside Walk Church Street Malpas <u>Withdrawn:-</u> 22/03242/FUL - Holly House Old Hall Street Malpas 22/03243/LBC - Holly House Old Hall Street Malpas 330.4 <u>Chester Road Site:-</u> Cllr Webb updated the meeting regarding the s106 monies that are due to be paid to Laurel Bank Surgery.
331	PCC COMMUNITY ACTION FUND The Council has received a £3,000.00 grant to provide security lighting in the car park. The Clerk is to clarify whether there is any time limit to spend the grant.
332	NEIGHBOURHOOD PLAN 332.1 <u>Report:-</u> Cllr Boxall previously circulated a report to update the Council about the Neighbourhood Plan. The Steering Group is due to meet this month and will consider a response to a survey about the effectiveness of Neighbourhood Plans. Cllr Boxall expressed that he wishes to remain on the Steering Group after the May elections.

	332.2 <u>To consider request for funding to allow the work to continue until the grant application process for 2023/4 has been published :-</u> There was no consideration of this item as the funding has not been released for the 2023 / 2024 financial year.
333	MONTHLY SURGERY Due to purdah no surgery took place in April. Cllr Webb updated the meeting regarding the request sent to Highways about remedial works for Sunnyside, Oldcastle Lane, Dog Lane and Mastiff Lane.
334	HIGH STREET CAR PARK Cllr Webb advised there has been no further progress as there are access issues which need to be resolved. The new Council is to revisit the item at the May meeting Resolved:- The Council agreed to withdraw from further discussions regarding the High Street car park. Proposed by Cllr Boxall and seconded by Cllr Barnett.
335	ALLOTMENTS The Clerk and Allotments Association are in the process of obtaining quotes for materials to provide safe footpaths at the allotment site and the cost to hire a digger to carry out the work. Once this has been done the Clerk is to complete the form to request to draw down the S106 funding that has been allocated to allotments.
336	APPEARANCE OF MALPAS 306.1 <u>Street Furniture Update:-</u> The Clerk has carried out visual checks of Council asset and a report was circulated. Repairs are required to the parish council noticeboard and the bus shelter on Chester Road needs to be repainted. The Clerk is in the process of obtaining quotes for the work required. Cllr Whitehurst advised that the Clayhole Croft group has disbanded; the Clerk is to contact Shelly Vickers to see if she is interested in taking the project on. 306.2 <u>Bus Shelter – Old Hall Street:-</u> The Clerk has confirmed the colour of roof tiles and paint with the contractor. 306.3 <u>Village Pump:-</u> Work in progress. 306.4 <u>Hanging Baskets:-</u> The Council has received a quote from Walkers Nurseries to refill the hanging baskets. Cllr Granger is to obtain a quote from a local nursery. The Council are to consider action at the May meeting regarding payment and order. 306.5 <u>Parish Council Noticeboard:-</u> The Council are to obtain further quotes to carry out repairs. 306.6 <u>Planters:-</u> The Council has received a quote from Walkers Nurseries to refill the planters. Cllr Granger is to obtain a quote from a local nurseries. The Council are to consider action at the May meeting regarding payment and order.
337	MALPAS SUMMER FAIR COMMITTEE Cllr Williams made a request for the new Parish Council to join the Malpas Summer Fair Committee as a priority.
338	DEFIBRILLATOR The plaque has now been installed.
339	CHESTER ROAD PAVEMENT Cllr Webb and Ward Cllr Williams have been in discussion with Bovis regarding the installation of a pedestrian crossing on Chester Road close to Lynchet Road (this would replace the proposed footpath on Chester Road). Cllr Whitehurst felt that the footpath ought to be installed as far as it is possible to do so and as soon as possible on Chester Road so as to avoid losing the s106 monies.
340	CLERK'S REPORT

	No.	Item	Update
	340.1	Mosslands	No further updates regarding the Land Registry.
	340.2	Website	In process of amending proof.
	340.3	Photo ID for elections	Circulated on website and noticeboards.
	340.4	Poster for elections	Printed and circulated on Noticeboards and website.
	340.5	Training	CPRE Cheshire - Online Rural Planning Event 21 March – booked Cllr Clifford to attend.
	340.6	May meetings	The Clerk has confirmed the Jubilee Hall availability and legality of the May meetings and can confirm that the Annual Parish Meeting can take place on Monday 15 th May 2023 and the first business meeting of the new Parish Council will take place on Monday 22 nd May 2023.
	340.7	Flooding	Resident rang Report of excess water from highways flooding drive of private property @ Cross o th Hill. Ongoing.
341	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.		
342	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There was no consideration of this item.		
343	PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters and are of a sensitive nature. Proposed by Cllr Higgle and seconded by Cllr Clifford.		

The meeting closed at 9.04 p.m.

NB copies of the attachments can be obtained from the Parish Clerk