

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 25TH JANUARY 2024

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																											
1.	APOLOGIES	Clerk																											
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																											
3.	APPROVAL OF THE MINUTES 3.1 To approve the minutes of the business meeting held on 30 th November 2023 3.2 To approve the minutes of the extraordinary meeting held on 8 th January 2024	Stg Item																											
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																											
5.	INTERNAL PROCEEDURES To receive update regarding reviewing / amending the Council policies	Stg Item																											
6.	CASUAL VACANCY To receive update	Stg Item																											
7.	POLICE REPORT To receive update	Stg Item																											
8.	ACCOUNTS 8.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / National Insurance</td><td>TBC</td></tr> <tr> <td>Barlows</td><td>CCTV Phase 2</td><td>£2,412.00</td></tr> <tr> <td>ChALC</td><td>Training</td><td>£ 55.00</td></tr> <tr> <td>ASAP Signs</td><td>Signage for The Mossland</td><td>£ 223.20</td></tr> <tr> <td>Victoria Jubilee Hall</td><td>Room hire</td><td>£ 66.00</td></tr> <tr> <td>Malpas Community Church</td><td>Room hire</td><td>£ 26.00</td></tr> <tr> <td>Then Media</td><td>Tier 1 hosting and support for Parish Council website</td><td>£ 24.00</td></tr> </tbody> </table> 8.2 <u>Receipts:-</u> To record any receipts received 8.3 <u>Accounts 2023 - 24:-</u> To receive receipts and payments including bank reconciliation 8.4 <u>Budget:-</u> To receive the budget to date and forecast figures for the 2023 – 2024 financial year (see Attachment)	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Barlows	CCTV Phase 2	£2,412.00	ChALC	Training	£ 55.00	ASAP Signs	Signage for The Mossland	£ 223.20	Victoria Jubilee Hall	Room hire	£ 66.00	Malpas Community Church	Room hire	£ 26.00	Then Media	Tier 1 hosting and support for Parish Council website	£ 24.00	Clerk
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9.	BUDGET SETTING FOR 2024 – 2025 To consider and set the budget for the 2024 – 2025 financial year (see Attachment)	Stg Item																											
10.	PRECEPT To set the precept for the 2024 - 2025 financial year (see Attachment)	Stg Item																											

11.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2022 / 2023 11.1 <u>Update:-</u> To receive update regarding business priorities and projects for the next financial year (2024 – 2025) 11.2 <u>Potential s106 funding:-</u> To receive report regarding potential sums of s106 money triggered by a development Lynchet Road, Malpas for open space typologies 11.3 <u>Existing s106 funding:-</u> To consider and agree action	Stg Item
12.	PLANNING 12.1 <u>Planning Applications:-</u> 23/03933/FUL - Two story rear extension, alterations to roof of existing rear extension at Hillcrest Wrexham Road Malpas 12.2 <u>To consider any applications received after the agenda has been distributed</u> 12.3 <u>Recent decisions by CW&C:-</u> <u>Approved / Decided:-</u> 22/03297/S73 - Land Off Chester Road Malpas 22/02825/FUL - Shepherds Supermarket Old Hall Street Malpas 23/01349/FUL - Whitewood Lane Farm Whitewood Lane Overton Malpas 23/02948/FUL - Woodhouse Farm Dymocks Mill Lane Oldcastle Malpas 23/03050/TPO – Inglewood 3 Love Lane Overton Malpas	KM
13.	NEIGHBOURHOOD PLAN To receive report	MW
14.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
15.	THE MOSSLAND 15.1 <u>Allotments:-</u> To receive update regarding vacant plots 15.2 <u>Charities Commission:-</u> To receive update regarding enquiry made about trustees 15.3 <u>Trust Deed Document:-</u> To receive update from Hill Dickinson regarding the preparation of the Trust Deed Document and agree any action	Clerk
16.	SLOW DOWN FOR MALPAS To receive report and to consider support and commitment to the campaign and to establishing a working party	BS
17.	SPEED LIMIT To receive and consider request whether to instruct CWaC to carry out a assessment for 30 mph speed limit to be implemented after Chorlton Villas, Whitchurch Road, Malpas	MW
18.	CHESTER ROAD CROSSING / PAVEMENT To receive progress report and agree any actions	Clerk
19.	HIGH STREET CAR PARK To receive update and agree any action	MW
20.	THE CROSS To receive updates regarding quotes and specifications to clean and repoint the steps surrounding the Cross and to agree any action(s)	Clerk
21.	CCTV PHASE 2 To receive update and agree any actions for phase 2 CCTV in the village	OL

22.	APPEARANCE OF MALPAS 22.1 <u>Street Furniture:-</u> To receive update and agree any actions 22.2 <u>Bus Shelter Old Hall Street:-</u> To receive update and agree any actions	Clerk
23.	WEBSITES 23.1 <u>Parish Council Website:-</u> To note launch of the new Parish Council website 23.2 <u>Community Website:-</u> To consider and agree action regarding the community website	Clerk CW
24.	MALPAS JOINT BURIAL BOARD To receive report and agree action to be taken regarding the formation of a new Burial Board; new constitution and meeting with the Chair and Clerk of the Burial Board	MW
25.	CHRISTMAS EVENT To receive accounts (previously circulated)	MW
26.	VILLAGE FAIR To consider and agree actions to set up an Events Committee of the Parish Council (including TORs and setting up a bank account)	OL
27.	RECREATION GROUND To nominate two additional Councillors as members to Malpas Recreation Ground Committee	Stg Item
28.	CLERKS REPORT To receive report	Clerk
29.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
30.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
31.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
32.	HIGH STREET CAR PARK To receive update and agree any action(s)	Stg Item

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton Date: - 16th January 2024
Clerk

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.

**Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.
Website: www.malpasparishcouncil.org.uk**

From October 2023 the Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2024 Meeting Dates:-

Thursday 25th January
Thursday 29th February
Thursday 28th March
Thursday 25th April
Thursday 30th May
Thursday 27th June
Thursday 25th July
Thursday 29th August
Thursday 26th September
Thursday 31st October
Thursday 28th November

There is no scheduled meeting in December

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker - [Report it status checker - Case status - Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)