

MALPAS PARISH COUNCIL

**THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
MONDAY 14TH AUGUST 2023
IN ROOMS 2 AND 3 AT THE VICTORIA JUBILEE HALL, MALPAS AT 7.00PM**

NO	AGENDA	Presented By																					
1.	APOLOGIES	Clerk																					
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																					
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 10 th July 2023	Stg Item																					
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																					
5.	INTERNAL PROCEEDURES To receive update regarding reviewing / amending the council policies and agree any action	Stg Item																					
6.	COUNCIL VACANCIES To co-opt to fill one council vacancy	Stg Item																					
7.	NEW COUNCILLOR INDUCTION To arrange a briefing session to make new councillors aware of ongoing work and operations	CW																					
8.	POLICE REPORT 8.1 To receive update 8.2 To pass on condolences on the recent passing of PCSO Jon Hurst and to consider suggestion for a memorial	Stg Item / OL																					
9.	MALPAS ALPORT PTA GRANT To receive report following meeting with Highways and to consider and agree action regarding the revised request for the sum of £600.00	Stg Item																					
10.	ACCOUNTS 10.1 To approve the following payments and any other payments that are due:- <table border="1" data-bbox="215 1451 1286 1845"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room Hire</td><td>TBC</td></tr> <tr> <td>Barlows Electrical</td><td>CCTV Installation</td><td>£3,108.00</td></tr> <tr> <td>Amberon</td><td>Remembrance Sunday Road closure</td><td>£ 684.00</td></tr> <tr> <td>Cheshire Community Action</td><td>Annual membership fee</td><td>£ 50.00</td></tr> </tbody> </table> 10.2 Receipts:- To record receipts received 10.3 Accounts 2023 - 24:- To receive receipts and payments including bank reconciliation (see Attachment A) 10.4 Budget to date:- To receive budget to date as at 30 th June 2023 10.5 S.106:- To receive report and agree action regarding s106 monies allocated towards Malpas	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room Hire	TBC	Barlows Electrical	CCTV Installation	£3,108.00	Amberon	Remembrance Sunday Road closure	£ 684.00	Cheshire Community Action	Annual membership fee	£ 50.00	Clerk
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11.	BUSINESS PRIORITIES AND PROJECTS To receive update and agree any action	MW																					

12.	PLANNING 12.1 <u>Planning Applications:-</u> 23/02397/CAT - 1 x Pine (next to main entrance) - remove hanging branches over main driveway 1 x Holly Oak (opposite main entrance) - reduce to clear building by 2.5/3 m 2 x Sycamore and 2 x Holly (behind chapel building) - reduce/remove limbs to give a clearance of at least 2.5 / 3 m 2 x Dead Holly stems at Cemetery Lodge Chester Road Malpas 23/02493/CAT - Removal of 4x self seeded Sycamores (T1-T4) in a wall on top of a bank at Bank Cottage Old Hall Street Malpas Amendments / additional information in respect of 23/01459/FUL - Erection of 17 dwellings and associated access and works at Land To The West of Lynchet Road Malpas 12.2 <u>To consider any applications received after the agenda has been distributed</u> 12.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 23/01376/FUL – The Mossland Malpas 12.4 <u>Street Name:-</u> Consultation 23/00096/NEWDEV- Waterfield Road – name Penny Court 12.5 <u>Proposed Telecommunications Base Station Upgrade:-</u> To consider Proposed Telecommunications Base Station Upgrade at Chester Road, Banks Farm, Malpas	KM
13.	NEIGHBOURHOOD PLAN REVIEW To receive update and agree on the way forward	CW
14.	MONTHLY SURGERY To receive report	Stg Item
15.	THE MOSSLAND 15.1 <u>Allotments:-</u> To receive update 15.2 <u>S.106 funding:-</u> To agree to apply to CWaC for s106 funding to pay to install footpaths at the allotment site 15.3 <u>Trees at the Mossland:-</u> To appoint a tree monitor for the saplings at The Mossland 15.4 <u>Ponds:-</u> To receive update and agree any action	Clerk / RC
16.	HIGHWAYS 16.1 <u>B5395 Speed Limit:-</u> To receive update including costs to implement a speed reduction on the B5395 and to consider whether to pay the costs 16.2 <u>Chester Road Pavement:-</u> To receive progress report 16.3 <u>Tilston Road Speed Limit:-</u> To receive update regarding request for a speed reduction on Tilston Road	MW
17.	FOOTPATH 10 (FROM HUGHES LANE TO THE CHURCH) 17.1 <u>Members Funding:-</u> To receive update regarding request for Members Funding to contribute towards improvements to footpath 10 17.2 <u>Purchase Order:-</u> To agree to place purchase order for improvement works to footpath 10 from Hughes Lane to the Church	Clerk / MW
18.	HIGH STREET CAR PARK To receive update	MW
19.	CCTV To receive update on the CCTV installation in the High Street car park	OL

20.	REMEMBRANCE SUNDAY To receive report and agree actions regarding road closure and organisation of the event	MW
21.	CHRISTMAS To receive report and agree any action(s)	MW / Clerk
22.	COMMUNITY RESILIENCE PLAN To receive report	MG / OL
23.	FACEBOOK To receive update	OL
24.	LOGO To receive proposed new logo design and agree action	OL
25.	FINAL LOCAL WILDLIFE SITES To receive update plus initial work on Design Codes for Nature N codes and Public Spaces P Codes.	RC
26.	CLAYHOLE CROFT To receive update regarding the state of the site. To confirm appointment of a lead councillor or Clerk as per Standing Orders	CW
27.	COMMENTS ON FACEBOOK To receive report regarding allegation made on Facebook and to agree action	Clerk
28.	CLERKS REPORT To receive report	Clerk
29.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
30.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update on progress including figures from CWaC Property Services	MW
2.	THE MOSSLAND To receive update regarding the Land Registry and to agree any actions	Clerk / RC

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton Date: - 8th August 2023
Clerk

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

Please contact the Clerk by email, malpaspc@hotmail.com, or by phone, 01948 770678.

The Parish Council meet at 7.00 pm on the second Monday every month in the Victoria Jubilee Hall, Malpas until September 2023.
From October 2023 the Parish Council will meet on the last Thursday of the month in the High Street Church, Malpas (unless otherwise stated on the agenda).

2023 Meeting Dates:-

Monday 11th September 2023 - Victoria Jubilee Hall, Malpas

Thursday 26th October 2023 – High Street Church, Malpas

Thursday 30th November 2023 - High Street Church, Malpas

There is no scheduled meeting in December

Parish Council Surgery Dates

The Surgeries take place between 10.00 am – 12.00 noon at the Jubilee Hall on the following dates:-

Saturday 2nd September 2023

Saturday 9th October 2023

Saturday 4th November 2023

Saturday 2nd December 2023

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker - [Report it status checker - Case status - Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)