## MALPAS PARISH COUNCIL

## AN EXTRAORDINARY MEETING OF MALPAS PARISH COUNCIL WILL BE HELD AT 7.00PM ON MONDAY 8<sup>TH</sup> JANUARY 2024 IN ROOMS 2 AND 3 AT THE VICTORIA JUBILEE HALL, MALPAS

NO	AGENDA		Presented By
1.	APOLOGIES		Stg Item
2.	DECLARATIONS OF INTEREST		Stg Item
	Councillors to declare any interest under the following categories: Pecuniary		
2	interest, Outside Bodies interest and family, friend or close associate interest COUNCIL REGULATIONS		
3.			
	(the documents are on the Council website)		
	To consider and agree adoption of the following:-		
	3.1 Financial Regulations		
	3.2 Standing Orders		
	3.3 Internal Control System		
	3.4 Financial Risk Assessment		
	3.5 Budget Time setting scales		
	3.6 Grant Request Form		
	3.7 Grant Procedures		
	3.8 Complaints Procedure		
	3.9 Equality and Diversity Policy		
	3.10 Open Forum rules of participa		
	3.11 Planning Working Group Term		
	3.12 Subject Access Request (SAR	,	
		f the personal data remainder exempt	
	3.14 Privacy Notice		
	3.15 Privacy Notice for email and a	ddress contact	
	3.16 Privacy Notice for Staff Counc	illors and Role Holders	
	3.17 Personal Data Management a	nd Audit Policy	
	3.18 Data consent form		
	3.19 Data Retention Policy		

Signed By: -

Ruth Shackleton Date: - 31st December 2023

Clerk