

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON MONDAY 22nd MAY 2023
IN THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM**

	PRESENT Cllrs Tina Barnett, Eric Bickley, Roger Clifford, Sean Davies, Morgan Granger, Charles Higgle, Oryan Lightning, Karen Meredith, Cllr Adrian Waddelove, Chris Whitehurst, Michael Williams (Chairman). The Clerk. Eight members of the public attended part of the meeting. One member of the public attended the full meeting
1.	ELECTION OF CHAIRMAN FOR 2023 – 2024 Resolved:- Cllr Williams was proposed for the position of Chairman by Cllr Higgle and seconded by Cllr Bickley. Cllr Williams was duly elected as Chairman for 2023 – 24 and signed the acceptance of office declaration.
2.	APOLOGIES There were no apologies.
3.	DECLARATION OF INTERESTS Cllr Higgle declared a non-pecuniary interest in item 14.1 of the minutes as he is a member of the Malpas Joint Burial Board. Cllr Waddelove declared a non-pecuniary interest in item 14.1 of the minutes as he is a member of the Malpas Joint Burial Board. Cllr Bickley declared a non-pecuniary interest in item 14.1 of the minutes as he is a member of the Malpas Joint Burial Board. Cllr Williams declared a non-pecuniary interest in item 16.2.13 of the minutes as his wife is a member of the Jubilee Hall Committee. Cllr Lightning declared a pecuniary interest in item 16.2.13 of the minutes as he is a member of the Jubilee Hall Committee. Cllr Whitehurst declared a non-pecuniary interest in items 12.4 and 16.2.3 of the minutes as he is a member of Community Links.
4.	ELECTION OF VICE CHAIRMAN FOR 2023 – 2024 Resolved:- Cllr Whitehurst was proposed for the position of Vice Chairman by Cllr Clifford and seconded by Cllr Meredith. Cllr Whitehurst was duly elected as Vice Chairman for 2023 – 24 and signed the acceptance of office declaration.
5.	APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting on 17th April 2023:-</u> Resolved:- The following amendments were made:- - Item 317:- Line one amended to “non-pecuniary interest” - Item 324:- It was noted by the Council that presentations about the Neighbourhood Plan and the Parish Council budget did not take place at the Annual Parish Meeting. - Item 326:- The following sentence “The Council suggested that there is annual maintenance / service of the clock and instead call as and when work is required to the clock.” was replaced as follows “The Council suggested that they do not have an annual service of the clock and instead instruct Smith of Derby if any work is required to the clock.” - Item 327:- “£107.16” was added against cheque number 543.

	- Item 334:- “the new Council revisit the item at the May meeting” was moved to before the word “Resolved”. The Chairman is to sign the amended minutes of the Parish Council Business Meeting held on 17th April 2023 as a true and proper record. Proposed by Cllr Higgle and seconded by Cllr Clifford.
6.	CHAIRMAN’S REPORT See attached for Chairman’s Report (previously circulated). The report is to be posted on the Council’s website. Resolved:- The Council approved the Chairman’s Report. Proposed by Cllr Granger and seconded by Cllr Clifford.
7.	INTERNAL PROCEEDURES The new Internal Procedures Working Group are due to meet to go through the Council’s policies.
8.	COUNCIL REGULATIONS 8.1 <u>To agree adoption of the Financial Regulations:-</u> This was deferred until the Internal Procedures Working Group have met. 8.2 <u>To agree adoption of the Standing Orders:-</u> This was deferred until the Internal Procedures Working Group have met. 8.3 <u>Code of Conduct:-</u> Resolved: - The Council adopted the Code of Conduct. Proposed by Cllr Higgle and seconded by Cllr Clifford. 8.4 <u>Appointment of Ruth Shackleton as the Responsible Financial Officer:-</u> Resolved: - The Council confirmed the appointment of Ruth Shackleton as the Responsible Financial Officer. 8.5 <u>Appointment of Bank Signatories:-</u> Resolved: - The Council confirmed the appointment of Cllrs Williams, Higgle, Barnett, Meredith and the Clerk Ruth Shackleton as Bank Signatories. 8.6 <u>To approve the Financial Risk Assessment:-</u> This was deferred until the Internal Procedures Working Group have met.
9.	OPEN FORUM The Council received representations from members of the public regarding the following:- - Malpas Alport Primary School – Grant Application; - Car Parking – the Recreation Ground Planning application and the land to the rear of Huxley’s; - Malpas Joint Burial Board – Grant Application; - Co-option on the Council; - Cemetery – concerns regarding the state of the cemetery including the trees to the rear of the chapel; - Chester Road – concerns regarding the width of the pavement outside the cemetery. - Planning application for land off Lynchett Road.
10.	POLICE REPORT PCSO McKevitt has advised there is still no cover for PSCO Hurst. She is hoping to know if there is to be a replacement in the next week. Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.
11,	CASUAL VACANCIES / ELECTIONS Eleven out of fourteen seats were filled at the uncontested election. A member of the public offered to be co-opted at the meeting and was advised that the Council is due to co-opt at the June meeting to fill the three vacancies.

A co-option notice is be posted on social media and in the noticeboard.
Cllr Waddelove suggested there is to be an event to encourage residents to volunteer to join groups / organisations.

12. ACCOUNTS

12.1 S106 Funding:-

Update:-

The Astro turf has now been installed at Malpas and District Sports Club.

Payment has been made by Malpas and District Sports Club to Leisure Surfaces for the full amount.

The agreement has been signed by all parties (Malpas and District Sports Club and the Parish Council).

12.2 Insurance:-

The Clerk informed the meeting of the quotes received for the annual insurance cover.

Resolved:- The Council is to instruct Zurich Insurance for a 3 year Long Term Agreement at a cost of £760.77.

Proposed by Cllr Higgie and seconded by Cllr Granger.

12.3 CCTV:-

The Council has received a grant of £3,000.00 from the PCC (Police and Crime Commissioners). The grant was applied to pay for CCTV and has to be used by May 2023.

Resolved:- The Council agreed to instruct Barlows to install CCTV in the High Street car park.

Proposed by Cllr Higgie and seconded by Cllr Granger.

12.4 To approve the following payments:-

Chq No	Payee	Statutory Power	Amount
551	Running Costs	s.111	£ 64.86
552	HMRC (PAYE and NIC)	lga 112-119	£ 107.36
553	Paul Williams (bus shelter replacement)		£ 3,850.00
554	Victoria Jubilee Hall	s.111	£ 66.00
555	Jake Gurr FCA (internal audit)	S.111	£ 125.00
556	Then Media Ltd (website)	s.111	£ 525.60
557	Community Links (replace chq)		£ 990.00
558	MDSC Transfer s106 funds		£31,951.55
559	Zurich Insurance	s.111	£ 760.77

The Clerk's salary was paid by standing order.

Resolved:- The Council agreed to the above payments.

Proposed by Cllr Granger and seconded by Cllr Higgie.

12.5 Receipts Received as at 1st May 2023:-

Precept:- £30,393.00

VAT Refund:- £3,357.73

Christmas Tree:- £16.08

12.6 Accounts and Bank Reconciliation:-

The summary of Receipts and Payments was previously circulated.

The reconciled balance in the current bank account as at 1st May 2023 was £285,570.19.

The funds are allocated as follows:-

Parish Council - £65,980.13

New Homes Bonus - £23,265.78

Community Infrastructure Levy (CIL):- £155,684.33

Allotment Deposits (ring fenced in accounts):- £550.00

Allotment Maintenance funds (ring fenced in accounts):- £87.83

	Neighbourhood Plan:- £8.72 Bus Shelter (Insurance Claim and Members Grant):- £3,798.57 Will Legacy:- £893.95 Christmas Event:- £361.47 Christmas Tree (to be reimbursed) – (£12.14) Police Grant - £3,000.00 S106 funds to be transferred to MDSC - £31,951.55																															
13.	ANNUAL AUDIT 13.1 <u>To agree the Fixed Asset register:-</u> Resolved: - The Council agreed to approve the Fixed Asset Register. Proposed by Cllr Higgle and seconded by Cllr Granger. 13.2 <u>To approve the Annual Governance Statement:-</u> Resolved: - The Council approved and signed the Annual Governance Statement for the year ended 31st March 2023 for the purpose of the External Audit. Proposed by Cllr Higgle and seconded by Cllr Granger. 13.3 <u>To approve the year end accounts, explanation of variances and audit summary 2022-2023 and to approve the Annual Return for year ended 31st March 2023:-</u> Resolved: - The Council approved and signed the year end accounts, explanation of variances and audit summary 2022-2023 and approved the Annual Return for year ended 31st March 2023 for the purpose of the External Audit. Proposed by Cllr Higgle and seconded by Cllr Granger. 13.4 <u>Internal Audit:-</u> Jake Gurr FCA has completed the Internal Audit. There were no matters arising. Copy of report is available and will be posted on the website next month. The Council noted the report.																															
14.	ELECTION OF REPRESENTATIVES / COMMITTEES To review and confirm appointments:- <table border="1"> <tr> <td>14.1</td><td>Burial Board</td><td>Three Councillors are members of the Burial Board. The Clerk is to write to establish if a Council representative is required.</td></tr> <tr> <td>14.2</td><td>Cheshire Assoc. of Town and Parish Councils</td><td>Cllrs Higgle Cllr Granger</td></tr> <tr> <td>14.3</td><td>Recreation Ground Committee</td><td>Cllr Whitehurst</td></tr> <tr> <td>14.4</td><td>Young Persons Project</td><td>Cllr Granger</td></tr> <tr> <td>14.5</td><td>Victoria Jubilee Hall Committee</td><td>Cllr Lightning</td></tr> <tr> <td>14.6</td><td>Financial Scrutiniser</td><td>Cllr Waddelove</td></tr> <tr> <td>14.7</td><td>Malpas Community Minibus</td><td>The Clerk is to write to establish if a Council representative is required.</td></tr> <tr> <td>14.8</td><td>Internal Procedures Working Group</td><td>Cllr Waddelove Cllr Whitehurst Cllr Williams</td></tr> <tr> <td>14.9</td><td>Planning Working Group</td><td>Cllr Meredith is the lead</td></tr> <tr> <td>14.10</td><td>Personnel Committee</td><td>Cllr Granger Cllr Higgle</td></tr> </table>		14.1	Burial Board	Three Councillors are members of the Burial Board. The Clerk is to write to establish if a Council representative is required.	14.2	Cheshire Assoc. of Town and Parish Councils	Cllrs Higgle Cllr Granger	14.3	Recreation Ground Committee	Cllr Whitehurst	14.4	Young Persons Project	Cllr Granger	14.5	Victoria Jubilee Hall Committee	Cllr Lightning	14.6	Financial Scrutiniser	Cllr Waddelove	14.7	Malpas Community Minibus	The Clerk is to write to establish if a Council representative is required.	14.8	Internal Procedures Working Group	Cllr Waddelove Cllr Whitehurst Cllr Williams	14.9	Planning Working Group	Cllr Meredith is the lead	14.10	Personnel Committee	Cllr Granger Cllr Higgle
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	14.11	Finance Working Group	Cllr Waddelove Cllr Whitehurst Cllr Williams Cllr Higgie The Clerk																				
	14.12	Neighbourhood Plan Working Group	Cllr Higgie Cllr Whitehurst Cllr Lightning Cllr Meredith Cllr Williams																				
	14.13	Climate Emergency Working Group	Cllr Granger Cllr Bickley Cllr Higgie																				
	14.14	Social Media Moderator	Cllr Lightning																				
	14.15	Website Admin	Cllr Whitehurst																				
	14.16	Highways Working Group	Cllr Whitehurst Cllr Williams																				
Resolved:- That the Council appoints the above Councillors as above. Proposed by Cllr Higgie and seconded by Cllr Clifford.																							
15.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2023 / 2024 The Council suggested the following business priorities:- - Car Park; - The Cross; - The Mossland; - Pavement on Chester Road; - Look into s106 funds that are held by CWaC for projects in the village; - Community events; - Communication with parishioners.																						
16.	GRANT APPLICATIONS 16.1 <u>Process:-</u> The Grant Applications Decisions Process was previously circulated. 16.2 <u>Grants:-</u> Resolved:- The Council considered each grant application based on its individual merits and made the decisions as detailed in the table below. The Council is to write to those organisations who were not awarded a grant to explain it was a difficult decision as the total amount of grants requested was £17,517.83 and the Council had allocated a sum of £6,000.00 in budget towards grants. Proposed by Cllr Higgie and seconded by Cllr Clifford. <table><tr><td>No</td><td>Organisation</td><td>Project</td><td>Amount</td><td>Decision</td></tr><tr><td>(i)</td><td>Malpas Cricket Club</td><td>Replacement cricket scoreboard</td><td>£ 1,910.00</td><td>The Council decided not to award a grant.</td></tr><tr><td>(ii)</td><td>Friday Friends Club</td><td>Lunch Outings with minibus costs</td><td>£ 200.00</td><td>The Council decided not to award a grant.</td></tr><tr><td>(iii)</td><td>Malpas Community Links</td><td>King Charles III Coronation Event</td><td>£ 1,833.79</td><td>The application was withdrawn.</td></tr></table>			No	Organisation	Project	Amount	Decision	(i)	Malpas Cricket Club	Replacement cricket scoreboard	£ 1,910.00	The Council decided not to award a grant.	(ii)	Friday Friends Club	Lunch Outings with minibus costs	£ 200.00	The Council decided not to award a grant.	(iii)	Malpas Community Links	King Charles III Coronation Event	£ 1,833.79	The application was withdrawn.
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(iv)	Malpas Library	Summer Reading Challenge Event	£ 100.00	The Council decided not to award a grant.
(v)	Malpas Community Minibus	Keeping the Wheels Turning	£1,000.00	The Council agreed to award a grant of £1,000.00
(vi)	Malpas Young Persons Project	Malpas Young Persons Project	£1,500.00	The Council agreed to award a grant of £1,500.00.
(vii)	1 st Malpas Scout Group	Tent replacement	£ 800.00	The Council agreed to award a grant of £800.00.
(viii)	Buzz About Playgroup	Family Baking - Learn to Cook / Bake	£ 347.95	The Council decided not to award a grant.
(ix)	Malpas Joint Burial Board	Renovation of Malpas Cemetery Lodge	£5,000.00	The Council agreed to consider this request separately.
(x)	Magpie Books Storystation	Storystation	£ 550.00	The Council decided not to award a grant.
(xi)	Malpas Bowling Club	Replace channel boards	£1,070.95	The Council decided not to award a grant.
(xii)	Malpas Alport PTA	Keeping Safe in our Environment	£1,205.14	The Council agreed to award a grant of £1,205.14 (subject to Highways approval).
(xiii)	Jubilee Hall	New Community Kitchen replacement	£2,000.00	The Council agreed to award a grant of £2,000.00.
		TOTAL	£17,517.83	

17.

PLANNING

17.1 Planning Applications:-

23/00883/FUL and 23/00884/LBC - Install secondary glazing panels to two windows to the rear at first and second floor level and repaint the existing metal window frames, repair and repaint front door to match existing window frames at Holly House Old Hall Street Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Within settlement boundary; Conservation area; Listed Building

Relevant Neighbourhood Plan Policies: BE3, BE4, LC3, SF1

Potential benefits to the community: None identified

Potential impact on neighbours: None identified

Potential impact on wider community: None Identified

Other relevant information for consideration

The Council supports any development that will reduce the carbon footprint of any property.

This dwelling is located in the Conservation Area and as such the PC would want to ensure that the windows and door which will be visible from the public realm retain the same visual appearance as that currently exists.

The Council would want to ensure that the Conservation Officer is satisfied that the materials used, and proposed works are in keeping with the character of the area and that it doesn't have a negative impact on the setting of this Grade II listed building or any other listed buildings/Character buildings in the immediate vicinity.

The Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

23/01151/LBC - : External alterations to alter and extend roof, addition of a chimney, alterations to windows and doors, erection of front porch, and internal alterations at The Lower Rectory Church Street Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Within settlement boundary; Conservation area; Listed Building;

Relevant Neighbourhood Plan Policies: BE3, BE4, SF2, LC3

Potential benefits to the community: None Identified

Potential impact on neighbours: None identified

Potential impact on wider community: Alterations to the street facing North West elevation in the public realm

Other relevant information for consideration:

- As this is a Grade 2 listed building, the Parish Council would want to see that the Conservation Officer is satisfied that the materials and proposed work are in keeping with the character of the building and its surroundings. That they do not negatively impact on the setting of the Lower Rectory, other listed buildings or character buildings as defined by the Neighbourhood Plan.

- Malpas Parish Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

23/01218/FUL - Alterations to existing rear conservatory at The Bickerton Cross O Th Hill Road Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Open countryside

Relevant Neighbourhood Plan Policies: BE3

Potential benefits to the community: None Identified

Potential impact on neighbours: None identified

Potential impact on wider community: None Identified:

Other relevant information for consideration:-

The Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.

23/01349/FUL - Construction of a Menege (Private use) at Whitewood Lane Farm Whitewood Lane Overton Malpas

Observations:-

The Council would make the observations as documented below:

If the Cheshire West Council Planning Authority is minded to approve the application the Parish Council would request that the following conditions be included: That the

	application approval be condition so that the Ménage facility remains for private use only. Background Factors: Open countryside Relevant Neighbourhood Plan Policies: LC1 Potential benefits to the community: None identified Potential impact on neighbours: None identified Potential impact on wider community: None identified Other relevant information for consideration: The unclassified road i.e. rural lane make access to the Whitewood Lane Farm unsuitable for heavy commercial traffic and therefore the Parish Council would request that if the planning Authority were minded to approval this application, that it was conditioned that the facility should remain for private use only. <i>Malpas Parish Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.</i> 23/01376/FUL - Creation of three wildlife ponds at Land At Old Hall Street Malpas Observations:- The Council would make the observations as documented below: The Council supports this application because: This will bring valuable allotment patches back in to full time use Background Factors: Open countryside Potential benefits to the community: Increase in the biodiversity Potential impact on neighbours: None identified Potential impact on wider community: None identified Other relevant information for consideration The site which accommodates the Malpas Allotments is low lying and is often subject to flooding. This results in two of the allotment pitches being unusable. The installation of these ponds should help to manage the flooding and hence ensure that the two allotment patches that are normally affected are available for use on a 12 months basis. <i>The Council like CW&C, has declared a climate emergency and would expect all proposals for new developments, extensions or alterations to recognise this, specifically by ensuring properties are at least carbon neutral, avoiding the use of fossil fuels and have facilities for the charging electric vehicles.</i> Proposed by Cllr Higgie and seconded by Cllr Granger. 17.2 <u>To consider any applications received after the agenda has been distributed</u> 17.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 22/04345/FUL - 7 Love Lane Overton Malpas 23/00431/FUL - 17 Depenbech Close Malpas 23/00448/FUL - 1 Hayside Walk Malpas 23/00843/FUL - End Barn The Hough Higher Wych Road Wigland Malpas <u>Refused:-</u> 22/04467/FUL - Oldcastle Mill Granary Oldcastle Mill Lane Oldcastle 17.4 <u>Duchy Homes, Chester Road Site:-</u> No update.
18.	NEIGHBOURHOOD PLAN Resolved:- The Council agreed to the request for funding for the Neighbourhood Plan to allow the work to continue until the grant application process for 2023/24 has been published.

	Proposed by Cllr Meredith and seconded by Cllr Barnett.
19.	MONTHLY SURGERY The Council considered holding monthly surgeries. Resolved:- The Council agreed hold monthly surgeries on the first Saturday of the month. The Clerk is to prepare a rota for Councillors to attend. Proposed by Cllr Higgle and seconded by Cllr Granger.
20.	HIGH STREET CAR PARK The Clerk had previously emailed Councillors regarding the decision made at the April meeting regarding Huxley's Car Park to advise that that it was not a lawfully taken decision of the council and therefore cannot be implemented. Cllr Clifford updated the meeting regarding right of access and right of way issues. Cllr Whitehurst advised he has contacted CWaC for an update regarding costings and access issues. The Council considered whether to hold an extraordinary meeting to discuss the car park and agreed not to hold an extraordinary meeting.
21.	CLOCK MAINTENANCE The Clerk has contacted Smith of Derby to enquire the implications should the Council decide not to have an annual service. Smith of Derby advised the cost to attend and carry out the service this year will be £273.00 plus VAT. If under agreement, the call out charge for a reported fault is £150.00 plus VAT. If not the call charge is advised prior to agreeing to attend, but commences at c.£350.00 plus VAT depending on when they last attended the clock and if a service is required at the same time. Regular servicing is recommended to ensure the clock remains in good working order. At the time of servicing recommendations are made of any notable wear and tear or remedial works. Resolved:- The Council agreed not to instruct Smith of Derby to carry out an annual service of the Jubilee clock. Proposed by Cllr Clifford and seconded by Cllr Davies.
22.	APPEARANCE OF MALPAS 22.1 <u>Bus Shelter Old Hall Street:-</u> Update:- The bus shelter is now installed. Arrangements are in progress with CWaC regarding the relocation of the bus stop, road markings and dropped kerb. 22.2 <u>Hanging Baskets:-</u> The Malpas Nursey unable to help this year but can next year providing they have sufficient notice. Walkers Nurseries have quoted 18" hanging basket will cost £37.99 plus VAT - if the wire baskets are returned for refilling. Last year the PC had 12 baskets. Resolved:- The Council agreed place an order with Walkers Nurseries for 12 hanging baskets at a cost of £37.99 plus VAT each. Proposed by Cllr Lightning and seconded by Cllr Davies. 22.3 <u>Noticeboard:-</u> The Clerk is in the process of obtaining quotes. 22.4 <u>Planters:-</u> Update:- The Malpas Nursey unable to help this year but can next year providing they have sufficient notice. Walkers Nurseries have quoted £57.72 plus VAT per planter (seven planters in total). Resolved:- The Council agreed place an order with Walkers Nurseries for seven planters at a cost of £57.72 plus VAT each. Proposed by Cllr Clifford and seconded by Cllr Lightning.

23.	WEBSITE 23.1 <u>Council Website:-</u> The Clerk has circulated the amended proof. 23.2 <u>Email Addresses:-</u> The Council considered having standard parish council email addresses for all parish councillors and decided to leave this for the time being. 23.3 <u>Photos:-</u> Councillors were reminded to provide updated Councillor information and photos for the website.																													
24.	CLERK'S REPORT <table><tr><th>No.</th><th>Item</th><th>Update</th></tr><tr><td>24.1</td><td>Mossland</td><td>The solicitor has spoken again to the Land Registry and been advised that, although the application has still not been assigned to a case officer, it is now very close to the top of the pile and should be before a case officer by about the end of the month. There may be specific enquiries ('requisitions') raised. The solicitor hopes that there will be none (or very few), but has said that may be a bit optimistic given that this was a complex application. It is diarised to follow up in June if there is no further update.</td></tr><tr><td>24.2</td><td>Allotments footway</td><td>Work in progress obtaining quotes.</td></tr><tr><td>24.3</td><td>Parish Meeting</td><td>Arrangements to invite previous grant recipients and defibrillator training.</td></tr><tr><td>24.4</td><td>Groundwork Grant</td><td>Posted cheque for the sum of £1,952.90 made out to Groundwork UK.</td></tr><tr><td>24.5</td><td>Grants</td><td>Representative of Malpas Joint Burial Board invited to attend the May meeting.</td></tr><tr><td>24.5</td><td>NP</td><td>Booked room 1 in the Jubilee Hall for 7-9pm Thursday 25 May.</td></tr><tr><td>24.6</td><td>Training</td><td>The Clerk has booked to attend a CHALC training session on 3rd June 2023:- Appointments, Casual Vacancies and Code of Conduct.</td></tr><tr><td>24.7</td><td>New Councillors</td><td>Welcome email and info sent.</td></tr></table>			No.	Item	Update	24.1	Mossland	The solicitor has spoken again to the Land Registry and been advised that, although the application has still not been assigned to a case officer, it is now very close to the top of the pile and should be before a case officer by about the end of the month. There may be specific enquiries ('requisitions') raised. The solicitor hopes that there will be none (or very few), but has said that may be a bit optimistic given that this was a complex application. It is diarised to follow up in June if there is no further update.	24.2	Allotments footway	Work in progress obtaining quotes.	24.3	Parish Meeting	Arrangements to invite previous grant recipients and defibrillator training.	24.4	Groundwork Grant	Posted cheque for the sum of £1,952.90 made out to Groundwork UK.	24.5	Grants	Representative of Malpas Joint Burial Board invited to attend the May meeting.	24.5	NP	Booked room 1 in the Jubilee Hall for 7-9pm Thursday 25 May.	24.6	Training	The Clerk has booked to attend a CHALC training session on 3 rd June 2023:- Appointments, Casual Vacancies and Code of Conduct.	24.7	New Councillors	Welcome email and info sent.
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26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There were no updates.																													
	PART TWO																													
27.	PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters and are of a sensitive nature. Proposed by Cllr Granger and seconded by Cllr Williams.																													

The meeting closed at 9.55 p.m.

NB copies of the attachments can be obtained from the Parish Clerk